



# City of Westbrook

## FOUNDATION ONLY APPLICATION

Date Received: \_\_\_\_\_

### Type of Application

☐ Residential ☐ Commercial ☐ Floodplain ☐ Shoreland Zone

### Project Information

Property Address: \_\_\_\_\_ Tax Map: \_\_\_\_\_ Lot: \_\_\_\_\_

Description of Project: \_\_\_\_\_

Estimated Cost of Construction/Demolition: \$ \_\_\_\_\_ ☐ Floodplain ☐ Shoreland Zone

### Foundation

1. Front Setbacks: \_\_\_\_\_ Rear Setbacks: \_\_\_\_\_ Side(s) Setbacks: \_\_\_\_\_
2. Footing Size: \_\_\_\_\_
3. Foundation Size: \_\_\_\_\_ 4. Other: \_\_\_\_\_

### Property Owner Information

### Contractor Information

Property Owner: \_\_\_\_\_ Contractor: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Mailing Address: \_\_\_\_\_

Office Phone: \_\_\_\_\_ Office Phone: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Email: \_\_\_\_\_ Email: \_\_\_\_\_

### ATTENTION

Periodic Inspections are required. See the Inspection Schedule Form. Failure to schedule inspections and/or receive final approval by the Inspector will constitute Occupancy without a Certificate. Fines will be imposed at a rate not less than One Hundred (\$100.00) per day, nor more than Twenty-Five Hundred Dollars (\$2,500.00) per day.

I hereby acknowledge that I have read this application and state that the above is correct and agree to comply with all City Ordinances and State laws regulating building construction. Work will not begin until building permit card is posted.

**Project proposed to have 1 acre or more of site disturbance may need to apply for Maine Construction General Permit and shall comply with the requirements of DEP Chapter 500 Stormwater Regulations, as they apply.**

Signature of Applicant: \_\_\_\_\_ Date: \_\_\_\_\_

☐ Owner ☐ Contractor ☐ Applicant

2 YORK STREET, WESTBROOK MAINE 04092  
PHONE: 207-854-0638 FAX: 1-866-559-0642  
CODE@WESTBROOK.ME.US  
WWW.WESTBROOK.COM



**Foundation**

1. Front Setbacks:\_\_\_\_\_Rear Setbacks:\_\_\_\_\_Side(s) Setbacks:\_\_\_\_\_
2. Footing Size:\_\_\_\_\_
3. Foundation Size:\_\_\_\_\_
4. Other:\_\_\_\_\_

**Floor**

1. Sills Size:\_\_\_\_\_Sills must be anchored.
2. Girder Size:\_\_\_\_\_
3. Lally Column Spacing:\_\_\_\_\_Size:\_\_\_\_\_
4. Joists Size:\_\_\_\_\_Spacing 16" O.C.
5. Bridging Type:\_\_\_\_\_Size:\_\_\_\_\_
6. Floor Sheathing Type:\_\_\_\_\_Size:\_\_\_\_\_
7. Insulation Type:\_\_\_\_\_R Value:\_\_\_\_\_
8. Other Material:\_\_\_\_\_

**Exterior Walls**

1. Studding Size:\_\_\_\_\_Spacing:\_\_\_\_\_
2. Header Sizes:\_\_\_\_\_Span(s):\_\_\_\_\_
3. Bracing: Yes:\_\_\_\_\_No:\_\_\_\_\_
4. Insulation Type:\_\_\_\_\_R Value:\_\_\_\_\_
5. Sheathing Type:\_\_\_\_\_Size:\_\_\_\_\_
6. Siding Type:\_\_\_\_\_Weather Exposure:\_\_\_\_\_

**Interior Walls**

1. Studding Size:\_\_\_\_\_Spacing:\_\_\_\_\_
2. Header Sizes:\_\_\_\_\_Span(s):\_\_\_\_\_
3. Wall Covering Type:\_\_\_\_\_
4. Fire Wall if Required:\_\_\_\_\_
5. Other Materials:\_\_\_\_\_

**Ceiling**

1. Ceiling Joists Size:\_\_\_\_\_
2. Ceiling Strapping Size:\_\_\_\_\_Spacing:\_\_\_\_\_
3. Type Ceilings:\_\_\_\_\_
4. Insulation Type:\_\_\_\_\_R Value:\_\_\_\_\_
5. Ceiling Height:\_\_\_\_\_

**Roof**

1. Truss /Rafter Size:\_\_\_\_\_Span:\_\_\_\_\_
2. Sheathing Type:\_\_\_\_\_Size:\_\_\_\_\_
3. Roof Covering Type:\_\_\_\_\_

**ADMINISTRATIVE SECTION CODE USE ONLY**

Permit Conditions:\_\_\_\_\_

Signature of Code Enforcement Officer:\_\_\_\_\_Date:\_\_\_\_\_



## ENGINEERING & PUBLIC SERVICES



**Eric Dudley, PE**  
*Director, Engineering & Public Services*  
371 Saco Street  
Westbrook, Maine 04092  
Phone: 207-854-0660  
Fax: 207-854-0672

### SURFACE DRAINAGE PLAN APPLICATION

#### For Office Use

Date: \_\_\_\_\_ Fee Paid: \_\_\_\_\_ Map: \_\_\_\_\_ Lot: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Application #: \_\_\_\_\_ Permit # \_\_\_\_\_ Date Issued: \_\_\_\_\_

Property Address of Proposed Work \_\_\_\_\_

Description of Project: \_\_\_\_\_

Anticipated Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Residential Use:

Non-Residential Use:

Floodplain

Shoreland  
Zone

Garage

Addition

Accessory  
Unit

Other

<b>Property Owner Information</b>	Name		Mailing Address	
	Phone			
	Email			

<b>Contractor Information</b>	Name		Mailing Address	
	Phone			
	Email			

<b>Project Contact</b>	Name		Mailing Address	
	Phone			
	Email			

<b>Notes*</b>	Surface drainage plans are required for new construction or additions that involve excavation, filling, or regrading of land.
	All appropriate information relative to topography, existing and proposed grades of the applicant's land and the grade of all abutting street.
	Any natural watercourses, ditches or swales must be identified.

	If any natural drainage is affected by proposed construction, the application must show how the applicant intends to provide adequate drainage to prevent unnecessary runoff onto abutting properties and/or streets.
	The plan submitted must be drafted and stamped by a licensed Professional Engineer.

***\*Article II Surface Drainage of the City of Westbrook Ordinances***

I certify that I have provided, to the best of my knowledge, the information requested for this application and will not deviate from the plans submitted.

_____ Applicant/Owners Signature	_____ Date
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For Office Use Only				
<b>Approval</b>	Approved			
	Denied			
			Public Services Official	Date

**Guidance for Professional:**

The plan needs to include topographic lines across the parcel showing how the land will look in post condition with elevations stated for the contractor to meet. Spot grading is also acceptable provided there is enough detail for the contractor to follow. All culverts/drainage structures need to have elevations shown on the inlet and outlets (inside base of pipe) along with the size of pipe and provide dimension of how much fill will be over the pipe. This is not an exhaustive list of items to include on the plan but covers the basics.

If there are issues after construction, it is the responsibility of the applicant to address the situation to the satisfaction of the City.

The City's role in this process is to protect the rights of the abutting property owners in relation to any modifications made to surface water drainage that could impact their properties.