



ENGINEERING & PUBLIC SERVICES



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TO: **Sewer Commission**
Ed Reidman
Joe Marden
Kevin Price

FROM: Katherine Kelley, Wastewater Division Manager

DATE: March 4, 2021

SUBJECT: FY2022 Wastewater Division Proposed Budget

The 2022 Fiscal Year Municipal Sewer Budget has been prepared and is ready for review and approval by the Westbrook Sewer Commission. Approval will be sought for an increase of the sewer rate January of 2022, as discussed in previous years, by \$0.40 bringing the rate to \$5.00 monthly with \$7.73 per HCF. This increase is anticipated to be our last as a means to offset the increased debt services projected by the Portland Water District due to capital improvement projects such as a new aeration system for the Wastewater Treatment Plant. Supporting documentation can be found attached to this cover letter. In addition to the sewer budget, the 2022 vendor list is included.

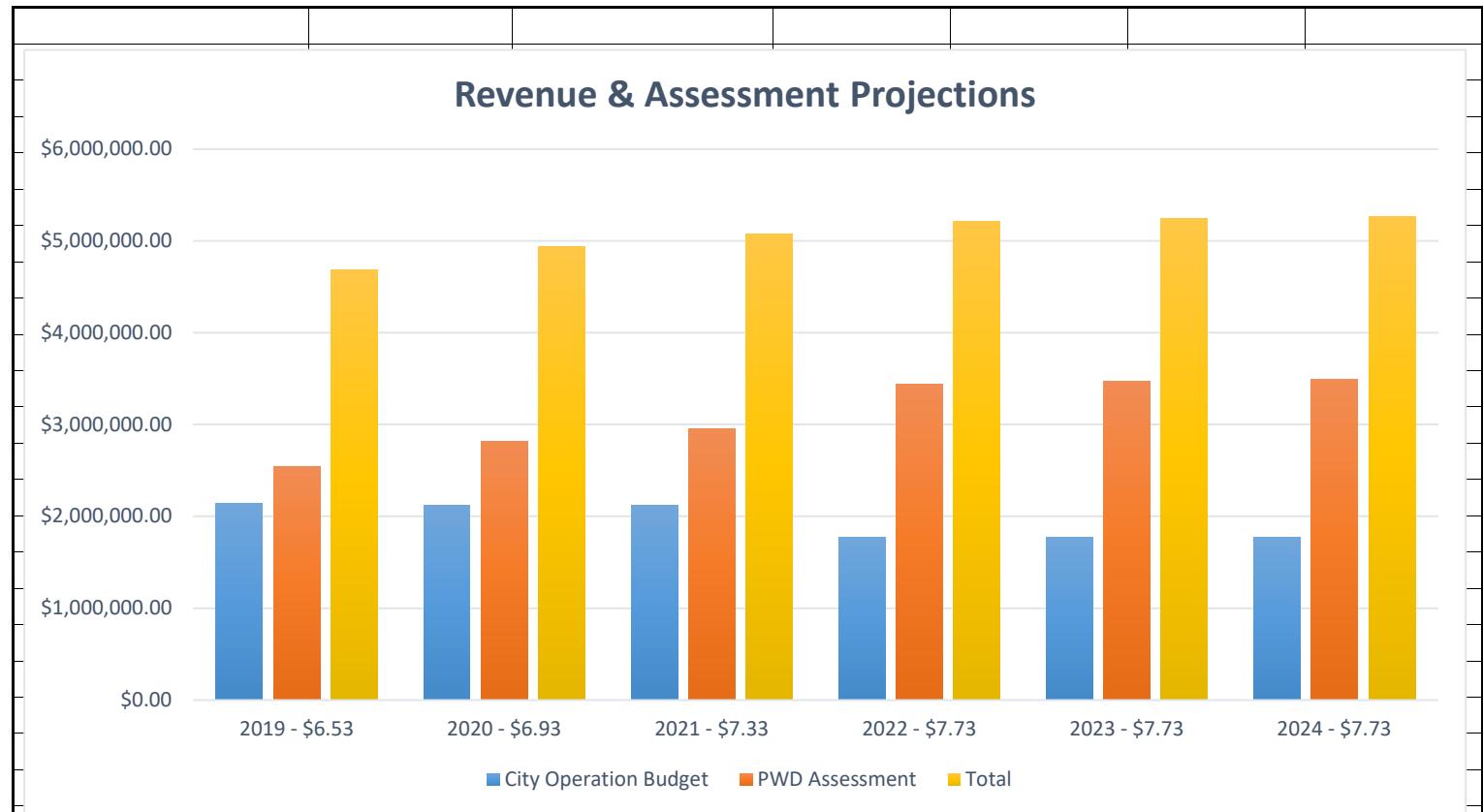
If you have any questions or would like additional information, please feel free to call or email.

Thank you for your consideration.

Katherine S. Kelley
Wastewater Division Manager

City of Westbrook
Sewer Fund
Budget Comparisons CY19, YTD CY20, & FY21

Account Description	Account Numbers		CY19 Budgeted	CY19 Actuals	-/+	CY20 YTD		% Bud Inc. CY20/FY22
	80003250					July 13, 2020	-/+	
Sewer Assessments	41200	(4,603,294)	(4,579,069)	24,225	(4,867,994)	(2,146,602)	2,721,392	(5,265,045) 145.3%
Interest/Penalties on Tax	41900		(433)	(433)	-	(402)	(402)	(500) 0.0%
Investment Earnings	46000	(50,000)	(73,594)	(23,594)	(65,000)	(38,447)	26,553	(6,000) -84.4%
Transfer from Sewer Fund Balance		-	-	-	-	-	-	0.0%
Total Revenue		(4,653,294)	(4,653,097)	197	(4,932,994)	(2,185,451)	2,747,543	(5,271,545) 141.2%
Expenses:								
Salaries - Regular	51100	363,236	321,907	41,329	369,572	191,159	178,413	395,249 6.9%
Salaries - Overtime	51300	22,500	25,473	(2,973)	23,175	11,819	11,356	24,143 4.2%
Cash In	51600	-	-	-	-	-	-	- 0.0%
Other Employee Benefits	52900	145,112	128,387	16,725	149,487	-	149,487	147,468 -1.4%
Uniforms	52901	5,400	4,423	977	5,400	2,260	3,140	5,500 1.9%
Medical Exams/Physicals	52902	1,000	1,394	(394)	2,000	392	1,608	2,000 0.0%
Training	53300	6,000	1,784	4,216	3,000	2,449	551	5,000 66.7%
Architect & Engineering	53420	75,000	62,609	12,391	50,000	94	49,906	57,500 15.0%
Prof Services - IT/Technology	53520	500	-	500	500	-	500	500 0.0%
GIS Project	53617	50,000	48,839	1,161	50,000	26,128	23,872	57,000 14.0%
Portland Water Assessment	53622	2,539,800	2,539,800	-	2,820,768	1,645,448	1,175,320	3,196,094 13.3%
Utility/Water & Sewer	54105	3,000	2,506	494	3,000	889	2,111	3,000 0.0%
Maint Building & Grounds	54312	8,000	17,201	(9,201)	8,000	6,079	1,921	19,850 148.1%
Tech Consult Maint	54330	5,000	1,053	3,947	4,000	-	4,000	- 100.0%
Maint - Small Equip	54390	3,500	5,010	(1,510)	3,500	598	2,902	8,500 142.9%
Equipment & Vehicle Lease	54420	15,790	700	15,090	15,790	-	15,790	15,790 0.0%
Tel - Push Talk	55320	6,000	9,253	(3,253)	9,000	4,343	4,657	13,000 44.4%
General Supplies	56000	4,000	3,280	720	4,000	2,576	1,424	6,000 50.0%
Chemical Supplies	56044	-	-	-	-	-	-	- 0.0%
Natural Gas	56210	10,000	2,759	7,241	5,000	1,302	3,698	10,000 100.0%
Electricity	56220	50,000	46,244	3,756	47,000	25,212	21,788	47,000 0.0%
Fuel, Gas	56260	5,000	4,319	681	5,000	2,456	2,544	5,000 0.0%
Fuel, Diesel	56261	4,000	3,239	761	4,000	1,529	2,471	4,000 0.0%
Auto Parts	56700	7,000	2,129	4,871	5,000	694	4,306	6,500 30.0%
Vehicles, New	57320	-	-	-	-	-	-	- 0.0%
Furniture/Fixtures	57330	1,000	-	1,000	1,000	-	1,000	1,000 0.0%
Hardware/SCADA	57340	10,000	1,896	8,104	50,000	23,222	26,778	40,000 -20.0%
Small Equipment	57390	30,000	32,370	(2,370)	30,000	10,201	19,800	30,000 0.0%
Reline Work - Sewer Rehab.	57400	70,000	60,499	9,501	125,000	46,002	78,998	386,000 208.8%
Dues & Memberships	58100	400	35	365	400	205	195	400 0.0%
Debt Service -Principal & Interest	58310	1,025,064	-	1,025,064	1,003,504	-	1,003,504	348,429 -65.3%
Sludge Disposal	58981	4,000	2,875	1,125	4,000	100	3,900	4,500 12.5%
Inspection - TV	58982	20,000	18,116	1,884	23,000	4,701	18,299	30,000 30.4%
Casting/Brick/Pipe	58983	20,000	18,944	1,056	40,000	954	39,046	55,000 37.5%
NPDES	59000	50,000	44,248	5,752	50,000	29,129	20,871	50,000 0.0%
Transfer to Capital Project Fund	59400	92,992	-	92,992	18,898	-	18,898	297,122 1472.2%
Total Expenses		4,653,294	3,411,293	1,242,001	4,932,994	2,039,939	2,893,055	5,271,545 158.4%
Total Sewer Surplus / (Deficit)		-	1,241,803	1,241,803	-	145,512	145,512	0



Calendar Year	2019	2020	2021	2022	2023	2024
Monthly	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00	\$5.00
Per 100 CF	\$6.53	\$6.93	\$7.33	\$7.73	\$7.73	\$7.73
# of Bills	4701	4701	4701	4701	4701	4701
Monthly Consumption	661751	661751	661751	661751	661751	661751
Increase in Rate	\$0.40	\$0.40	\$0.40	\$0.40	\$0.00	\$0.00
Projected Revenue	\$4,603,294.03	\$4,867,994.43	\$5,132,694.83	\$5,397,395.23	\$5,397,395.23	\$5,397,395.23

Assessment Projections (Graph)

Calendar Year	2019 - \$6.53	2020 - \$6.93	2021 - \$7.33	2022 - \$7.73	2023 - \$7.73	2024 - \$7.73
City Operation Budget	\$2,142,201.11	\$2,122,226.00	\$2,122,226.00	\$1,771,829.00	\$1,771,829.00	\$1,771,829.00
PWD Assessment	\$2,539,800.00	\$2,820,768.00	\$2,951,910.00	\$3,440,278.00	\$3,468,697.00	\$3,499,603.00
Total	\$4,682,001.11	\$4,942,994.00	\$5,074,136.00	\$5,212,107.00	\$5,240,526.00	\$5,271,432.00
Difference	-\$78,707.08	-\$74,999.57	\$58,558.83	\$185,288.23	\$156,869.23	\$125,963.23
	FY2022 Projected Totals					
	Account #	Acct. Description	FY2022			
	80003250 41200	Sewer Assessments	\$5,265,045.03			
	80003250 53622	PWD Assessments	\$5,143,121.50			

SEWER DEPT 2022 BUDGET
"VENDOR LIST"
Wastewater Division Vendors

80003250 52901		Uniforms		\$5,500.00
Cintas Corporation				
80003250 53420		Engineering		\$57,500.00
Gorrill-Palmer	Sebago Technics	St. Germain-Collins	RW Gillespie & Assoc.	
Lloyds Register Americas Inc	Stantec	SW Cole Engineering	Wright-Pierce	
80003250 53617		GIS Projects		\$57,000.00
Cartographic Associates Inc				
80003250 54105		Utility/Water & Sewer		\$3,000.00
Portland Water District				
80003250 54312		Maintenance - Building & Grounds		\$19,850.00
Carbtrol Corporation	Glidden Paving	K & S Doors	PowerProducts	Supplyworks
Corey Electric	Handyman Services	Lowes	PTI Paving	Stultz Electric
EJ Prescott	Home Depot	Overhead Door	Shaw Brothers	Supplyworks
G & E Roofing	Honeywell	Patriot Mechanical	Stevens Electric	WW Grainger Inc
80003250 54390		Maint. - Small Equipment		\$8,500.00
Aubuchon Hardware	Hayes Pump	MB Tractor Equipment	Sportsman's Hardware	
Cummins Northeast	Home Depot	MSA Gas Meters	Stultz Electric	
CN Wood	Honeywell	Patriot Mechanical	Stevens Electric & Pump	
Fastenal	Jack Young Co.	Pine Tree Environmental		
Gorman Rupp Pump	K & S Doors	Portland North Truck Center		
Hall Implement	Lowe's Companies Inc	Southworth Milton		
80003250 54420		Equipment & Vehicle Lease		\$15,790.00
Androscoggin Bank	MSA Gas Meters	Rowe Ford		
CN Wood	Portland North Truck Center	Stultz Electric		

80003250 55320		Telephone - Push Talk		\$13,000.00
AT&T Mobility II LLC	Corey Electric	Verizon Wireless Services		
Consolidated Communications	Otelco Telecommunications			

80003250 56000		General Supplies		\$6,000.00
Adobe Acropo	Horizon Solutions LLC	WB Mason Co Inc	Walsh Printing & Graphics	
DTL Inc	Lowe's Companies Inc	WW Grainger Inc		

80003250 56210		Natural Gas		\$10,000.00
Util Service Corporation				
Suburan Propane				

80003250 56220		Electricity		\$47,000.00
Central Maine Power				
Corey Electric				

80003250 56700		Vehicle Supplies/Auto Parts		\$6,500.00
Adams & Fogg	Eastern Electric	Jack Young Co.	Nortrax	Weirs Motor Sales, Inc.
Adams Emergency Vehicles	Genuine Parts Company (NAPA)	Jordan Equipment	O'Connor GMC	Westbrook Service Center
Advance Auto Parts	Gorham Tractor	KL Jack & Co	Portland North Truck	Wingfoot Commercial Tire
AEC Control System	Greg Buckley/MSA Meters	Lee Dodge	Roberts Auto Body	Yerxa's
Aqua Solutions Inc	Hayes Pump	McFarland Spring	Rowe Ford	Vactor
Atlantic Broom Service, Inc.	Hews Co.	Messer Truck Equipment	Stevens Electrical	CN Wood
Corey Electric	Howard P. Fairfield, Inc.	Morrison & Sylvester Inc	Stultz Electric	
Cummins Northeast, Inc.	Hydraulic Hose & Assembly	Northland Holder, Inc.	Tenco	

80003250 57340		Computers/SCADA Maintenance		\$40,000.00
AT&T Mobility II LLC	Maine Security			
Electrical Controls of Maine	Unified Communications (TPX)			
ESRI	Verizon Wireless Services			

80003250 57390		Small Equipment		\$30,000.00
CN Wood	Everett J Prescott Inc	Home Depot	Nortrax	Stultz Electric
Cummins Northeast	Faulkner Welding	Horizon Solutions LLC	Overhead Door	SupplyWorks
DTL Inc (Sportsman)	Genuine Parts Company	K & S Doors	Portland North	Vactor Corp
Eastern Electric	Greg Buckley/MSA Meters	K L Jack & Co	Pine Environmental Services	Tenco
Ed Willette Jr Inc (Eds Batteries)	Hayes Pump Inc	Lowes	Steven's Electric	WW Grainger Inc

80003250 57400		Sewer Rehab & Repair		\$386,000.00
Advanced Auto Parts	EcoClean	Home Depot	RJ Grondin	Westbrook Service Center
American Concrete	Everett J Prescott Inc	Hydraulic Hose	Rowe Ford	Wright-Pierce
CN Wood	Faulkner Welding & Machine	Les Wilson & Sons	Sebago Technics	WW Grainger Inc
Coastal Road Repair	Gorham Sand & Gravel	Lowes	Shaw Brothers	
Corey Associates	Gorrill-Palmer	Messer Co	Sebago Technics	
Cummins Northeast	Handyman Services	MSA Gas Meters	Stevens Electrical	
DTL Inc (Sportsman)	Hayes Pump Inc	Overhead Door	Tenco	
80003250 58981		Sludge Disposal		\$4,500.00
Pine Tree Waste Inc				
80003250 58982		Sewer Inspection - TV		\$30,000.00
Eco Clean, LLC	Zoom Drain			
Ted Berry Co., Inc				
80003250 58983		Castings, Brick, Pipe		\$55,000.00
American Concrete	DTL Inc (Sportsman)	Glidden Construction	Les Wilson & Sons	Suburban Security
American Highway Products	EJ Prescott	Gorham Sand & Gravel	Pavement Treatments, Inc	Treasurer State of Maine
At Work Flaggers	Ferguson Waterworks	Handyman Rental	Pre-Cast of Maine	Windham Rental
Coastal Road Repair	Flow Assessments	Keenan Excavation	RJ Grondin	
Core & Main LP	Gagne & Son Concrete Blocks	Leavitt Earthworks	Shaw Brothers	
80003250 59000		NPDES		\$50,000.00
Cumberland County Soil & Water Conservation District		Long Creek Watershed Management District Restoration		
Garden State Highway Products Inc		Natures Design Landscaping		