

BILLING CHANGE FORM

DATE: _____

PID: _____

REQUESTED BY: ☐ PHONE

☐ MAIL

☐ COUNTER

PERSON MAKING REQUEST: _____

CONTACT PHONE NO: _____

EXT # _____

PROPERTY OWNER: _____

M/B/L: _____

LOCATION: _____

(IF COMMERCIAL PROPERTY, VERIFY ADDRESS CHANGE FOR P. P.)

PP ACCT NAME: _____

PP ACCT #: _____

PP PROPERTY LOCATION: _____

IF NAME CHANGE, PRINT HERE: _____

ATTACH SUPPORTING DOCUMENTATION

REQUESTED CHANGE:

OLD BILLING ADDRESS: _____

NEW BILLING ADDRESS: _____

REMOVE EXEMPTION(S):

☐ HOMESTEAD

☐ VETERAN

☐ BLIND

SIGNATURE: _____

DATE RECORD CHANGED: _____

FISCAL YEAR AFFECTED: _____

TAKEN BY: _____