



## ENGINEERING & PUBLIC SERVICES



**Eric Dudley, PE**  
*Director, Engineering & Public Services*  
371 Saco Street  
Westbrook, Maine 04092  
Phone: 207-854-0660  
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### PERMIT APPLICATION FOR CURB CUT, DRIVEWAY ENTRANCE & DRIVEWAY WIDENING

#### For Office Use

Date: \_\_\_\_\_ Fee Paid: \_\_\_\_\_ Map: \_\_\_\_\_ Lot: \_\_\_\_\_ Zoning District: \_\_\_\_\_

Application #: \_\_\_\_\_ Permit # \_\_\_\_\_ Date Issued: \_\_\_\_\_

Property Address of Proposed Work \_\_\_\_\_

# of Existing Curb Cuts \_\_\_\_\_ Width of Proposed Curb Cut \_\_\_\_\_

Distance and Direction from Proposed Curb Cut to Nearest Intersection: \_\_\_\_\_

Anticipated Start Date: \_\_\_\_\_ Estimated Completion Date: \_\_\_\_\_

Residential Use: \_\_\_\_\_ Non-Residential Use: \_\_\_\_\_

Please provide a survey or a plot plan of property indicating locations and sizes of existing curb cuts and proposed curb cut. Show location of all adjacent public ways and distance and direction from proposed curb cut to nearest point of the intersection closest to the proposed curb cut.

<b>Property Owner Information</b>	Name		Mailing Address	
	Phone			
	Email			

<b>Contractor Information</b>	Name		Mailing Address	
	Phone			
	Email			

<b>Project Contact</b>	Name		Mailing Address	
	Phone			
	Email			

All driveway installations and alterations shall comply with article V of the City of Westbrook Code of Ordinances and with the "Rules and Regulations Relating to Entrances to Highways" as adopted by the MaineDOT under provisions of 23 M.R.S.A § 704.

<b>Notes</b>	The proposed driveway must be clearly marked with stakes.
	The culvert should be smooth-bored HDPE or approved equivalent. The minimum culver size is 15 inches inside diameter by 30 feet in length.
	The minimum depth of gravel over the culvert is twelve (12) inches.
	A driveway apron must be paved with four (4) inches of bituminous concrete. The paved apron will extend from the edge of the existing roadway and will extend to the limit of the public right-of-way. Paved aprons will be a minimum of twelve (12) feet in width, having five (5) foot radii.

***Any questions, please contact Public Services at (207) 854-0660***

I certify that I have provided, to the best of my knowledge, the information requested for this application and will not deviate from the plans submitted.

**ONCE THE DRIVEWAY/CULVERT IS INSTALLED - CALL PUBLIC SERVICES 207-854-0660 FOR AN INSPECTION.**

_____ Applicant/Owners Signature	_____ Date
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For Office Use Only				
A culvert is needed	Yes No	If Yes, Explain:		
Approval	Approved			
	Denied			
			Public Services Official	Date