



## ENGINEERING & PUBLIC SERVICES



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### SURFACE DRAINAGE PLAN APPLICATION

#### For Office Use

Date: \_\_\_\_\_ Fee Paid: \_\_\_\_\_ Map: \_\_\_\_\_ Lot: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Application #: \_\_\_\_\_ Permit # \_\_\_\_\_ Date Issued: \_\_\_\_\_

Property Address of Proposed Work \_\_\_\_\_

Description of Project: \_\_\_\_\_

Anticipated Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Residential Use:

Non-Residential Use:

Floodplain

Shoreland  
Zone

Garage

Addition

Accessory  
Unit

Other

<b>Property Owner Information</b>	Name		Mailing Address	
	Phone			
	Email			

<b>Contractor Information</b>	Name		Mailing Address	
	Phone			
	Email			

<b>Project Contact</b>	Name		Mailing Address	
	Phone			
	Email			

<b>Notes*</b>	Surface drainage plans are required for new construction or additions that involve excavation, filling, or regrading of land.
	All appropriate information relative to topography, existing and proposed grades of the applicant's land and the grade of all abutting street.
	Any natural watercourses, ditches or swales must be identified.

	If any natural drainage is affected by proposed construction, the application must show how the applicant intends to provide adequate drainage to prevent unnecessary runoff onto abutting properties and/or streets.
	The plan submitted must be drafted and stamped by a licensed Professional Engineer.

***\*Article II Surface Drainage of the City of Westbrook Ordinances***

I certify that I have provided, to the best of my knowledge, the information requested for this application and will not deviate from the plans submitted.

_____ Applicant/Owners Signature	_____ Date
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For Office Use Only				
<b>Approval</b>	Approved			
	Denied			
			Public Services Official	Date

**Guidance for Professional:**

The plan needs to include topographic lines across the parcel showing how the land will look in post condition with elevations stated for the contractor to meet. Spot grading is also acceptable provided there is enough detail for the contractor to follow. All culverts/drainage structures need to have elevations shown on the inlet and outlets (inside base of pipe) along with the size of pipe and provide dimension of how much fill will be over the pipe. This is not an exhaustive list of items to include on the plan but covers the basics.

If there are issues after construction, it is the responsibility of the applicant to address the situation to the satisfaction of the City.

The City's role in this process is to protect the rights of the abutting property owners in relation to any modifications made to surface water drainage that could impact their properties.