

City of Westbrook
Net Taxes to be Raised
Budget FY25

Updated July 2024

	FY2024	FY2025	Change	
City (Proposed)	32,986,640	35,746,972	2,760,332	8.37%
City Revenues	18,898,469	19,946,062	1,047,593	5.54%
Overlay	39,717	33,444	(6,273)	-15.79%
City Tax needs	14,127,888	15,834,354	1,706,466	12.08%
 School (Proposed)	 47,195,608	 51,012,582	 3,816,974	 8.09%
School Revenue	20,653,380	20,421,040	(232,340)	-1.12%
School Tax Needs	26,542,228	30,591,542	4,049,314	15.26%
 TIF	 5,376,029	 6,463,648	 1,087,619	 20.23%
 County Tax needs	 1,858,950	 1,956,544	 97,594	 5.25%
 Total Tax Needs	 47,905,095	 54,846,088	 6,940,993	 14.49%
 Budgeted Valuation	 2,872,008,100	 3,718,378,800	 846,370,700	 29.47%
 Tax Rate	 \$16.68 \$16.68 /1,000	 \$14.75 \$14.75 /1,000	 (\$1.93)	
 City	 \$4.92	 \$4.26	 (\$0.66)	 -13.4%
School	\$9.24	\$8.23	(\$1.01)	-11.0%
TIF	\$1.87	\$1.74	(\$0.13)	-7.1%
County	\$0.65	\$0.52	(\$0.13)	-20.3%
Total	\$16.68	\$14.75	(\$1.93)	-11.6%

FY2025 reflects the inclusion of Riverfont Parking Garage that was previously budgeted in a separate fund.

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To: Honorable City Councilors
From: Acting Mayor David Morse
Date: April 1, 2024

FY 2025 Budget Message

Overview

This evening marks the delivery of the proposed FY 2025 budget to City Council. As we look forward to the next chapter in Westbrook's future, I would like to begin by emphasizing the resilience and strength of our community. The proposed budget must respond to the challenges of drastic market inflation for goods and services, reduced revenue sharing from the State, and a decline in several of our previously dependable revenue sources – in this, Westbrook is not unique. All Maine communities are facing similar challenges. Not only has the cost of providing basic services become more expensive, but the financial challenges confronted by our community members limit their ability to absorb any significant tax increase.

The budget development process was underway when I stepped into the role of Acting Mayor, and I was able to observe firsthand how our departments received these challenges as a call to action. In the coming weeks, you will see the creativity and ingenuity of our team of professionals in meeting not only the everyday operational needs of our community, but in finding innovative ways to invest in essential services, infrastructure, and economic and community development initiatives that benefit the people of Westbrook. The budget being presented to you this evening strikes the critical balance of maximizing the use of alternative financial resources while minimizing reliance on property taxes.

I am grateful for the work each of our department heads puts into responsibly planning how every expenditure proposed will benefit our city. Without this creative and dedicated staff, it would be impossible to have the highly efficient and responsive municipal services we have in the City of Westbrook. I will single out for thanks our City Administrator Jerre Bryant, who shepherded this budget from its first draft to what you are presented with this evening. Frankly speaking, that first draft contained figures that gave me great pause, and the proposal you have before you now is starkly less burdensome on taxpayers than what was initially projected. Thanks also to the former Mayor Foley, who led the city through most of the current fiscal year.

Now for the numbers. The combined budget, funding all of Westbrook's municipal services, educational programs, and the city's share of the cost of Cumberland County government, reflects total expenditures of **\$95,049,886** which is an increase of **\$7,592,942 (or 8.7%)**.

Combined municipal and school revenues nets **\$40,598,605**, an increase of **\$1,046,756 (or 2.65%)**. The overall amount needed to be raised through property tax is **\$54,451,281**, which is an increase of **\$6,546,186**. With a projected assessed valuation increase of 2%, the estimated property tax impact of this budget proposal is **\$1.91**, or an increase of **11.4%** over last year's tax rate.

Budget Detail – Municipal Operations

The total proposed expenditures in the municipal budget, not including the schools, is **\$35,746,972**. This is an increase of **\$2,760,332** or **8.37%**. Revenues have also increased. This is in large part because we are proposing an increased contribution from our fund balance to provide relief to taxpayers in the face of this challenging budget cycle. The total projected non-property tax revenues are **\$20,294,416**, an increase of **\$1,395,947**, or **7.39%** over last year. This increased revenue lowers the city's increased property tax needs from **\$2,760,332** to **\$1,324,668**, a 9.38% increase over last year. Based on the 2% growth projection for assessed valuation, these figures would call for a **\$0.36** increase in the municipal portion of the property tax rate or **7.2%**.

Among the reasons for the city's increased expenditures is an anticipated significant increase in our General Assistance expenditures based on the increased need we have seen in the current fiscal year. General Assistance is not discretionary, and we are required by law to distribute assistance up to the statutory limit to all who qualify. The state reimburses us for up to 70% of these expenses, but the burden of the remaining 30% is ours to bear and that amount is increasing rapidly. Efforts to increase the reimbursement rates to help communities like Westbrook appear to have stalled in Augusta, and our budget includes our best estimate of the amounts we expect to responsible for in the coming year.

Other notable expenditures are in the increased costs of health insurance for our employees and a fund to cover the costs of as-yet undetermined contractual wage adjustments. Most of the collective bargaining agreements for municipal employees are currently being re-negotiated, and we need to have a budget that anticipates coming wage increases while not yet knowing what exactly those will be. We will learn when the schools present their budget that they are in a similar situation. We continue to be in a challenging labor market and both the City and School are working to make sure our wages allow us to be competitive in the recruitment and retention of excellent employees. We will go over these and other projected expenditures in greater detail when we begin our department-by-department review process with the City Council on April 8th.

Budget Detail - School Operations

The school portion of the budget is developed by the Superintendent of Schools and the School Finance Committee and is reviewed and approved by the full School Committee. The resulting amount needed to be raised through the property tax is included with the full municipal budget when it is submitted by the Mayor to the City Council for consideration. The School Committee held first reading of the budget on March 27, 2024, and is slated to have its second and final vote on April 3, 2024.

The school budget proposes an expenditure level of **\$51,768,089** which reflects an increase of **\$4,572,481 (or 9.69%)**. School revenue of **\$20,304,189** represents a loss of **\$349,191 (or -1.69%)**. The school's need from property taxes is up **\$4,921,672 (18.54%)** and based on the 2% growth projection for assessed valuation would call for a **\$1.50 (or 16.2%)** increase in the school portion of the property tax rate.

We will hear a detailed presentation of this portion of our budget from the Superintendent of Schools when he joins us at our meeting on April 8th.

Budget Detail – County & TIF

The Cumberland County budget is approved by the County Commissioners, with the costs allocated among all community in the county based on a prescribed formula, with tax bills submitted to each community. Payment of our proportionate share of the county tax bill is a legal obligation of each community. Westbrook's portion of Cumberland County taxes is **\$1,956,544** which is up by **\$97,594 (or 5.25%)**. The Tax Increment Funding activity totals **\$5,578,281** which is up by **\$202,252 (or 3.76%)**.

Timeline

The complete municipal budget is now submitted to the City Council for review by its Finance Committee. Budget review sessions are scheduled for April 8th, 9th, and 22nd, with first reading of the budget approval legislation slated for April 29th, and second and final reading scheduled for May 6th. The school budget and warrants must then be submitted to voters at the School Budget Validation Referendum slated for June 11, 2024.

I would like to thank City and School departments, Administration, the Superintendent of Schools and the School Committee for the hard work that has brought us to this point, and I'd like to thank City Council in advance for the hard work ahead of us in doing our due diligence through this review process.

Presentations

I would now ask that the City Administrator present his overview of the municipal budget.

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City Revenues	18,898,469	20,294,416	1,395,947	7.39%
Overlay	39,717	0	(39,717)	-100.00%
City Tax needs	14,127,888	15,452,556	1,324,668	9.38%
 School (Proposed)	 47,195,608	 51,768,089	 4,572,481	 9.69%
School Revenue	20,653,380	20,304,189	(349,191)	-1.69%
School Tax Needs	26,542,228	31,463,900	4,921,672	18.54%
 TIF	 5,376,029	 5,578,281	 202,252	 3.76%
 County Tax needs	 1,858,950	 1,956,544	 97,594	 5.25%
 Total Tax Needs	 47,905,095	 54,451,281	 6,546,186	 13.66%
 Budgeted Valuation	 2,872,008,100	 2,929,448,000	 57,439,900	 2.00%
 Tax Rate	 \$16.68 \$16.68 /1,000	 \$18.59 \$18.59 /1,000	 \$1.91	
 City	 \$4.92	 \$5.27	 \$0.36	 7.2%
School	\$9.24	\$10.74	\$1.50	16.2%
TIF	\$1.87	\$1.90	\$0.03	1.7%
County	\$0.65	\$0.67	\$0.02	3.2%
Total	\$16.68	\$18.59	\$1.91	11.4%

FY2025 reflects the inclusion of Riverfont Parking Garage that was previously budgeted in a separate fund.

City of Westbrook
FY25 Budget - Revenues

ACCOUNTS FOR:
General Fund

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
General Fund Revenues							
10001000	41300 PILOT	46,348	31,348	12,152	31,975	31,975	2.0%
10001000	41400 Franchise Fees	236,380	240,000	-	230,000	230,000	-4.2%
10001000	41900 Interest/Penalties on Tax	57,967	45,000	36,989	55,000	55,000	22.2%
10001000	43500 State Shared Revenue	3,484,954	3,365,020	1,827,047	2,925,247	2,925,247	-13.1%
10001000	43522 State Shared - BETE	2,612,072	2,963,244	2,951,774	2,963,244	2,963,244	0.0%
10001000	43523 Homestead Reimbursement	1,112,285	1,144,772	988,022	1,144,772	1,144,772	0.0%
10001000	43525 State Tree Growth	15,037	15,000	15,300	15,500	15,500	3.3%
10001000	43526 State Veterans Reimbursement	9,574	10,500	-	10,500	10,500	0.0%
10001000	46000 Investment Earnings	772,735	400,000	450,831	500,000	600,000	50.0%
10001000	46100 Rock Row Public Safety	180,000	180,000	-	180,000	180,000	0.0%
10001000	46200 Rental Revenues	50,408	50,683	19,506	51,267	51,267	1.2%
	(Cell Tower)						
10001000	49100 Transfers from General Fund	-	1,000,000	-	-	1,685,000	68.5%
	(Fund Balance)						
10001000	49101 Transfers from other Funds - ARP	-	50,000	36,749	-	-	-100.0%
10001000	49101 G2103 Transfers ARP	343,551	-	-	-	-	N/A
Legal and Risk Management							
10001320	44060 Insurance Claim Reimbursement	3,000	-	-	-	-	N/A
10001320	49102 Transfer from TIFs	-	-	-	37,000	37,000	N/A
	(Transfer from TIF for Insurance)						
Economic Development							
10001330	49102 Transfer from TIFs	540,938	534,944	534,944	670,880	670,880	25.4%
	(Transfer from TIF for Econ Dev)						

City of Westbrook
FY25 Budget - Revenues

ACCOUNTS FOR:
General Fund

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Public Transit							
10001340	49102 Transfer from TIFs (Transfer from TIF for METRO)	125,588	241,735	241,735	314,654	314,654	30.2%
City Clerk's Office & Elections							
10001400	44120 Misc. Revenue (Clerks-Notaries, FOAA Request)	2,123	1,200	1,325	1,500	1,500	25.0%
10001400	44122 Business Licenses	52,260	55,000	19,348	55,000	55,000	0.0%
10001400	44123 Dog Licenses	1,394	800	336	900	900	12.5%
10001400	44124 Vital Records	26,581	24,000	14,984	24,000	24,000	0.0%
Finance Office							
10001510	42220 Excise Taxes - Vehicles	4,056,824	4,500,000	2,031,940	4,100,000	4,100,000	-8.9%
10001510	42221 Excise Taxes - Boats	10,639	10,000	1,307	10,000	10,000	0.0%
10001510	44110 Registration Fees (Per Charge for Motor Vehicle Registration Fee)	75,507	77,000	44,906	77,000	77,000	0.0%
10001510	44199 Misc. Finance Fees	9,813	2,000	4,367	2,000	2,000	0.0%
Human Resources							
10001550	41901 Misc Revenues	1,557	-	-	-	-	N/A
Employee Benefits							
10001555	44060 Reimbursement Other Funding (Benefit Allocation from Police Detail work)	72,306	-	48,465	-	-	N/A
10001555	49000 Other Financing (School) (School Charges for Benefits for 2-SRO)	26,587	29,171	14,965	30,214	30,214	3.6%
10001555	49101 Reimbursement Grants G2103 ARP	106,725	-	-	-	-	N/A
10001555	49102 Transfer from TIFs (ED Department Benefits)	150,617	170,686	170,686	169,633	169,633	-0.6%

City of Westbrook
FY25 Budget - Revenues

ACCOUNTS FOR:
General Fund

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Planning & Code Enforcement							
10001810	41901 Advertising & Abutters	7,729	5,000	2,451	5,000	5,000	0.0%
10001810	42100 Zoning Permits	-	2,000	-	1,000	1,000	-50.0%
10001810	42101 Building Permits	746,572	500,000	656,747	550,000	550,000	10.0%
10001810	42110 Plumbing	161,821	60,000	74,259	75,000	75,000	25.0%
10001810	44599 Misc. Planning Fees	262,070	100,000	16,548	50,000	50,000	-50.0%
	(Village Review, Site Plans, Subdivision etc.)						
10001810	44895 Inspection Fees	172,829	110,000	147,024	100,000	100,000	-9.1%
10001810	44899 Misc. PACE Fees	4,862	5,000	2,605	5,000	5,000	0.0%
Police							
10002110	41901 ACO Licensing Fee	5,411	5,000	1,759	5,000	5,000	0.0%
10002110	44050 Charges for Services Officer	7,876	-	-	-	-	N/A
	(FBI Task Force Reimbursement for Services)						
10002110	44230 Police Tickets	24,530	20,000	1,890	22,000	22,000	10.0%
10002110	44231 Misc. Police fees	24,052	12,000	3,609	30,000	30,000	150.0%
	(False Alarms, Reimbursement for Training, etc.)						
10002110	44232 Police Court Time	7,002	6,500	7,496	10,000	10,000	53.8%
10002110	49000 Other Financing Sources	61,602	74,869	37,435	79,347	79,347	6.0%
	(School Charges for Wages for 2- SRO)						
Fire & Rescue							
10002210	41901 Fire Cost Recovery	1,415	35,000	-	-	-	-100.0%
10002210	44199 Reimbursements - Expenses	525	-	-	-	-	N/A

City of Westbrook
FY25 Budget - Revenues

ACCOUNTS FOR:
General Fund

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
10002210	44231 Misc. Fire Fees (Regional Training)	5,073	-	4,193	-	-	N/A
10002210	44245 Ambulance Billing	1,397,792	1,325,000	762,578	1,550,000	1,550,000	17.0%
Public Services Admin							
10003100	42102 Excavator License (Move from Planning)	10,500	5,000	5,500	5,000	5,000	0.0%
10003100	43527 DOT Allocation	184,120	185,000	212,408	212,500	212,500	14.9%
10003100	44313 Surplus Metal Fees	2,692	4,000	3,422	4,000	4,000	0.0%
Highways & Streets							
10003110	41901 Misc. Revenues	-	-	13,540	-	-	N/A
10003110	49000 Other Financing Sources (School Charges for Sweeping, Parking Lot Striping, etc.)	20,000	20,000	-	20,000	20,000	0.0%
Refuse & Collection							
10003200	44311 Bulky Disposal Tag Fee	4,360	6,000	1,675	3,000	3,000	-50.0%
10003200	44312 Recycling Revenue (Sales of new Totes & ECOMAINE)	14,238	2,500	3,375	3,500	3,500	40.0%
Sewer							
10003250	44810 Sewer Connection Fee	7,500	10,000	7,250	10,000	10,000	0.0%
Fleet Maintenance							
10003300	41901 Fleet Misc Revenues	3,278	-	19,483	-	-	N/A
Cemeteries							
10003400	44310 Cemetery Fees	60,370	45,000	29,600	45,000	45,000	0.0%
General Assistance							
10004431	43528 State Welfare Reimbursements	310,275	278,600	356,607	551,250	551,250	97.9%
Community Services							
10005100	44700 Recreation Revenue	67,396	71,000	44,772	72,000	72,000	1.4%

**City of Westbrook
FY25 Budget - Revenues**

ACCOUNTS FOR:

General Fund

		FY2023 Actuals	FY2024 Budget	FY2024 ACTUALS 12/31/23	FY2025 Dept	FY2025 Mayor	PCT CHANGE
10005100	44702 Donations	6,350	-	1,200	-	-	N/A

10005100	46200 Rental Revenue for WCC (Rental Space at Comm Ctr)	125,593	150,000	79,529	150,000	150,000	0.0%
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10005100	49102 Transfer from TIFs (Transfer from TIF for Park Band Concerts)	-	-	-	12,000	12,000	N/A
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Children Recreation Program

10005110	44700 Recreation Fees Children Program	419,217	428,994	327,123	506,994	545,000	27.0%
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10005110	44702 Donations	300	-	4,625	-	-	N/A
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Pool Recreation

10005120	44700 Pool Revenue Programs	149,278	111,903	108,481	134,000	134,000	19.7%
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10005120	46200 Rental Revenues Pools	37,958	38,000	15,901	40,000	40,000	5.3%
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Recreation Athletic Facilities & Grounds

10005130	46200 Rental Revenues Fields (Rental of Athletic Fields)	7,969	10,000	13,475	13,500	13,500	35.0%
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10005130	49000 Transfer from Schools (School Charges for Athletic Fields)	125,000	125,000	-	150,000	150,000	20.0%
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Library

10005510	44600 Misc. Library Fees (Copies, Nonresident Passes, etc.)	5,825	5,000	2,986	5,000	5,000	0.0%
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Riverfront Parking Garage

10006700	46200 Rental Revenues	198,968	198,968	99,484	224,921	224,921	13.0%
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(Prior year revenues are here for historical purposes only as they were previously included in a separate fund)

Downtown Parking Garage

10006750	49102 Transfer from TIFs	-	-	-	226,112	226,112	N/A
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TOTAL General Fund

18,836,120	19,097,437	12,536,708	18,471,410	20,294,416	6.3%
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NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

41300 PILOT

10001000 41300 -

-31,975.00

PILOT is paid by Westbrook Housing Authority for two properties which are exempt. The funds are received in February. Budget based on FY24 Actual.

Old High School \$9,894
Malcolm Noyes Building \$22,081

41400 Franchise Fees

10001000 41400 -

-230,000.00

Franchise Fees are paid by Charter Communications and are paid in April. The Franchise Fee rules have changed and allows the provider to reduce the amount by the in-kind-expenses. The estimate for FY25 is \$230,000.

41900 Interest/Penalties onTax

10001000 41900 -

-55,000.00

FY24 YTD as of Feb \$46,474 vs FY23 YTD as of June \$57,967
Based on prior year collections, Estimate at \$55,000

43500 State Shared Revenue

10001000 43500 -

-2,925,247.00

Based on 2.15.24 Maine Projected Numbers

43522 State Shared - BETE

10001000 43522 -

-2,963,244.00

Use FY24 Budget Numbers

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2025 Mayor
General Fund				

43523 Homestead Reimb
10001000 43523 -

-1,144,772.00

Use FY24 Budget Numbers

43525 State Tree Growth
10001000 43525 -

-15,500.00

Based on FY24 actual revenues. Receive funds in October from the State.

43526 State Veterans Reimb
10001000 43526 -

-10,500.00

State of Maine Veterans Reimbursement for last year was \$9,574 FY24. Budget at FY25 levels at \$10,500.

46000 Investment Earnings
10001000 46000 -

-600,000.00

Interest Rates have significantly increased.

Our current interest rate is 5.33%. This is the highest in 3 years.

Mayor Adj - Increase \$100,000

46100 Rock Row Public Safety Revenue
10001000 46100 -

-180,000.00

Per the schedule in the TIF package

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

46200 Rental Revenues

10001000 46200 -

-51,267.00

Litchfield Tower Rental of \$49,200. (Monthly Rental
\$3,100 x 12 months = \$37,200 and Annual \$12,000 =
\$49,200)

Presumpscot Regional Land Trust Annual Rent \$2,067.

49100 Transfers from General Fund

10001000 49100 -

-1,685,000.00

TOTAL Gen Fund Rev

-9,892,505.00

10001320 Legal and Risk Management

49102 Trans from TIFs

10001320 49102 -

-37,000.00

TIF Revenue to cover cost of Downtown Parking Garage
Insurance
Infrastructure TIF \$37,000

TOTAL Legal and Risk Management

-37,000.00

10001330 Economic Development

49102 Trans from TIFs

10001330 49102 -

-670,880.00

TIF Revenue to cover cost of ED Dept
Waterstone TIF \$600,880
Infrastructure TIF \$70,000

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget				
ACCOUNTS FOR:				
General Fund	VENDOR	QUANTITY	UNIT COST	2025 Mayor
TOTAL Economic Development				-670,880.00
10001340 Public Transit				
49102 Trans from TIFs				
10001340 49102 -				-314,654.00
Transit TIF Revenue to offset Metro Expense				
TOTAL Public Transit				-314,654.00
10001400 City Clerk's Office				
44120 Misc Clerk Fees				
10001400 44120 -				-1,500.00
Revenue from notary & dedimus justice services, FOAA requests, voter files. FY 25 - increase based upon historical trends.				
44122 Business Licensing				
10001400 44122 -				-55,000.00
Revenue from business licenses. FY 25 - no change.				
44123 Dog Licensing				
10001400 44123 -				-900.00
Revenue from dog licenses. FY 25 - slight increase based upon historical trends.				
44124 Vital Records				
10001400 44124 -				-24,000.00
Revenue from vital record transactions - birth, death, marriage, disposition. FY 25 - no change.				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

TOTAL City Clerk's Office

-81,400.00

10001510 Finance Office

42220 Vehicle Excise Taxes

10001510 42220 -

-4,100,000.00

Budget at the FY25 Budget level. Thru December, Excise
tax is flat from prior year.

Actual

FY18 \$3,716,951
FY19 \$3,866,050
FY20 \$3,570,149
FY21 \$4,305,048
FY22 \$4,009,284
FY23 \$4,056,824

42221 Boat Excise Taxes

10001510 42221 -

-10,000.00

Record same level as FY24 Budget @ \$10,000.

FY19 \$ 9,277
FY20 \$ 9,303
FY21 \$11,125
FY22 \$10,168
FY23 \$10,639

44110 Registration Fees

10001510 44110 -

-77,000.00

FY25 estimate \$77,000. Thru December, Registration
Fees are comparative to prior year.

FY18 \$51,936
FY19 \$52,095
FY20 \$59,615
FY21 \$80,852
FY22 \$76,287
FY23 \$75,507

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

44199 Misc Fees

10001510 44199 -

-2,000.00

Miscellaneous Revenues \$2,000

TOTAL Finance Office

-4,189,000.00

10001555 Employee Benefits

49000 Other Financing Sources

10001555 49000 -

-30,214.00

School Dept. Charges for Benefits

Two School Resource Officers 50%

Health \$17,096

Dental \$858

Medicare \$1,151

Pension \$11,109

49102 Trans from TIFs

10001555 49102 -

-169,633.00

TIF Revenue to cover cost of Benefits for the ED Dept

IDEXX TIF \$169,633

TOTAL Employee Benefits

-199,847.00

10001810 Planning & Code Enforcement

41901 Misc Revenues

10001810 41901 -

-5,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

42100 Property Permits
10001810 42100 -

-1,000.00

Misc. Zoning Revenue - ZBA

42101 Building Permits
10001810 42101 -

-550,000.00

42110 Plumbing & Electrical Permits
10001810 42110 -

-75,000.00

44599 Misc Planning Fees
10001810 44599 -

-50,000.00

44895 Inspection Fees
10001810 44895 -

-100,000.00

44899 Misc PACE Fees
10001810 44899 -

-5,000.00

TOTAL Planning & Code Enforcement

-786,000.00

10002110 Police
41901 Misc Revenues
10002110 41901 -

-5,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

44230 Police Tickets
10002110 44230 -

-22,000.00

Parking Tickets

44231 Misc Public Safety fees
10002110 44231 -

-30,000.00

Violation fees, Accident Reports, Finger Printing Fees,
False Alarms, Training and Misc.44232 Police Court Time
10002110 44232 -

-10,000.00

Reimbursement for police time during court appearances.
The reimbursement amount covers a small portion of the
of overtime expense.49000 Other Financing Sources
10002110 49000 -

-79,347.00

School Department reimbursement of 50% salaries for two
School Resource Officers.

EE # 8299 \$39,409 and EE # 8494 \$39,938

TOTAL Police

-146,347.00

10002210 Fire
44245 Ambulance Billing
10002210 44245 -

-1,550,000.00

projected ambulance revenue

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

TOTAL Fire

-1,550,000.00

10003100 Public Services Admin

42102 Excavator Lic

10003100 42102 -

-5,000.00

Excavators License Fees \$500/year.

43527 DOT Allocation

10003100 43527 -

-212,500.00

State reimbursement for roads based on a formula.

44313 Surplus Metal Fees

10003100 44313 -

-4,000.00

TOTAL Public Services Admin

-221,500.00

10003110 Highways & Streets

49000 Other Financing Sources

10003110 49000 -

-20,000.00

School Department charges for wages for sweeping, cleanup and disposal. Sign repair and replacement, parking lot striping, small projects, paving, tree work, school activities support, sanding, and snow removal as needed.

TOTAL Highways & Streets

-20,000.00

10003200 Refuse & Collection

44311 Bulky Disposal Tag Fee

10003200 44311 -

-3,000.00

Bulky disposal tag fees.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

44312 Recycling Revenue

10003200 44312 -

-3,500.00

Fees paid by developers for new toters.

TOTAL Refuse & Collection

-6,500.00

10003250 Sewer - GF

44810 Sewer Connection Fee

10003250 44810 -

-10,000.00

Fees to hook up to City sewer \$250 each.

TOTAL Sewer - GF

-10,000.00

10003400 Cemeteries

44310 Cemetery Fees

10003400 44310 -

-45,000.00

Sale of cemetery plots and burial revenues.

TOTAL Cemeteries

-45,000.00

10004431 General Assistance

43528 State Welfare Reimbursements

10004431 43528 -

-551,250.00

State reimburses 70% for expenses.

TOTAL General Assistance

-551,250.00

10005100 Community Services

44700 Recreation Fees

10005100 44700 -

-72,000.00

Revenue from all adult & senior programming (drop-in
pickleball, Gardens Aglow, Bus tours w/the historical

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR	QUANTITY	UNIT COST	2025 Mayor
society, Day trips to N Conway, local fairs, museums, Cabbage Island, Scrooge Trolley, Salem, Hobo Train, Botanical Gardens, Castle in the Clouds)			

46200 Rental Revenues

10005100 46200 -

-150,000.00

"Rental revenue from Birch, Elm, Fiber Arts, Maple, Oak, Pine, Redwood, Spruce, Activity & Tree House Rooms, Dance Studio, Gym & Hit Pit. (varying hourly resident & nonresident rates) Bridge StrEAT Food Park rental fees, Project Graduation full facility rentals (4 in 2024)

Annual tenant leases:
 Woodfords Family Services: \$3,232.67 @ 12 = \$38,792.04
 Meals on Wheels: \$643.50 @ 12 = \$7722.00
 NEAAO: \$1411.74 @ 12 = \$16940.88
 Centered Massage: \$242.62 @ 12 = \$2911.44
 Westbrook Historical Society: \$416.67 @ 12 = \$5,000
 Westbrook Food Pantry: \$125 @ 12 = \$1,500
 School Department: \$766.16 @ 12 = \$9,193.92.16
 Southern Maine Model Railroad: \$753.13 @ 12 = \$9,037.56
 Jane Hebert, Fiber Arts: \$128.63 @ 12 = \$1543.56"

49102 Trans from TIFs

10005100 49102 -

-12,000.00

TIF Revenue to cover Park Band Concerts
 Downtown TIF \$12,000

TOTAL Community Services

-234,000.00

10005110 Children Recreation Programs

44700 Recreation Fees

10005110 44700 -

-545,000.00

Children's programming revenue: LEARNS before & after school, Day/Vacation Camps, Summer camp, Toddler Open Play, Ski Club, After-School Bowling, Trekkers, Explorers, Homeschool network Gym, Parents Night Out & all other children's programming & special events.

Mayor Adj - Increase \$38,006

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

TOTAL Children Recreation Programs

-545,000.00

10005120 Pool Recreation

44700 Recreation Fees

10005120 44700 -

-134,000.00

Revenue includes: pool rentals & parties, pool programs (lessons, aquatic fitness, open swim, lap swim, floating egg hunt, lifeguard certification, WSI, Kayak Clinics, etc.), memberships, Aqua Diving Academy, Maine Mermaids, Maine Synchro. (fees vary based on rental type & program offered) Added resident/non-resident rates to lessons, As of 1/1/24 added 2 additional aquatics fitness classes & increased drop in rates & memberships rates.

46200 Rental Revenues

10005120 46200 -

-40,000.00

Seals pool rental revenue for practices & meets only.

TOTAL Pool Recreation

-174,000.00

10005130 Recreation Athletic Facilities

46200 Rental Revenues

10005130 46200 -

-13,500.00

Fees paid to from outside user groups to rent Municipal & School athletic fields, fees increased for FY24.

49000 Other Financing Sources

10005130 49000 -

-150,000.00

Westbrook School Department's contribution towards the maintenance of the athletic fields & facilities. (School contribution hasn't increased since 2017, even though expenses continue to increase.)

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

TOTAL Recreation Athletic Facilities

-163,500.00

10005510 Library

44600 Misc Library Fees

10005510 44600 -

-5,000.00

Income from Misc. Library Fees (copies, fax, fees,
nonresident cards)

TOTAL Library

-5,000.00

10006700 Riverfront Parking Garage

46200 Rental Revenues

10006700 46200 -

-224,921.00

534 parking spaces x \$35.10 = \$18,743.40 per month

\$18,743.40 x 12 months = \$224,920.80 per year

TOTAL Riverfront Parking Garage

-224,921.00

10006750 Downtown Parking Garage

49102 Trans from TIFs

10006750 49102 -

-226,112.00

TIF Revenue to cover cost of Parking Garage
Infrastructure TIF \$226,112

TOTAL Downtown Parking Garage

-226,112.00

TOTAL General Fund

-20,294,416.00

TOTAL REVENUE

-20,294,416.00

TOTAL EXPENSE

.00

GRAND TOTAL

-20,294,416.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:
General Fund
Mayor's Office

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
10001310	51100 Salaries - Regular FT/PT	205,875	241,903	114,962	303,668	303,668	25.5%
10001310	51100 G2103 Salaries -	67,556	-	-	-	-	N/A
10001310	51110 Salaries - Elec/Boards	28,000	28,000	14,000	56,530	56,530	101.9%
10001310	51300 Special Events OT	6,481	12,250	10	-	-	-100.0%
10001310	51500 Car Allowance	4,500	4,500	2,164	4,500	4,500	0.0%
10001310	51600 Unused Comp Absences	-	5,200	-	5,200	5,200	0.0%
10001310	53300 Professional EE Training & Travel	3,576	2,000	1,524	4,000	3,000	50.0%
10001310	53400 Comm Support Initiatives	23,000	23,000	23,000	23,000	23,000	0.0%
10001310	53410 Consultants	4,856	3,000	-	3,000	3,000	0.0%
10001310	55400 Advertising	13,254	10,000	2,869	10,000	9,000	-10.0%
10001310	55500 Printing Services	2,049	3,000	2,130	3,000	3,000	0.0%
10001310	56000 General Supplies	4,071	3,000	1,284	3,000	3,000	0.0%
10001310	56010 Meeting Expense	3,066	2,000	1,031	2,000	2,000	0.0%
10001310	56098 Inauguration Supplies	1,176	-	-	2,000	2,000	N/A
10001310	57301 Equipment	448	1,750	26	1,750	1,750	0.0%
10001310	58100 Dues & Memberships	109,214	109,000	52,428	115,600	115,600	6.1%
10001310	58900 Veteran Services	3,684	8,600	579	3,750	3,750	-56.4%
10001310	58905 DEI	6,063	8,600	962	5,000	5,000	-41.9%

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR: General Fund		FY2023 Actuals	FY2024 Budget	FY2024 ACTUALS 12/31/23	FY2025 Dept	FY2025 Mayor	PCT CHANGE
10001310	58911 Employee Recognition	6,302	3,500	1,148	5,000	4,000	14.3%
10001310	58912 Flowers	464	500	176	700	700	40.0%
10001310	58985 Senior Prop Tax Asst. Program	2,858	25,000	25,000	100,000	95,000	280.0%
10001310	59000 Special Events	800	-	-	-	-	N/A
10001310	59220 Transfer to Special to APR Grant	2,142	-	-	-	-	N/A
10001310	59999 Contingency	102,679	40,000	2,000	470,000	470,000	1075.0%
TOTAL	Mayor's Office	602,115	534,803	245,291	1,121,698	1,113,698	108.2%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

	VENDOR	QUANTITY	UNIT COST	2025 Mayor
51100 Salaries - Regular FT/PT				
10001310 51100 -				303,668.00 *
CITY ADMINISTRATOR (1107)		.75	.00	110,059.00
CITY ADMINISTRATOR (1107)		.00	.00	5,000.00
CITY CLERK/ASST CITY ADMIN (1138)		1.00	.00	110,807.00
ADMIN/ELECTIONS INTERN (8207)		.50	.00	22,620.00
COMMUNITY DEI RESOURCES COORD (8506)		1.00	.00	55,182.00

City Administrator (75%, remainder in Economic Development budget), Asst. City Administrator/City Clerk (100%), Admin Asst. (50%, remainder in Economic Development budget), Community DEI Resources Coordinator (100%)

51110 Salaries - Elec/Boards

10001310 51110 -				56,530.00 *
CITY COUNCILOR (6440)		1.00	.00	3,611.00
CITY COUNCILOR (6455)		1.00	.00	3,000.00
CITY COUNCILOR (6464)		1.00	.00	4,080.00
MAYOR (8096)		1.00	.00	30,857.00
CITY COUNCILOR (8297)		1.00	.00	3,000.00
CITY COUNCILOR (8306)		1.00	.00	3,611.00
CITY COUNCILOR (8445)		1.00	.00	3,611.00
CITY COUNCIL PRESIDENT (9116)		1.00	.00	4,760.00

Wages for Mayor & City Council, determined by City Charter & Order 2024-8, adopted 2/5/24. Old rates apply to all positions 6/1 - 11/31. New rates apply to positions elected on 11/5/24 (Mayor + 3 Councilors + Council Pres + Council Vice Pres). Old rates continue for 2 Councilors until inauguration of December 2025 (FY 26).

Old Rates: Mayor (\$6,500), Council President (\$3,500), Councilor (\$3,000)

New Rates: Mayor (60% AMI), Council President (7% AMI), Council Vice President (6% AMI), Councilor (5% AMI)

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

General Fund		VENDOR	QUANTITY	UNIT COST	2025 Mayor
51500 Stipends					
10001310	51500 -	CITY ADMINISTRATOR (1107)	.00	.00	4,500.00 *
					4,500.00
51600 Unused Comp Absences					
10001310	51600 -				5,200.00
53300 Professional EE TrainingTravel					
10001310	53300 -				3,000.00
		Registration, travel & accommodations for trainings & conferences for Mayor, City Councilors, City Administrator, Asst. City Administrator, and admin staff. Includes registrations for conferences/trainings held by MEREDA, Maine Municipal Association, Maine Town, City & County Managers Association, and Portland Regional Chamber of Commerce events. FY 25 - Increased based on historical use.			
		Mayor Adj - Decrease \$1,000			
53400 Other Professional Services					
10001310	53400 -				23,000.00
		Support for food security initiatives and DEI initiatives.			
		Food Security initiatives: Intercultural Community Center (\$5,000), My Place Teen Center (\$5,000), Westbrook Food Pantry (\$5,000)			
		Diversity initiatives: Intercultural Community Center (\$5,000), One Westbrook (\$3,000)			
53410 Consultants					
10001310	53410 -				3,000.00
		Independent consultants retained, such as property value appraisers			

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

55400 Advertising

10001310 55400 -

9,000.00

Legally required publications in the newspaper for City departments, including public hearing notices & bid postings

Mayor Adj - Decrease \$1,000

55500 Printing Services

10001310 55500 -

3,000.00

Business cards, City Council cards, holiday cards for municipal employees, signs, annual mayor's letter insert for real estate & personal property tax bill mailings

56000 General Supplies

10001310 56000 -

3,000.00

General supplies for Mayor's Office and City Council, City Hall kitchen supplies, mayoral awards/plaques.

56010 Other Supplies

10001310 56010 -

2,000.00

Food and beverages for various City meetings.

56098 Inauguration Supplies

10001310 56098 -

2,000.00

Inauguration for November 2024 - Mayor (special election), City Council, School Committee

57301 Equipment

10001310 57301 -

1,750.00

iPads & tech needs for Mayor's Office & City Council

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

58100 Dues & Fees

10001310 58100 -

115,600.00

Maine Municipal Association, Animal Refuge League of Greater Portland, Westbrook Historical Society rent payment, Westbrook City Band, Greater Portland Council of Governments, ASCAP, Portland Regional Chamber of Commerce, Maine Development Foundation, BMI, International City/County Management Association

58900 Miscellaneous Expenditures

10001310 58900 -

3,750.00

Office supplies (\$200), VetrSpec s/w annual fee (\$550), Veterans Benefits law manuals (biennial expense, \$0 for FY 25), NACVSCO annual conference & training (\$2,500), veterans events (\$500)

58905 Comprehensive Planning

10001310 58905 -

5,000.00

Allocated for the City's DEI Task Force (established 2023)

58911 Employee Recognition

10001310 58911 -

4,000.00

Plaques & awards for employees, gift certificates for Employee of Quarter/Year recipients, scholarships for City Council student reps (\$500/year served paid upon graduation, 1 student rep @ 2 years graduating in FY 25). Reduced from \$5,000 to \$3,500 in FY 24, returned funding level to \$5,000

Mayor Adj - Decrease \$1,000

58912 Flowers

10001310 58912 -

700.00

Flower arrangements for births, condolences, illnesses, etc.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR: General Fund	VENDOR	QUANTITY	UNIT COST	2025 Mayor
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58985 Senior Property Tax Asst. Prog
10001310 58985 -

95,000.00

Program provides homestead tax abatement. Eligibility: must be age 65+ and at least a 10-year Westbrook resident, either renter or property owner. Program provides allocations which match the State Property Tax Fairness Act in an amount of up to \$1,000 annually.

The State has increased their income eligibility guidelines - though rates are not increasing, more people will qualify for this program. The Local Rebate Program is going to be funded 100% with local funds.

Mayor Adj - Decrease \$5,000

59999 Contingency
10001310 59999 -

470,000.00

Appropriation for emergency and unplanned expenses

Police, Fire, Dispatch, AFCSME & Non-Union Contracts

TOTAL Mayor's Office	1,113,698.00
TOTAL General Fund	1,113,698.00

TOTAL REVENUE	.00
TOTAL EXPENSE	1,113,698.00

GRAND TOTAL	1,113,698.00
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** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
General Fund		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Legal and Risk Management							
10001320	52700 Workers Compensation	683,532	705,888	206,716	695,000	695,000	-1.5%
10001320	53450 Legal Services	131,781	168,100	46,487	168,100	168,100	0.0%
10001320	55200 Insurance	305,305	330,853	361,264	444,973	444,973	34.5%
10001320	55201 Insurance Deductible	31,096	50,000	6,261	50,000	50,000	0.0%
TOTAL	Legal and Risk Management	1,151,714	1,254,841	620,727	1,358,073	1,358,073	8.2%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10001320 Legal and Risk Management

52700 Workers Compensation

10001320 52700 -

695,000.00

The City now qualifies for a 10% discount under the Workers Compensation Safety Incentive Program (WSCIP). This program has three tiers based on safety qualifications and the City qualifies for the highest level, which increased our savings by almost \$10k. Previously we qualified for a 7.5% discount. Our Mod Rate decreased from 1.280 in 2023 to 1.170 in 2024. The Mod Rate is a way for insurance carriers to adjust their premiums based on the expected losses from claims. It basically identifies the level of risk. Three years of claims costs, excluding the most recent policy period are used to set the Mod Rate. Invoice for 2024 was \$627k plus 10%

53450 Legal Services

10001320 53450 -

168,100.00

Maintain the current budget level as of FY24.

55200 Insurance

10001320 55200 -

444,973.00

Budget 13% based on Premiums
 General Liability \$25,583 @ 13% \$28,909
 Public Officials Liability \$8,491 @ 13% \$9,595
 Equipment Breakdown \$5,801 @ 13% \$6,555
 Employment Practice Liability \$43,970 @ 13% \$49,686
 Law Enforcement Liability \$48,824 @ 13% \$55,171
 Business Auto \$82,087 @ 13% \$92,758
 Property Coverage \$144,530 @ 13% \$163,319
 Two Public Official Bonds - TG & DL \$1,980
 Downtown Parking Garage \$37,000

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR	QUANTITY	UNIT COST	2025 Mayor
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55201 Insurance Deductible			
10001320 55201 -			50,000.00

TOTAL Legal and Risk Management	1,358,073.00
TOTAL General Fund	1,358,073.00
TOTAL REVENUE	.00
TOTAL EXPENSE	1,358,073.00
GRAND TOTAL	1,358,073.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:
General Fund

		FY2023 Actuals	FY2024 Budget	FY2024 ACTUALS 12/31/23	FY2025 Dept	FY2025 Mayor	PCT CHANGE
Economic Development							
10001330	51100 Salaries - Regular FT/PT	398,829	410,444	206,694	443,130	443,130	8.0%
10001330	51200 Salaries -Temp Employees	8,478	5,000	4,608	20,000	20,000	300.0%
10001330	53300 Professional EE Training & Travel	23,422	15,700	13,965	18,000	18,000	14.6%
10001330	53410 Consultants	4,771	9,000	1,860	20,000	20,000	122.2%
10001330	55400 Marketing	54,905	59,300	23,309	60,000	60,000	1.2%
10001330	55500 Printing Services	71	1,500	136	1,500	1,500	0.0%
10001330	56000 General Supplies	641	1,500	179	1,500	1,500	0.0%
10001330	56015 Meeting Expense	860	2,500	539	2,500	2,500	0.0%
10001330	56600 Channel 2 Supplies	6,244	14,000	4,088	14,000	14,000	0.0%
10001330	57000 Capital Purchases	24,653	-	-	-	-	N/A
10001330	57301 Equipment	4,066	2,500	-	2,500	2,500	0.0%
10001330	58100 Dues & Memberships	3,868	2,500	1,285	61,750	61,750	2370.0%
10001330	58900 Special Events/misc	-	1,000	980	1,000	1,000	0.0%
10001330	59210 Transfer to Reserve Funds - Façade	25,000	10,000	10,000	25,000	25,000	150.0%
TOTAL	Economic Development	555,809	534,944	267,643	670,880	670,880	25.4%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10001330 Economic Development

51100 Salaries - Regular FT/PT

10001330 51100 -

CITY ADMINISTRATOR (1107)	.25	.00	443,130.00 *
DIGITAL CREATIVE SVC ADMIN (1223)	1.00	.00	36,686.00
DT PARKING PROJECT MGR (3356)	1.00	.00	73,741.00
ECONOMIC DEVELOPMENT DIRECTOR (8111)	1.00	.00	16,250.00
ADMIN/ELECTIONS INTERN (8207)	.50	.00	114,157.00
PROJECT MANAGER (8319)	1.00	.00	22,620.00
DEPUTY ECO DEV COMM RELATION (8518)	1.00	.00	105,125.00
			74,551.00

51200 Salaries -Temp Employees

10001330 51200 -

20,000.00

\$15,000 is for the Downtown Clean Team. The Clean Team is an affordable, necessary investment that complements Public Services keeping our downtown clean of trash and debris daily and assisting with clean up after public events. The \$5,000 is for interns, project work and AmeriCorp partnership with GPCOG.

53300 Professional EE TrainingTravel

10001330 53300 -

18,000.00

IEDC Fall Annual Conference, IEDC classes and APA Conference certification requirements, NDC certification (lending), project management, construction safety \$15,100, MEREDA Breakfast Series and Misc webinars \$600, Marketing/TV Training including Maine Media workshops \$1,000, NEDA Training \$700, EDCM Training \$600, Mileage, etc.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR: General Fund	VENDOR	QUANTITY	UNIT COST	2025 Mayor
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53410 Consultants
10001330 53410 -

20,000.00

The majority of these funds are dedicated to Creative Services contracted work for Council, School Board and Planning Board meetings. The remaining funds are for miscellaneous Consultants.

55400 Advertising
10001330 55400 -

60,000.00

Build Maine Exhibitor \$1,000, MEREDA Exhibitor \$1,200, TV Campaign \$15,000, OTT \$2800, Digital ad campaigns \$6,500, Print ads \$8,260, Vimeo \$1,200, Adobe creative cloud \$1,500, Envato \$600, Canva \$160 Misc phone apps for social media \$650, digital assets \$800, Citizen engagement \$2,000, Branding/promotional items \$8,000, creative software \$730. Live web streaming service \$4,600, Bludot BRE Database \$5,000

55500 Printing Services
10001330 55500 -

1,500.00

Parking and other maps, brochures, business cards, business welcome packet, etc

56000 General Supplies
10001330 56000 -

1,500.00

Office and operating supplies including printing supplies for economic development initiatives.

56015 Meeting Supplies
10001330 56015 -

2,500.00

Meeting Expenses (Business Prospects, Lunch Meetings, Dinners)

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

56600 AV Supplies
10001330 56600 -

14,000.00

These funds are dedicated to software and hardware related to audio and video equipment maintenance, upgrades, repairs, and replacement to our city public access channels, and multiple streaming outlets. It requires flexibility due to annual pricing changes and equipment needs.

57301 Equipment
10001330 57301 -

2,500.00

ED office equipment i.e. desk, chair file cabinet, etc.

58100 Dues & Fees
10001330 58100 -

61,750.00

MEREDA \$300, IEDC \$550, EDCM \$150, Maine Development Foundation \$750 = \$1,750.
\$60,000 is our commitment to Discover Downtown Westbrook (DDW). DDW partners with the City strengthening community and economic development work in our downtown. DDW is our partner organization that acts as a direct liaison with downtown businesses, supplements economic development initiatives and activates spaces for people and community to gather.

58900 Miscellaneous Expenditures
10001330 58900 -

1,000.00

Miscellaneous expenditures.

59210 Transfer to Reserve Funds
10001330 59210 -

25,000.00

Façade Program

TOTAL Economic Development
TOTAL General Fund670,880.00
670,880.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget				
ACCOUNTS FOR:				
General Fund	VENDOR	QUANTITY	UNIT COST	2025 Mayor
TOTAL REVENUE				.00
TOTAL EXPENSE				670,880.00
GRAND TOTAL				670,880.00

** END OF REPORT - Generated by Tressina Germani **

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20252 FY25 WEIC Budget

ACCOUNTS FOR:
Grant Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

22001390 WEIC

46000 Investment Earnings

22001390 46000 - 02299

-5,000.00

Estimated Investment

49102 Trans from TIFs

22001390 49102 - 02299

-451,768.00

Roughly 5% Increase over prior year

58900 Miscellaneous Expenditures

22001390 58900 - 02299

456,768.00

TOTAL WEIC

.00

TOTAL Grant Fund

.00

TOTAL REVENUE

-456,768.00

TOTAL EXPENSE

456,768.00

GRAND TOTAL

.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
General Fund		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Public Transit							
10001340	59651 Greater Portland Transit Dist.	822,537	850,073	850,073	945,043	945,043	11.2%
10001340	59652 RTP	19,933	16,207	6,683	19,523	19,523	20.5%
TOTAL	Public Transit	842,470	866,280	856,756	964,566	964,566	11.3%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10001340 Public Transit

59651 Greater Portland Transit Dist

10001340 59651 -

945,043.00

Per the METRO Budget \$945,043 Order 2023-120

Offset with estimated cost associated with the TIF see
revenue line 10001340-49102

59652 RTP

10001340 59652 -

19,523.00

Based on METRO estimates

Actuals:

FY20 \$14,531

FY21 \$12,824

FY22 \$12,135

FY23 \$19,933

TOTAL Public Transit
TOTAL General Fund

964,566.00

964,566.00

TOTAL REVENUE
TOTAL EXPENSE

.00

964,566.00

GRAND TOTAL

964,566.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:
General Fund

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
City Clerk's Office & Elections							
10001400	51100 Salaries - Regular FT/PT	122,368	159,690	76,689	160,253	160,253	0.4%
10001400	51110 Salaries - Elec/Boards	36,733	43,000	28,713	43,000	43,000	0.0%
10001400	51300 OT	1,130	3,000	1,649	4,000	4,000	33.3%
10001400	53300 Professional EE Training & Travel	1,143	4,000	1,565	4,500	4,500	12.5%
10001400	53619 Records Management	9,047	10,000	2,355	12,000	12,000	20.0%
10001400	55500 Printing Services	6,561	10,000	444	15,000	15,000	50.0%
10001400	56000 General Supplies	1,154	2,000	714	2,000	2,000	0.0%
10001400	56097 Elections	1,798	3,000	5	3,000	3,000	0.0%
10001400	57301 Equipment	14,647	18,000	320	30,000	25,000	38.9%
10001400	58100 Dues & Memberships	635	750	315	1,250	1,250	66.7%
TOTAL	City Clerk's Office & Elections	195,217	253,440	112,768	275,003	270,003	6.5%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10001400 City Clerk's Office

51100 Salaries - Regular FT/PT

10001400 51100 -

DEPUTY CITY CLERK (8027)
DEPUTY CITY CLERK (8143)1.00
1.00.00
.00160,253.00 *
86,149.00
74,104.00Deputy City Clerk/Elections Admin (100%), Deputy City
Clerk/License Admin (100%)

51110 Salaries - Elec/Boards

10001400 51110 -

43,000.00

Election worker salaries, including Election Day,
trainings, and year-round election workers for
petitions, voter registration processing, absentee
voting, & post-election reconciliation work. FY 25 has
two elections: (1) November 2024 is
Presidential/CG/SS/SR and Municipal RCV. High turnout.
(2) June 2025 is School Budget & question on continuing
the school budget vote. Low turnout. FY 25 - no change.

51300 Salaries - Overtime

10001400 51300 -

4,000.00

Overtime for staff in all City depts working overtime
on Clerk's Office/Elections duties. FY 25 - increase
due to presidential election year.

53300 Professional EE TrainingTravel

10001400 53300 -

4,500.00

Registration, travel & accommodations for Clerk
conferences & training. Includes New England Municipal
Clerks Institute, New England Association of Town &
City Clerks Annual Conference, Maine Town & City Clerks
Association Conference & classes, Cumberland County
Municipal Clerk Association meetings, and Maine
Municipal Association classes. FY 25 - slight increase.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget				
ACCOUNTS FOR: General Fund		VENDOR	QUANTITY	UNIT COST 2025 Mayor
53619	Records Management			
10001400	53619 -			12,000.00
	eCode360 annual maintenance fee, General Code supplementation for newly adopted legislation. FY 25 - additional \$2,000 for one year of offsite storage of permanent (and infrequently accessed) records, 100 banker (legal-sized) boxes.			
55500	Printing Services			
10001400	55500 -			15,000.00
	Includes coding for ballot tabulators & accessible voting equipment, accessible ballot programming, printing/freight costs for ballots & programming for municipal RCV. FY 25 - increased due to anticipated voter turnout for the Nov 24 election.			
56000	General Supplies			
10001400	56000 -			2,000.00
	FY 25 - no change.			
56097	Elections Expenses			
10001400	56097 -			3,000.00
	Election day supplies and food for election workers & trainings. FY 25 - no change.			
57301	Equipment			
10001400	57301 -			25,000.00
	Rental of (1) ballot tabulator from State under reduced pricing schedule, rental of (3) ballot tabulators directly from ES&S, ES&S Electionware software for rollup of election night data, US EAC-approved hardened computer for rollup of CVR, MK Election vendor services contract for RCV tabulation, rental of accessible ramp for gym access, rental of light tower for November election. S/w subscription for Adobe Pro, Snagit. FY 25 - includes anticipated first year of municipal RCV needs			

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

Mayor Adj - Decrease \$5,000

VENDOR QUANTITY UNIT COST 2025 Mayor

58100 Dues & Fees

10001400 58100 -

1,250.00

Cumberland County Municipal Clerks Association, Maine
Town & City Clerks Association, New England Association
of City & Town Clerks, International Institute of
Municipal Clerks. FY 25 - increase due to membership
fee increases.

TOTAL City Clerk's Office
TOTAL General Fund

270,003.00
270,003.00

TOTAL REVENUE
TOTAL EXPENSE

.00
270,003.00

GRAND TOTAL

270,003.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:
General Fund

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Finance Office							
10001510	51100 Salaries - Regular FT/PT	617,131	625,460	281,277	660,287	660,287	5.6%
10001510	51300 Salaries - Overtime	3,523	6,000	4,081	6,000	6,000	0.0%
10001510	53300 Professional EE Training & Travel	8,193	8,700	190	8,000	8,000	-8.0%
10001510	53405 Contractual Services	706	800	560	900	900	12.5%
10001510	53410 Assessing	169,752	-	-	-	-	N/A
10001510	53460 ProfConsult - Auditor	41,300	37,080	30,500	44,415	44,415	19.8%
10001510	53714 Registrar Fees	4,514	10,000	4,440	8,000	8,000	-20.0%
10001510	54311 Postage Service Agreement	1,405	2,300	1,564	2,300	2,300	0.0%
10001510	55310 Postage	20,344	25,000	10,231	25,000	25,000	0.0%
10001510	55500 Printing Services	2,338	3,400	2,471	3,400	3,400	0.0%
10001510	56000 General Supplies	4,588	7,000	1,805	7,000	7,000	0.0%
10001510	56010 Meeting	815	1,500	22	1,400	1,400	-6.7%
10001510	57301 Equipment	-	1,300	-	1,300	1,300	0.0%
10001510	58100 Dues & Memberships	325	600	105	600	600	0.0%
10001510	58110 Bank Fees	7,513	8,500	3,275	8,500	8,500	0.0%
10001510	58900 Misc	2,167	3,000	2,675	2,700	2,700	-10.0%
TOTAL	Finance Office	884,613	740,640	343,197	779,802	779,802	5.3%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10001510 Finance Office

51100 Salaries - Regular FT/PT

10001510 51100 -

AP SPECIALIST (1189)	1.00	.00	660,287.00 *
FINANCE DIRECTOR (1213)	1.00	.00	68,094.00
FINANCE AUDITOR (6114)	1.00	.00	123,314.00
TAX COLLECTOR (8182)	1.00	.00	1,500.00
AR SPECIALIST (8185)	1.00	.00	81,577.00
PAYROLL ADMINISTRATOR (8311)	1.00	.00	62,330.00
CUSTOMER SERVICE REP II (8537)	1.00	.00	68,909.00
CUSTOMER SERVICE REP II (8559)	1.00	.00	58,096.00
CUSTOMER SERVICE REP II (8573)	1.00	.00	48,660.00
DEPUTY FINANCE DIRECTOR (8610)	1.00	.00	52,166.00
			95,641.00

51300 Salaries - Overtime

10001510 51300 -

6,000.00

Overtime for Frontline Staff

53300 Professional EE TrainingTravel

10001510 53300 -

8,000.00

Training:

Munis Software Conference 1 @ \$1,200 \$1,200
 MMA Training for Tax Collector, AR Specialist, 3 CSR's
 \$1,000
 GFOA NE Training \$600
 Various Staff Training \$500

Travel:

GFOA NE Conference and ME meetings FD \$1,200
 Munis Conference for FD \$2,500
 Mileage for Training Meetings \$400
 Various in State Meetings \$600

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget				
ACCOUNTS FOR: General Fund	VENDOR	QUANTITY	UNIT COST	2025 Mayor
53405 Contractual Services				
10001510 53405 -				900.00
		Shredding Services		
53460 Auditor & Financial Advisor				
10001510 53460 -				44,415.00
		Auditing Services with WIPFLI estimated cost of \$44,415. Actual costs for FY24 \$42,300, 5% increase.		
53714 Registrar Fees				
10001510 53714 -				8,000.00
		Based on trending numbers. Not many liens outstanding hence a decrease, bulk of collections were done in FY20 & FY21.		
54311 Copier Service Agreements				
10001510 54311 -				2,300.00
		Postage Meter Lease \$521.46/qtr for \$2,085.84 plus taxes.		
55310 Postage				
10001510 55310 -				25,000.00
		All of City Hall Postage, also includes Absentee Ballots.		

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

55500 Printing Services

10001510 55500 -

3,400.00

Tyler Business Forms for AP Checks \$600, Payroll Checks \$600, W2's & Envelopes \$500, 1099's & Envelopes \$500.

Window Envelopes \$600

Regular Envelopes \$600

56000 General Supplies

10001510 56000 -

7,000.00

Office Supplies for all of City Hall which includes photo copier paper, pens, pencils, folders, banker boxes, file boxes, binders, small equipment, etc.

56010 Other Supplies

10001510 56010 -

1,400.00

Meeting materials such as food for quarterly meetings with financial staff from other departments and for treasury meetings which are held after hours. EE appreciation meals.

57301 Equipment

10001510 57301 -

1,300.00

Ergonomic Equipment \$1,300

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

58100 Dues & Fees

10001510 58100 -

600.00

MMTCTA Membership for DFD & Tax Collector \$100
 GFOA Membership for DFD & FD \$300
 ME GFOA Membership for DFD and FD \$100
 Notary Public App Fees for Treasury \$100

58110 Bank Fees

10001510 58110 -

8,500.00

Monthly bank fees - charges for physical deposits,
 online deposits, wire transfers, stop payments, etc.

All Bank Accts \$708 @ 12 months \$8,500

58900 Miscellaneous Expenditures

10001510 58900 -

2,700.00

Cost of service to mail out FY24 Tax Bills in July for
 \$2,600.

Other cost associated with services \$100

TOTAL Finance Office
 TOTAL General Fund

779,802.00
 779,802.00

TOTAL REVENUE
 TOTAL EXPENSE

.00
 779,802.00

GRAND TOTAL

779,802.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR: General Fund		FY2023 Actuals	FY2024 Budget	FY2024 ACTUALS 12/31/23	FY2025 Dept	FY2025 Mayor	PCT CHANGE
Assessing							
10001520	51100 Salaries - Regular FT/PT	39,973	165,570	60,207	193,171	193,171	16.7%
10001520	51200 Salaries - Temp Employees	3,263	-	5,488	-	-	N/A
10001520	53300 Professional EE Training & Travel	171	2,540	2,255	5,586	5,586	119.9%
10001520	53410 Consultants	2,098	27,000	1,188	27,800	27,800	3.0%
10001520	56000 General Supplies	2,193	1,250	186	1,382	1,382	10.6%
10001520	57301 Equipment	-	11,318	9,509	2,862	2,862	-74.7%
10001520	57350 Software	114	26,133	23,440	28,814	28,814	10.3%
TOTAL	Assessing	47,811	233,811	102,272	259,615	259,615	11.0%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10001520 Assessing Department

51100 Salaries - Regular FT/PT

10001520 51100 -

CODE & ASSESSING SPECIALIST (8342)
TAX ASSESSOR (8565)
APPRAISER (8623).50
1.00
1.00.00
.00
.00193,171.00 *
29,290.00
103,572.00
60,309.00

53300 Professional EE TrainingTravel

10001520 53300 -

5,586.00

MAAO membership 80.00
MAAO meetings 180.00
Education lodging Meals & Travel 3596.00
MAAO conference 1035.00
Me chapter of IAAO membership 70.00
Assessing misc. classes 625.00

53410 Consultants

10001520 53410 -

27,800.00

Consultant fees Jim Thomas & PP appraiser

56000 General Supplies

10001520 56000 -

1,382.00

General office supplies: labels, file folders,
envelopes, business cards, misc supplies. 1382.00

57301 Equipment

10001520 57301 -

2,862.00

Update/Replace Assessor workstation furniture 1774.00,
misc. equipment 500.00, laptop hub & monitor's 588.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

57350 Capital Technology Software

10001520 57350 -

28,814.00

Website & Cloud hosting 14870.00
Cama Maintenance 9916.00
Gis Maintenance 1218.00
Marshall Swift 700.00
Registry of Deeds 1450.00
Misc updates 500.00
Deed Plotter 160.00

TOTAL Assessing Department
TOTAL General Fund

259,615.00
259,615.00

TOTAL REVENUE
TOTAL EXPENSE

.00
259,615.00

GRAND TOTAL

259,615.00

** END OF REPORT - Generated by Tressina Germani **

**City of Westbrook
FY25 Budget - Expenses**

ACCOUNTS FOR: General Fund		FY2023 Actuals	FY2024 Budget	FY2024 ACTUALS 12/31/23	FY2025 Dept	FY2025 Mayor	PCT CHANGE
Information Technology							
10001530	51100 Salaries - Regular FT/PT	80,811	82,626	33,911	128,886	128,886	56.0%
10001530	53520 ProfConsult - IT/Technology	133,937	140,000	75,694	140,000	140,000	0.0%
10001530	54330 TechConsult - Maint	317,605	352,503	260,594	429,458	429,458	21.8%
10001530	55320 Telephone, Wireless, MiFi	80,147	95,340	49,286	102,000	102,000	7.0%
10001530	56500 Technology Supplies	-	3,000	27	3,000	3,000	0.0%
10001530	57340 Hardware	41,687	90,000	13,514	79,000	71,000	-21.1%
10001530	57350 Software	753	5,000	4,240	5,000	5,000	0.0%
TOTAL	Information Technology	654,940	768,469	437,266	887,344	879,344	14.4%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10001530 Information Technology

51100 Salaries - Regular FT/PT

10001530 51100 -

DIR COMM & INFO TECH (2498)
IT ADMINISTRATOR (8373).50
1.00.00
.00128,886.00 *
56,235.00
72,651.00

This Line covers salary for IT Specialist and 50% Director.

53520 Professional Services - IT/Tec

10001530 53520 -

140,000.00

This line supports the annual costs for outsources IT support which includes, network administration. It also supports some hardware infrastructure rental. This line covers built in costs for billable items such as. New project implementation, new hardware deployments and virus remediation.

54330 IT Repairs & Maintenance - Sof

10001530 54330 -

429,458.00

This line covers all ongoing software and hardware support for the City's entire IT infrastructure. This includes firewalls, ant-virus, fiber connectivity as well.

55320 Telephone

10001530 55320 -

102,000.00

This line supports all telephone line (land line) and cellular line charges. This also covers dial tone for City SIP trunks. Supports for City cloud based telephone system moved from line 54330 this year to better track all phone related costs.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

56500 Technology Supplies

10001530 56500 -

3,000.00

This line covers end user technology supplies such as mice, keyboards, monitors, monitor holders, power strips and battery backups (UPS).

57340 Capital Technology Hardware

10001530 57340 -

71,000.00

This line funds replacement of aged out and unusable IT hardware for the entire City. This year's focus will be as follows...

Replacement Laptops
 Replacement Desktops
 Replacement ToughBooks
 Enterprise Licensing for Host Servers and Virtual Servers

Mayor Adj - Decrease \$8,000

57350 Capital Technology Software

10001530 57350 -

5,000.00

This line supports software associated with any new initiative(s) not currently accounted for in TechConsult/Maint line

TOTAL Information Technology
TOTAL General Fund879,344.00
879,344.00TOTAL REVENUE
TOTAL EXPENSE.00
879,344.00

GRAND TOTAL

879,344.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:
General Fund

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Human Resources							
10001550	51100 Salaries - Regular FT/PT	234,996	241,018	103,949	256,012	256,012	6.2%
10001550	51110 Salaries - Elec/Boards	2,330	4,250	1,550	2,500	2,500	-41.2%
10001550	51800 Performance Incentive Plan	-	-	-	32,000	-	N/A
10001550	52900 Wellness & Safety Program	3,458	6,000	-	6,180	6,180	3.0%
10001550	53300 Professional EE Training & Travel	7,032	8,000	5,066	8,240	8,240	3.0%
10001550	53405 Contractual Services	30,000	32,000	10,000	5,000	4,000	-87.5%
10001550	53451 ProfConsult - Arbitrators	961	2,000	-	2,000	1,000	-50.0%
10001550	55400 Advertising - Recruitment	3,888	4,000	1,547	4,120	4,120	3.0%
10001550	56000 General Supplies	1,565	725	149	1,000	1,000	37.9%
10001550	56440 Subscriptions	605	500	107	515	515	3.0%
10001550	56500 Computer Supplies	-	100	-	100	100	0.0%
10001550	57301 Equipment	-	200	180	200	200	0.0%
10001550	58100 Dues & Memberships	1,811	1,500	95	1,545	1,545	3.0%
TOTAL	Human Resources	286,647	300,293	122,643	319,412	285,412	-5.0%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10001550 Human Resources

51100 Salaries - Regular FT/PT

10001550 51100 -

HR GENERALIST (7987)
HUMAN RESOURCES DIRECTOR (8432)
DEPUTY HR DIRECTOR (9109)1.00
1.00
1.00.00
.00
.00256,012.00 *
71,578.00
106,702.00
77,732.00

51110 Salaries - Elec/Boards

10001550 51110 -

2,500.00

Public Safety Commission (PSC) - 6 members, \$50 per meeting.

51300 Salaries - Overtime

10001550 51300 -

.00

51600 Unused Comp Absences

10001550 51600 -

.00

51800 Performance Incentive Plan

10001550 51800 -

.00

There are many positives to providing a pay-for-performance structure such as boosting morale and retaining top performer. The recommendation is to provide Department Heads with a discretionary performance incentive reward that would provide an annual lump-sum payment based on the employee's performance and the funds available. Department Heads would continue to receive the approved COLA increase and step progression, but an additional budget line would be available for a Performance Incentive Plan.

Mayor Adj - Decrease \$32,000

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

52900 Other Employee Benefits
10001550 52900 -

6,180.00

Employee Engagement Activities, wellness Initiatives, and Safety Training & Equipment aimed at reducing overall Health Insurance and Worker's Comp.

53300 Professional EE TrainingTravel
10001550 53300 -

8,240.00

Professional Development and Conferences, includes travel and expenses: MMA HR/Management Convention, MMA Convention, SHRM Meetings, MLGHRA Meetings, eCornell Certificate Programs, Strategic HR Convention, Maine HR Convention, LERA Conference, DEI Trainings.

53405 Contractual Services
10001550 53405 -

4,000.00

The contract with the DEI Consultant: Integrative Inquiring LLC. has ended in June 2024. However, \$5,000 has been budgeted for potential DEI consulting services while we implement the DEI Strategic Plan as well as other general HR consulting that may be required.

Mayor Adj - Decrease \$1,000

53451 Arbitrator
10001550 53451 -

1,000.00

Mediation/Arbitration Expenses. Request to support cost for future legal requirements that arise.

Mayor Adj - Decrease \$1,000

55400 Advertising
10001550 55400 -

4,120.00

Job advertisements for specialized publications, Indeed, Facebook, LinkedIn, Amjambo Africa, along with Job Fair expenses, etc. As well westbrook branded items.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

56000 General Supplies

10001550 56000 -

1,000.00

WB Mason, Form 1095s, and printing services.

56440 Subscriptions

10001550 56440 -

515.00

HR required legal documents, graphic design and survey software.

56500 Technology Supplies

10001550 56500 -

100.00

57301 Equipment

10001550 57301 -

200.00

58100 Dues & Fees

10001550 58100 -

1,545.00

Professional Organizations for HR Staff: Society of HR Management (SHRM) National and Local, Maine Local Government HR Association (MLGHRA), Public Management Association for HR (PSHRA), Diversity Hiring Coalition (DHC), Labor and Employment Relations Association (LERA).

TOTAL Human Resources
TOTAL General Fund285,412.00
285,412.00TOTAL REVENUE
TOTAL EXPENSE.00
285,412.00

GRAND TOTAL

285,412.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:
General Fund

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Employee Benefits							
10001555	51700 Separation Pay	-	50,000	84,990	50,000	50,000	0.0%
10001555	52100 Health Insurance	2,633,466	2,978,261	1,371,812	3,234,504	3,213,418	7.9%
10001555	52105 HRA Contribution	90,073	98,000	34,752	100,000	100,000	2.0%
10001555	52106 Dental Insurance	186,374	188,202	96,125	213,937	211,726	12.5%
10001555	52200 Social Security/Medicare	632,259	679,977	316,587	731,986	730,402	7.4%
10001555	52300 ICMA	129,715	117,256	57,883	133,556	133,556	13.9%
10001555	52301 MPERS	1,394,299	1,483,807	725,183	1,492,859	1,477,801	-0.4%
10001555	52500 Education Reimbursement	11,759	25,000	6,504	25,750	25,750	3.0%
10001555	52600 Unemployment	4,312	10,000	-	10,300	10,300	3.0%
10001555	52800 Other Employee Benefits	95,504	109,500	15,941	112,000	112,000	2.3%
10001555	52905 Paid Family & Medical Leave	-	-	-	34,000	34,000	N/A
10001555	53300 Training	-	6,000	75	6,000	6,000	0.0%
10001555	53712 Backgrnd/App Screen	847	2,000	657	2,000	2,000	0.0%
TOTAL	Employee Benefits	5,178,607	5,748,003	2,710,510	6,146,892	6,106,953	6.2%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10001555 Employee Benefits

51700 Separation Pay

10001555 51700 -

50,000.00

52100 Health Insurance

10001555 52100 -

3,213,418.00 *

HEALTH	.00	.00	23,649.00
HEALTH	.00	.00	23,649.00
HEALTH	.00	.00	23,649.00
HEALTH	.00	.00	23,649.00
HEALTH	.00	.00	17,202.00
HEALTH	.00	.00	10,543.00
HEALTH	.00	.00	10,543.00
HEALTH	.00	.00	23,649.00
HEALTH	.00	.00	23,649.00
HEALTH	.00	.00	23,649.00
HEALTH	.00	.00	23,649.00
HEALTH	.00	.00	23,649.00
HEALTH	.00	.00	17,202.00
HEALTH	.00	.00	23,649.00
HEALTH	.00	.00	23,649.00
HEALTH	.00	.00	10,543.00
HEALTH	.00	.00	10,543.00
HEALTH	.00	.00	23,649.00
HEALTH	.00	.00	10,543.00
HEALTH	.00	.00	23,649.00
HEALTH	.00	.00	23,649.00
HEALTH	.00	.00	17,202.00
HEALTH	.00	.00	23,649.00
HEALTH	.00	.00	23,649.00
HEALTH	.00	.00	23,649.00
HEALTH	.00	.00	10,543.00
HEALTH	.00	.00	23,649.00
HEALTH	.00	.00	17,202.00
SERGEANT (2280)	.00	.00	8,262.00
BASIC LIFE MMEHT	.00	.00	299.00
HEALTH	.00	.00	23,649.00
SERGEANT (2283)	.00	.00	8,262.00
BASIC LIFE MMEHT	.00	.00	288.00
HEALTH	.00	.00	23,649.00
HEALTH	.00	.00	17,202.00
HEALTH	.00	.00	10,543.00
HEALTH	.00	.00	23,649.00
HEALTH	.00	.00	23,649.00
HEALTH	.00	.00	10,543.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR: General Fund		VENDOR	QUANTITY	UNIT COST	2025 Mayor
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	10,543.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	10,543.00
HEALTH			.00	.00	10,543.00
HEALTH			.00	.00	17,202.00
HEALTH			.00	.00	10,543.00
HEALTH			.00	.00	23,649.00
FF EMT-P (2519)			.00	.00	7,082.00
BASIC LIFE MMEHT			.00	.00	238.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	10,543.00
HEALTH			.00	.00	10,543.00
HEALTH			.00	.00	17,202.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	17,202.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	23,649.00
WASTEWATER SUPERVISOR (3051)			.00	.00	7,082.00
BASIC LIFE MMEHT			.00	.00	277.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	10,543.00
HEALTH			.00	.00	10,543.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	10,543.00
HEALTH			.00	.00	17,202.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	10,543.00
DT PARKING PROJECT MGR (3356)			.00	.00	1,771.00
BASIC LIFE MMEHT			.00	.00	234.00
HEALTH			.00	.00	10,543.00
ADMINISTRATIVE ASSISTANT (5019)			.00	.00	7,082.00
BASIC LIFE MMEHT			.00	.00	907.00
HEALTH			.00	.00	14,781.00
HEALTH			.00	.00	10,543.00
AQUATICS COORDINATOR (5950)			.00	.00	7,082.00
BASIC LIFE MMEHT			.00	.00	205.00
HEALTH			.00	.00	23,649.00
DIRECTOR OF PLANNING AND CODE (6462)			.00	.00	7,082.00
BASIC LIFE MMEHT			.00	.00	385.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	10,543.00
GROUNDS SUPERINTENDENT (7845)			.00	.00	7,082.00
BASIC LIFE MMEHT			.00	.00	263.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:					2025 Mayor
General Fund		VENDOR	QUANTITY	UNIT COST	
	HEALTH		.00	.00	23,649.00
	HEALTH		.00	.00	10,543.00
	HEALTH DP POST TAX		.00	.00	13,106.00
	HEALTH		.00	.00	23,961.00
	HEALTH		.00	.00	10,543.00
	HEALTH		.00	.00	23,649.00
	HEALTH		.00	.00	23,649.00
	HEALTH		.00	.00	10,543.00
	HEALTH		.00	.00	10,543.00
	HEALTH		.00	.00	10,543.00
	HEALTH		.00	.00	23,649.00
	HEALTH		.00	.00	23,649.00
	HEALTH		.00	.00	23,649.00
	HEALTH		.00	.00	17,202.00
	HEALTH DP POST TAX		.00	.00	6,447.00
	HEALTH		.00	.00	10,543.00
	HEALTH DP POST TAX		.00	.00	13,106.00
	HEALTH		.00	.00	23,649.00
	FF EMT-P (8126)		.00	.00	7,082.00
	BASIC LIFE MMEHT		.00	.00	223.00
	HEALTH		.00	.00	10,543.00
	HEALTH		.00	.00	23,649.00
	HEALTH		.00	.00	23,649.00
	HEALTH		.00	.00	10,543.00
	HEALTH		.00	.00	23,649.00
	HEALTH		.00	.00	23,649.00
	HEALTH		.00	.00	10,543.00
	AR SPECIALIST (8185)		.00	.00	7,082.00
	HEALTH		.00	.00	23,649.00
	HEALTH		.00	.00	10,543.00
	HEALTH		.00	.00	10,543.00
	FF EMT-P (8241)		.00	.00	3,157.00
	BASIC LIFE MMEHT		.00	.00	220.00
	HEALTH		.00	.00	10,543.00
	DETECTIVE - PATROL (8246)		.00	.00	8,262.00
	BASIC LIFE MMEHT		.00	.00	270.00
	HEALTH		.00	.00	17,202.00
	FF EMT-P (8271)		.00	.00	3,157.00
	BASIC LIFE MMEHT		.00	.00	216.00
	HEALTH		.00	.00	23,649.00
	HEALTH		.00	.00	17,202.00
	HEALTH		.00	.00	23,649.00
	HEALTH		.00	.00	17,202.00
	DEPUTY DIRECTOR OF COM SERV. (8289)		.00	.00	7,082.00
	BASIC LIFE MMEHT		.00	.00	252.00
	HEALTH		.00	.00	23,649.00
	HEALTH		.00	.00	10,543.00
	HEALTH		.00	.00	23,649.00
	HEALTH		.00	.00	23,649.00
	HEALTH		.00	.00	23,649.00
	HEALTH		.00	.00	10,543.00
	HEALTH		.00	.00	10,543.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR: General Fund		VENDOR	QUANTITY	UNIT COST	2025 Mayor
PATROL OFFICER (8336)			.00	.00	3,683.00
BASIC LIFE MMEHT			.00	.00	878.00
HEALTH			.00	.00	10,543.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	10,543.00
HEALTH			.00	.00	10,543.00
HEALTH			.00	.00	10,543.00
HEALTH			.00	.00	10,543.00
CERTIFIED DISPATCHER (8390)			.00	.00	8,262.00
BASIC LIFE MMEHT			.00	.00	187.00
HEALTH			.00	.00	17,202.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	23,649.00
GTL>50 LIFE INS			.00	.00	82.00
HEALTH			.00	.00	23,961.00
EQUIPMENT OP I (8443)			.00	.00	7,082.00
BASIC LIFE MMEHT			.00	.00	187.00
EQUIPMENT OP I (8444)			.00	.00	7,082.00
BASIC LIFE MMEHT			.00	.00	198.00
HEALTH			.00	.00	17,202.00
HEALTH			.00	.00	17,202.00
HEALTH			.00	.00	10,543.00
HEALTH			.00	.00	23,649.00
FF EMT-P (8461)			.00	.00	3,157.00
BASIC LIFE MMEHT			.00	.00	212.00
HEALTH			.00	.00	10,543.00
HEALTH			.00	.00	10,543.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	17,202.00
HEALTH			.00	.00	10,543.00
HEALTH			.00	.00	10,543.00
COMMUNITY DEI RESOURCES COORD (8506)			.00	.00	7,082.00
BASIC LIFE MMEHT			.00	.00	202.00
HEALTH			.00	.00	17,202.00
HEALTH			.00	.00	23,649.00
EQUIPMENT OP I (8519)			.00	.00	3,157.00
BASIC LIFE MMEHT			.00	.00	184.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	10,543.00
HEALTH DP POST TAX			.00	.00	13,106.00
HEALTH			.00	.00	10,543.00
FF EMT-P (8525)			.00	.00	3,157.00
BASIC LIFE MMEHT			.00	.00	212.00
HEALTH			.00	.00	23,649.00
PROGRAM COORDINATOR (8533)			.00	.00	3,157.00
BASIC LIFE MMEHT			.00	.00	198.00
HEALTH			.00	.00	10,543.00
PATROL OFFICER (8545)			.00	.00	8,262.00
BASIC LIFE MMEHT			.00	.00	234.00
HEALTH			.00	.00	10,543.00
HEALTH			.00	.00	23,649.00
HEALTH			.00	.00	10,543.00

PROJECTION: 20250 FY25 General Fund Budget

The City contributes 88% of the total premium. Rates are set based on claims experience and administration costs. The budget assumption for the increase on 1/1/25 is 8%.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

52105 HRA Contribution

10001555 52105 -

100,000.00

HRA reimburses 75% of the out of pocket expenses, based on in-network level cost as defined by the plan. The single coverage maximum is \$1,500 and for family it's \$3,000.

52106 Other Health Insurance

10001555 52106 -

211,726.00 *

DENTAL	.00	.00	716.00
DENTAL	.00	.00	1,228.00
DENTAL	.00	.00	761.00
DENTAL	.00	.00	761.00
DENTAL	.00	.00	1,305.00
DENTAL	.00	.00	436.00
DENTAL	.00	.00	436.00
DENTAL	.00	.00	716.00
DENTAL	.00	.00	1,305.00
DENTAL	.00	.00	1,305.00
DENTAL	.00	.00	412.00
DENTAL	.00	.00	1,228.00
DENTAL	.00	.00	1,305.00
DENTAL	.00	.00	1,305.00
DENTAL	.00	.00	1,305.00
DENTAL	.00	.00	1,305.00
DENTAL	.00	.00	761.00
DENTAL	.00	.00	412.00
DENTAL	.00	.00	1,305.00
DENTAL	.00	.00	1,305.00
DENTAL	.00	.00	1,228.00
DENTAL	.00	.00	1,228.00
DENTAL	.00	.00	1,955.00
DENTAL/VISION NNEBT	.00	.00	1,955.00
DENTAL/VISION NNEBT	.00	.00	1,955.00
DENTAL/VISION NNEBT	.00	.00	1,955.00
DENTAL/VISION NNEBT	.00	.00	1,955.00
DENTAL	.00	.00	805.00
DENTAL/VISION NNEBT	.00	.00	1,775.00
DENTAL/VISION NNEBT	.00	.00	1,775.00
DENTAL/VISION NNEBT	.00	.00	1,775.00
DENTAL	.00	.00	1,305.00
DENTAL	.00	.00	1,305.00
DENTAL	.00	.00	1,305.00
DENTAL	.00	.00	761.00
DENTAL	.00	.00	412.00
DENTAL	.00	.00	761.00
DENTAL	.00	.00	1,305.00
DENTAL	.00	.00	436.00
DENTAL/VISION NNEBT	.00	.00	1,775.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

	VENDOR	QUANTITY	UNIT COST	2025 Mayor
DENTAL/VISION NNEBT		.00	.00	1,955.00
DENTAL		.00	.00	412.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL		.00	.00	1,228.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL/VISION NNEBT		.00	.00	1,955.00
DENTAL/VISION NNEBT		.00	.00	1,955.00
DENTAL		.00	.00	1,228.00
DENTAL		.00	.00	1,305.00
DENTAL		.00	.00	921.00
DENTAL		.00	.00	1,492.00
DENTAL		.00	.00	761.00
DENTAL		.00	.00	1,305.00
DENTAL		.00	.00	761.00
DENTAL		.00	.00	805.00
DENTAL		.00	.00	805.00
DENTAL		.00	.00	161.00
DENTAL		.00	.00	1,492.00
DENTAL		.00	.00	436.00
DENTAL		.00	.00	1,228.00
DENTAL		.00	.00	1,492.00
DENTAL		.00	.00	412.00
DENTAL		.00	.00	761.00
DENTAL		.00	.00	436.00
DENTAL		.00	.00	1,228.00
DENTAL		.00	.00	412.00
DENTAL		.00	.00	1,305.00
DENTAL		.00	.00	1,228.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL		.00	.00	412.00
DENTAL		.00	.00	436.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL		.00	.00	716.00
DENTAL		.00	.00	436.00
DENTAL/VISION NNEBT		.00	.00	1,955.00
DENTAL		.00	.00	412.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL		.00	.00	1,305.00
DENTAL		.00	.00	1,492.00
DENTAL		.00	.00	716.00
DENTAL DP POST TAX		.00	.00	512.00
DENTAL/VISION NNEBT		.00	.00	1,775.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR: General Fund		VENDOR	QUANTITY	UNIT COST	2025 Mayor
	DENTAL/VISION NNEBT		.00	.00	1,775.00
	DENTAL/VISION NNEBT		.00	.00	1,775.00
	DENTAL/VISION NNEBT		.00	.00	1,775.00
	DENTAL		.00	.00	1,228.00
	DENTAL		.00	.00	761.00
	DENTAL		.00	.00	412.00
	DENTAL		.00	.00	761.00
	DENTAL		.00	.00	1,228.00
	DENTAL		.00	.00	436.00
	DENTAL		.00	.00	805.00
	DENTAL		.00	.00	436.00
	DENTAL		.00	.00	412.00
	DENTAL/VISION NNEBT		.00	.00	1,775.00
	DENTAL		.00	.00	761.00
	DENTAL		.00	.00	1,228.00
	DENTAL/VISION NNEBT		.00	.00	1,775.00
	DENTAL/VISION NNEBT		.00	.00	1,775.00
	DENTAL		.00	.00	1,228.00
	DENTAL		.00	.00	761.00
	DENTAL/VISION NNEBT		.00	.00	1,955.00
	DENTAL		.00	.00	412.00
	DENTAL		.00	.00	1,492.00
	DENTAL		.00	.00	1,305.00
	DENTAL		.00	.00	716.00
	DENTAL		.00	.00	436.00
	DENTAL DP POST TAX		.00	.00	280.00
	DENTAL		.00	.00	412.00
	DENTAL		.00	.00	412.00
	DENTAL		.00	.00	1,228.00
	DENTAL/VISION NNEBT		.00	.00	1,775.00
	DENTAL/VISION NNEBT		.00	.00	1,775.00
	DENTAL/VISION NNEBT		.00	.00	1,775.00
	DENTAL		.00	.00	412.00
	DENTAL/VISION NNEBT		.00	.00	1,955.00
	DENTAL		.00	.00	1,305.00
	DENTAL		.00	.00	1,228.00
	DENTAL		.00	.00	1,305.00
	DENTAL		.00	.00	412.00
	DENTAL		.00	.00	1,492.00
	DENTAL		.00	.00	805.00
	DENTAL		.00	.00	805.00
	DENTAL		.00	.00	716.00
	DENTAL DP POST TAX		.00	.00	512.00
	DENTAL		.00	.00	412.00
	DENTAL/VISION NNEBT		.00	.00	1,955.00
	DENTAL/VISION NNEBT		.00	.00	1,775.00
	DENTAL/VISION NNEBT		.00	.00	1,775.00
	DENTAL/VISION NNEBT		.00	.00	1,775.00
	DENTAL		.00	.00	1,305.00
	DENTAL		.00	.00	805.00
	DENTAL/VISION NNEBT		.00	.00	1,955.00
	DENTAL		.00	.00	412.00
	DENTAL		.00	.00	412.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR: General Fund	VENDOR	QUANTITY	UNIT COST	2025 Mayor
DENTAL		.00	.00	1,305.00
DENTAL		.00	.00	1,228.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL		.00	.00	412.00
DENTAL DP POST TAX		.00	.00	349.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL		.00	.00	1,305.00
DENTAL		.00	.00	412.00
DENTAL		.00	.00	412.00
DENTAL		.00	.00	412.00
DENTAL		.00	.00	1,305.00
DENTAL		.00	.00	412.00
DENTAL/VISION NNEBT		.00	.00	1,955.00
DENTAL		.00	.00	412.00
DENTAL		.00	.00	436.00
DENTAL		.00	.00	436.00
DENTAL		.00	.00	436.00
DENTAL		.00	.00	1,492.00
DENTAL		.00	.00	436.00
DENTAL		.00	.00	412.00
DENTAL		.00	.00	412.00
DENTAL		.00	.00	436.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL		.00	.00	436.00
DENTAL		.00	.00	412.00
DENTAL		.00	.00	412.00
DENTAL		.00	.00	1,305.00
DENTAL		.00	.00	1,305.00
DENTAL		.00	.00	1,492.00
DENTAL		.00	.00	1,492.00
DENTAL		.00	.00	1,492.00
DENTAL		.00	.00	1,492.00
DENTAL		.00	.00	1,492.00
DENTAL		.00	.00	436.00
DENTAL		.00	.00	436.00
DENTAL		.00	.00	436.00
DENTAL		.00	.00	436.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
DENTAL/VISION NNEBT		.00	.00	1,775.00
Mayor Adj - Reduce benefits for FF and		1.00	2,211.00	-2,211.00
Patrol Officer to start Jan 1, 2025.				
EE #10295 (\$1,775)				
EE #10289 (\$436)				

The Union contracts vary on what the Employee
 contribute to their Dental Insurance.
 AFSCME is 10% EE Contribution

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

Police & General Unit is 15%.
 Non Union is a mix of 10% and 20%.
 The City pay the balance of the premium. The plan is
 self-funded and rates are set based on claims
 experience and administration costs. An increase of 8%
 is projected for the renewal on 7/1/24.

52200 Social Security/Medicare

10001555 52200 -

	QUANTITY	UNIT COST	2025 Mayor
			730,402.00 *
FICA	.00	.00	9,402.00
MEDICARE	.00	.00	2,199.00
FICA	.00	.00	6,234.00
MEDICARE	.00	.00	1,458.00
FICA	.00	.00	3,997.00
MEDICARE	.00	.00	935.00
FICA	.00	.00	4,232.00
MEDICARE	.00	.00	990.00
FICA	.00	.00	3,994.00
MEDICARE	.00	.00	934.00
FICA	.00	.00	4,548.00
MEDICARE	.00	.00	1,064.00
FICA	.00	.00	7,473.00
MEDICARE	.00	.00	1,748.00
FICA	.00	.00	4,352.00
MEDICARE	.00	.00	1,018.00
FICA	.00	.00	4,535.00
MEDICARE	.00	.00	1,061.00
MEDICARE	.00	.00	1,005.00
MEDICARE	.00	.00	1,054.00
MEDICARE	.00	.00	1,328.00
MEDICARE	.00	.00	1,074.00
MEDICARE	.00	.00	1,098.00
MEDICARE	.00	.00	1,044.00
MEDICARE	.00	.00	1,051.00
MEDICARE	.00	.00	1,183.00
MEDICARE	.00	.00	1,103.00
MEDICARE	.00	.00	1,116.00
FICA	.00	.00	4,637.00
MEDICARE	.00	.00	1,085.00
MEDICARE	.00	.00	1,383.00
FICA	.00	.00	7,094.00
MEDICARE	.00	.00	1,659.00
MEDICARE	.00	.00	839.00
FICA	.00	.00	2,000.00
MEDICARE	.00	.00	468.00
MEDICARE	.00	.00	1,068.00
FICA	.00	.00	3,826.00
MEDICARE	.00	.00	895.00
MEDICARE	.00	.00	902.00
FICA	.00	.00	4,610.00
MEDICARE	.00	.00	1,078.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 - FY25 General Fund Budget

ACCOUNTS FOR:		VENDOR		QUANTITY	UNIT COST	2025	Mayor
General Fund							
MEDICARE				.00	.00		934.00
MEDICARE				.00	.00		921.00
MEDICARE				.00	.00		848.00
MEDICARE				.00	.00		1,310.00
MEDICARE				.00	.00		1,074.00
MEDICARE				.00	.00		1,310.00
MEDICARE				.00	.00		1,114.00
MEDICARE				.00	.00		976.00
MEDICARE				.00	.00		1,126.00
MEDICARE				.00	.00		943.00
FICA				.00	.00		4,013.00
MEDICARE				.00	.00		939.00
MEDICARE				.00	.00		1,436.00
MEDICARE				.00	.00		876.00
MEDICARE				.00	.00		798.00
MEDICARE				.00	.00		4,137.00
FICA				.00	.00		968.00
MEDICARE				.00	.00		868.00
MEDICARE				.00	.00		854.00
MEDICARE				.00	.00		855.00
MEDICARE				.00	.00		1,008.00
MEDICARE				.00	.00		1,036.00
MEDICARE				.00	.00		6,593.00
MEDICARE				.00	.00		1,542.00
FICA				.00	.00		1,002.00
MEDICARE				.00	.00		823.00
MEDICARE				.00	.00		917.00
MEDICARE				.00	.00		920.00
MEDICARE				.00	.00		831.00
MEDICARE				.00	.00		969.00
MEDICARE				.00	.00		847.00
FICA				.00	.00		3,707.00
MEDICARE				.00	.00		867.00
FICA				.00	.00		3,209.00
MEDICARE				.00	.00		750.00
MEDICARE				.00	.00		1,532.00
MEDICARE				.00	.00		1,214.00
FICA				.00	.00		5,670.00
MEDICARE				.00	.00		1,326.00
FICA				.00	.00		3,827.00
MEDICARE				.00	.00		895.00
FICA				.00	.00		4,672.00
MEDICARE				.00	.00		1,093.00
FICA				.00	.00		4,023.00
MEDICARE				.00	.00		941.00
FICA				.00	.00		4,648.00
MEDICARE				.00	.00		1,087.00
FICA				.00	.00		3,413.00
MEDICARE				.00	.00		798.00
FICA				.00	.00		3,575.00
MEDICARE				.00	.00		836.00
FICA				.00	.00		1,534.00
MEDICARE				.00	.00		359.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20230 FY25 General Fund Budget

ACCOUNTS FOR:		VENDOR		QUANTITY	UNIT COST	2025 Mayor
General Fund						
FICA	MEDICARE			.00	.00	3,506.00
FICA	MEDICARE			.00	.00	820.00
FICA	MEDICARE			.00	.00	3,223.00
FICA	MEDICARE			.00	.00	754.00
FICA	MEDICARE			.00	.00	6,008.00
FICA	MEDICARE			.00	.00	1,405.00
FICA	MEDICARE			.00	.00	3,851.00
FICA	MEDICARE			.00	.00	901.00
FICA	MEDICARE			.00	.00	3,911.00
FICA	MEDICARE			.00	.00	915.00
FICA	MEDICARE			.00	.00	4,421.00
FICA	MEDICARE			.00	.00	1,034.00
FICA	MEDICARE			.00	.00	1,535.00
FICA	MEDICARE			.00	.00	3,359.00
FICA	MEDICARE			.00	.00	3,242.00
FICA	MEDICARE			.00	.00	758.00
FICA	MEDICARE			.00	.00	4,200.00
FICA	MEDICARE			.00	.00	982.00
FICA	MEDICARE			.00	.00	5,546.00
FICA	MEDICARE			.00	.00	1,297.00
FICA	MEDICARE			.00	.00	93.00
FICA	MEDICARE			.00	.00	22.00
FICA	MEDICARE			.00	.00	52.00
FICA	MEDICARE			.00	.00	44.00
FICA	MEDICARE			.00	.00	7,055.00
FICA	MEDICARE			.00	.00	1,650.00
FICA	MEDICARE			.00	.00	253.00
FICA	MEDICARE			.00	.00	59.00
FICA	MEDICARE			.00	.00	3,333.00
FICA	MEDICARE			.00	.00	779.00
FICA	MEDICARE			.00	.00	3,150.00
FICA	MEDICARE			.00	.00	737.00
FICA	MEDICARE			.00	.00	5,220.00
FICA	MEDICARE			.00	.00	1,221.00
FICA	MEDICARE			.00	.00	4,705.00
FICA	MEDICARE			.00	.00	1,100.00
FICA	MEDICARE			.00	.00	854.00
FICA	MEDICARE			.00	.00	465.00
FICA	MEDICARE			.00	.00	109.00
FICA	MEDICARE			.00	.00	930.00
FICA	MEDICARE			.00	.00	3,929.00
FICA	MEDICARE			.00	.00	919.00
FICA	MEDICARE			.00	.00	822.00
FICA	MEDICARE			.00	.00	3,929.00
FICA	MEDICARE			.00	.00	919.00
FICA	MEDICARE			.00	.00	5,180.00
FICA	MEDICARE			.00	.00	1,212.00
FICA	MEDICARE			.00	.00	3,200.00
FICA	MEDICARE			.00	.00	748.00
FICA	MEDICARE			.00	.00	975.00
FICA	MEDICARE			.00	.00	791.00
FICA	MEDICARE			.00	.00	897.00
FICA	MEDICARE			.00	.00	3,225.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:		VENDOR		QUANTITY	UNIT COST	2025 Mayor
General Fund						
	MEDICARE			.00	.00	754.00
	FICA			.00	.00	1,913.00
	MEDICARE			.00	.00	447.00
	FICA			.00	.00	6,757.00
	MEDICARE			.00	.00	1,580.00
	MEDICARE			.00	.00	849.00
	MEDICARE			.00	.00	823.00
	MEDICARE			.00	.00	972.00
	MEDICARE			.00	.00	838.00
	FICA			.00	.00	4,799.00
	MEDICARE			.00	.00	1,122.00
	MEDICARE			.00	.00	904.00
	MEDICARE			.00	.00	905.00
	FICA			.00	.00	3,438.00
	MEDICARE			.00	.00	804.00
	FICA			.00	.00	4,315.00
	MEDICARE			.00	.00	1,009.00
	FICA			.00	.00	4,961.00
	MEDICARE			.00	.00	1,160.00
	FICA			.00	.00	4,299.00
	MEDICARE			.00	.00	1,006.00
	FICA			.00	.00	3,125.00
	MEDICARE			.00	.00	731.00
	FICA			.00	.00	2,713.00
	MEDICARE			.00	.00	634.00
	MEDICARE			.00	.00	995.00
	MEDICARE			.00	.00	907.00
	MEDICARE			.00	.00	816.00
	MEDICARE			.00	.00	1,202.00
	FICA			.00	.00	5,423.00
	MEDICARE			.00	.00	1,268.00
	MEDICARE			.00	.00	879.00
	MEDICARE			.00	.00	746.00
	MEDICARE			.00	.00	824.00
	FICA			.00	.00	5,419.00
	MEDICARE			.00	.00	1,267.00
	FICA			.00	.00	3,862.00
	MEDICARE			.00	.00	903.00
	FICA			.00	.00	4,747.00
	MEDICARE			.00	.00	1,110.00
	FICA			.00	.00	2,896.00
	MEDICARE			.00	.00	677.00
	MEDICARE			.00	.00	918.00
	FICA			.00	.00	3,176.00
	MEDICARE			.00	.00	743.00
	MEDICARE			.00	.00	44.00
	MEDICARE			.00	.00	1,067.00
	MEDICARE			.00	.00	52.00
	FICA			.00	.00	4,005.00
	MEDICARE			.00	.00	937.00
	FICA			.00	.00	6,223.00
	MEDICARE			.00	.00	1,455.00
	FICA			.00	.00	3,128.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

	VENDOR	QUANTITY	UNIT COST	2025 Mayor
MEDICARE		.00	.00	732.00
MEDICARE		.00	.00	973.00
FICA		.00	.00	3,539.00
MEDICARE		.00	.00	827.00
FICA		.00	.00	4,240.00
MEDICARE		.00	.00	992.00
MEDICARE		.00	.00	818.00
MEDICARE		.00	.00	810.00
MEDICARE		.00	.00	810.00
MEDICARE		.00	.00	854.00
FICA		.00	.00	3,734.00
MEDICARE		.00	.00	873.00
FICA		.00	.00	1,913.00
MEDICARE		.00	.00	447.00
FICA		.00	.00	4,918.00
MEDICARE		.00	.00	1,150.00
FICA		.00	.00	6,308.00
MEDICARE		.00	.00	1,475.00
MEDICARE		.00	.00	1,040.00
MEDICARE		.00	.00	824.00
FICA		.00	.00	3,719.00
MEDICARE		.00	.00	870.00
FICA		.00	.00	3,977.00
MEDICARE		.00	.00	930.00
MEDICARE		.00	.00	52.00
FICA		.00	.00	3,344.00
MEDICARE		.00	.00	782.00
MEDICARE		.00	.00	1,366.00
FICA		.00	.00	3,899.00
MEDICARE		.00	.00	912.00
FICA		.00	.00	3,100.00
MEDICARE		.00	.00	725.00
MEDICARE		.00	.00	888.00
MEDICARE		.00	.00	827.00
MEDICARE		.00	.00	821.00
MEDICARE		.00	.00	1,019.00
FICA		.00	.00	3,217.00
MEDICARE		.00	.00	752.00
FICA		.00	.00	2,884.00
MEDICARE		.00	.00	674.00
MEDICARE		.00	.00	849.00
MEDICARE		.00	.00	1,114.00
FICA		.00	.00	3,856.00
MEDICARE		.00	.00	902.00
MEDICARE		.00	.00	833.00
FICA		.00	.00	4,389.00
MEDICARE		.00	.00	1,026.00
FICA		.00	.00	3,433.00
MEDICARE		.00	.00	803.00
MEDICARE		.00	.00	600.00
MEDICARE		.00	.00	897.00
MEDICARE		.00	.00	827.00
MEDICARE		.00	.00	881.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025 Mayor
General Fund					
	FICA		.00	.00	3,101.00
	MEDICARE		.00	.00	725.00
	FICA		.00	.00	3,817.00
	MEDICARE		.00	.00	893.00
	FICA		.00	.00	1,793.00
	MEDICARE		.00	.00	419.00
	FICA		.00	.00	3,488.00
	MEDICARE		.00	.00	816.00
	FICA		.00	.00	1,737.00
	MEDICARE		.00	.00	406.00
	MEDICARE		.00	.00	1,098.00
	MEDICARE		.00	.00	1,017.00
	FICA		.00	.00	2,772.00
	MEDICARE		.00	.00	648.00
	FICA		.00	.00	3,150.00
	MEDICARE		.00	.00	737.00
	FICA		.00	.00	6,124.00
	MEDICARE		.00	.00	1,432.00
	FICA		.00	.00	3,021.00
	MEDICARE		.00	.00	707.00
	FICA		.00	.00	3,396.00
	MEDICARE		.00	.00	794.00
	FICA		.00	.00	2,968.00
	MEDICARE		.00	.00	694.00
	FICA		.00	.00	3,145.00
	MEDICARE		.00	.00	735.00
	FICA		.00	.00	1,764.00
	MEDICARE		.00	.00	412.00
	FICA		.00	.00	3,461.00
	MEDICARE		.00	.00	810.00
	MEDICARE		.00	.00	899.00
	FICA		.00	.00	2,982.00
	MEDICARE		.00	.00	697.00
	FICA		.00	.00	5,640.00
	MEDICARE		.00	.00	1,319.00
	MEDICARE		.00	.00	924.00
	MEDICARE		.00	.00	817.00
	FICA		.00	.00	3,643.00
	MEDICARE		.00	.00	852.00
	MEDICARE		.00	.00	634.00
	MEDICARE		.00	.00	669.00
	MEDICARE		.00	.00	669.00
	MEDICARE		.00	.00	669.00
	MEDICARE		.00	.00	736.00
	FICA		.00	.00	1,750.00
	MEDICARE		.00	.00	409.00
	FICA		.00	.00	3,123.00
	MEDICARE		.00	.00	731.00
	MEDICARE		.00	.00	887.00
	FICA		.00	.00	2,572.00
	MEDICARE		.00	.00	602.00
	MEDICARE		.00	.00	774.00
	MEDICARE		.00	.00	793.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR: General Fund	VENDOR	QUANTITY	UNIT COST	2025 Mayor
FICA		.00	.00	4,720.00
MEDICARE		.00	.00	1,104.00
FICA		.00	.00	3,658.00
MEDICARE		.00	.00	855.00
FICA		.00	.00	3,431.00
MEDICARE		.00	.00	802.00
FICA		.00	.00	3,082.00
MEDICARE		.00	.00	721.00
FICA		.00	.00	3,082.00
MEDICARE		.00	.00	721.00
MEDICARE		.00	.00	799.00
MEDICARE		.00	.00	799.00
MEDICARE		.00	.00	3,653.00
FICA		.00	.00	854.00
MEDICARE		.00	.00	1,808.00
FICA		.00	.00	423.00
MEDICARE		.00	.00	785.00
MEDICARE		.00	.00	785.00
Non Full Time Salary lines like Temp EE, Election Workers, Per Diem, OT, Stipends, Unused Comp, Police Incentives, Domestic Partners, etc. that are taxable per schedule.		1.00	109,258.00	109,258.00
Mayor Adj - Reduce benefits for FF and Patrol Officer to start Jan 1, 2025. EE #10295 (\$785) EE #10289 (\$799)		1.00	1,584.00	-1,584.00

Social Security Rate of 6.2% for all employees except
Firefighters and Police Officers.

Medicare 1.45% for all employees.

52300 Retirement

10001555 52300 -

				133,556.00 *
ICMA 401 (CITY)	.00	.00		11,381.00
ICMA 401 (CITY)	.00	.00		6,648.00
ICMA 401 (CITY)	.00	.00		5,418.00
ICMA 401 (CITY)	.00	.00		8,900.00
ICMA 401 (CITY)	.00	.00		6,493.00
ICMA 401 (CITY)	.00	.00		4,041.00
ICMA 401 (CITY)	.00	.00		7,214.00
ICMA 401 (CITY)	.00	.00		6,154.00
ICMA 401 (CITY)	.00	.00		4,246.00
ICMA 401 (CITY)	.00	.00		5,975.00
ICMA 401 (CITY)	.00	.00		3,696.00
ICMA 401 (CITY)	.00	.00		2,000.00
ICMA 401 (CITY)	.00	.00		4,786.00
ICMA 401 (CITY)	.00	.00		6,402.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR: General Fund	VENDOR	QUANTITY	UNIT COST	2025 Mayor
ICMA 401 (CITY)		.00	.00	5,079.00
ICMA 401 (CITY)		.00	.00	6,849.00
ICMA 401 (CITY)		.00	.00	3,537.00
ICMA 401 (CITY)		.00	.00	3,504.00
ICMA 401 (CITY)		.00	.00	3,636.00
ICMA 401 (CITY)		.00	.00	3,417.00
ICMA 401 (CITY)		.00	.00	3,078.00
ICMA 401 (CITY)		.00	.00	3,078.00
ICMA 401 (CITY)		.00	.00	3,624.00
ICMA 401 (CITY)		.00	.00	14,400.00
Non Full Time Salary lines like Per Diem, OT, Stipends, Unused Comp, that are ICMA.		1.00	14,400.00	14,400.00

The current matching contribution is a 2-to-1 match of employee contributions up to 3% of the employee's gross earnings and a maximum employer contribution of 6%. Some grandfathered amounts are up to a maximum employer contribution of 10%.

52301 MPERS				1,477,801.00 *
10001555 52301 -				
MPERS AC AGE 60		.00	.00	7,095.00
MPERS POST-TAX		.00	.00	6,741.00
MPERS POST-TAX		.00	.00	7,410.00
MPERS AC AGE 60		.00	.00	12,208.00
MPERS AC AGE 65		.00	.00	7,300.00
MPERS AC AGE 65		.00	.00	7,639.00
MPERS 1C		.00	.00	10,303.00
MPERS 1C		.00	.00	10,646.00
MPERS 1C		.00	.00	13,666.00
MPERS 1C		.00	.00	11,099.00
MPERS 1C		.00	.00	10,967.00
MPERS 1C		.00	.00	10,967.00
MPERS 1C		.00	.00	10,967.00
MPERS 1C		.00	.00	11,747.00
MPERS 1C		.00	.00	10,874.00
MPERS 1C		.00	.00	11,794.00
MPERS 1C		.00	.00	3,823.00
ME PERS - RETIRE TO REHIRE ER		.00	.00	14,079.00
MPERS 1C		.00	.00	9,851.00
MPERS 3C		.00	.00	7,976.00
MPERS POST-TAX		.00	.00	8,454.00
MPERS 3C		.00	.00	8,753.00
MPERS 3C		.00	.00	8,054.00
MPERS 3C		.00	.00	11,794.00
MPERS 1C		.00	.00	11,949.00
MPERS 1C		.00	.00	11,491.00
MPERS 1C		.00	.00	11,456.00
MPERS 1C		.00	.00	9,885.00
MPERS 1C		.00	.00	11,200.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR: General Fund	VENDOR	QUANTITY	UNIT COST	2025 Mayor
	MPERS 1C	.00	.00	9,732.00
	MPERS AC AGE 65	.00	.00	6,772.00
	MPERS 3C	.00	.00	12,872.00
	MPERS 3C	.00	.00	8,230.00
	MPERS 3C	.00	.00	7,599.00
	MPERS 3C	.00	.00	6,943.00
	MPERS AC AGE 60	.00	.00	8,230.00
	MPERS 3C	.00	.00	7,876.00
	MPERS 3C	.00	.00	7,854.00
	MPERS 3C	.00	.00	9,348.00
	MPERS 3C	.00	.00	9,496.00
	MPERS 3C	.00	.00	11,135.00
	MPERS AC AGE 60	.00	.00	8,230.00
	MPERS 3C	.00	.00	7,700.00
	MPERS 3C	.00	.00	7,700.00
	MPERS 3C	.00	.00	8,454.00
	MPERS 3C	.00	.00	8,454.00
	MPERS 3C	.00	.00	7,876.00
	MPERS 3C	.00	.00	8,994.00
	MPERS 3C	.00	.00	7,909.00
	MPERS 3C	.00	.00	8,205.00
	MPERS 3C	.00	.00	7,277.00
	MPERS 3C	.00	.00	14,744.00
	MPERS 3C	.00	.00	12,563.00
	MPERS 1C	.00	.00	6,149.00
	MPERS AC AGE 60	.00	.00	5,934.00
	MPERS AC AGE 60	.00	.00	9,956.00
	MPERS AC AGE 60	.00	.00	6,401.00
	MPERS AC AGE 60	.00	.00	5,324.00
	MPERS AC AGE 65	.00	.00	6,005.00
	MPERS POST-TAX	.00	.00	9,205.00
	MPERS POST-TAX	.00	.00	5,647.00
	MPERS POST-TAX	.00	.00	5,186.00
	MPERS POST-TAX	.00	.00	7,657.00
	MPERS AC AGE 60	.00	.00	7,751.00
	MPERS 3C	.00	.00	9,461.00
	MPERS 1C	.00	.00	6,428.00
	MPERS AC AGE 60	.00	.00	7,751.00
	MPERS 3C	.00	.00	7,086.00
	MPERS AC AGE 65	.00	.00	8,529.00
	MPERS AC AGE 65	.00	.00	6,790.00
	MPERS 3C	.00	.00	9,744.00
	MPERS 1C	.00	.00	7,601.00
	MPERS 3C	.00	.00	9,432.00
	MPERS 1C	.00	.00	5,507.00
	MPERS AC AGE 65	.00	.00	7,700.00
	MPERS 3C	.00	.00	7,700.00
	MPERS 3C	.00	.00	7,700.00
	MPERS 3C	.00	.00	7,700.00
	MPERS 3C	.00	.00	8,025.00
	MPERS POST-TAX	.00	.00	9,328.00
	MPERS 1C	.00	.00	9,184.00
	MPERS 1C	.00	.00	7,336.00
	MPERS AC AGE 65	.00	.00	8,076.00
	MPERS POST-TAX	.00	.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR: General Fund	VENDOR	QUANTITY	UNIT COST	2025 Mayor
	MPERS AC AGE 60	.00	.00	6,171.00
	MPERS POST-TAX	.00	.00	5,449.00
	MPERS AC AGE 65	.00	.00	4,479.00
	MPERS 1C	.00	.00	9,827.00
	MPERS 3C	.00	.00	7,601.00
	MPERS 3C	.00	.00	7,601.00
	MPERS 1C	.00	.00	10,463.00
	MPERS AC AGE 60	.00	.00	8,935.00
	MPERS 3C	.00	.00	7,453.00
	MPERS 3C	.00	.00	7,453.00
	MPERS 3C	.00	.00	7,601.00
	MPERS 3C	.00	.00	9,343.00
	MPERS AC AGE 65	.00	.00	6,413.00
	MPERS AC AGE 65	.00	.00	6,878.00
	MPERS AC AGE 65	.00	.00	6,712.00
	MPERS 3C	.00	.00	9,081.00
	MPERS 1C	.00	.00	5,429.00
	MPERS POST-TAX	.00	.00	10,819.00
	MPERS 1C	.00	.00	6,822.00
	MPERS AC AGE 65	.00	.00	10,407.00
	MPERS AC AGE 65	.00	.00	6,650.00
	MPERS 3C	.00	.00	8,897.00
	MPERS 1C	.00	.00	5,800.00
	MPERS AC AGE 65	.00	.00	7,193.00
	MPERS AC AGE 65	.00	.00	7,434.00
	MPERS 3C	.00	.00	7,453.00
	MPERS 3C	.00	.00	7,453.00
	MPERS 3C	.00	.00	8,657.00
	MPERS 1C	.00	.00	6,650.00
	MPERS 3C	.00	.00	8,122.00
	MPERS POST-TAX	.00	.00	10,564.00
	MPERS AC AGE 65	.00	.00	10,523.00
	MPERS 1C	.00	.00	8,546.00
	MPERS 1C	.00	.00	5,254.00
	MPERS AC AGE 65	.00	.00	5,659.00
	MPERS AC AGE 65	.00	.00	5,634.00
	MPERS AC AGE 65	.00	.00	12,445.00
	MPERS 3C	.00	.00	6,383.00
	MPERS AC AGE 65	.00	.00	6,814.00
	MPERS 3C	.00	.00	7,453.00
	MPERS 3C	.00	.00	7,601.00
	MPERS 3C	.00	.00	7,453.00
	MPERS 3C	.00	.00	10,338.00
	MPERS 1C	.00	.00	5,478.00
	MPERS AC AGE 65	.00	.00	6,287.00
	MPERS 3C	.00	.00	8,404.00
	MPERS 1C	.00	.00	10,967.00
	MPERS 1C	.00	.00	5,463.00
	MPERS AC AGE 65	.00	.00	8,404.00
	MPERS 1C	.00	.00	7,380.00
	MPERS AC AGE 65	.00	.00	5,169.00
	MPERS AC AGE 65	.00	.00	6,139.00
	MPERS 3C	.00	.00	8,884.00
	MPERS 1C	.00	.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR: General Fund	VENDOR	QUANTITY	UNIT COST	2025 Mayor
MPERS 3C		.00	.00	7,601.00
MPERS 3C		.00	.00	7,434.00
MPERS AC AGE 60		.00	.00	5,501.00
MPERS AC AGE 65		.00	.00	2,863.00
MPERS AC AGE 65		.00	.00	5,752.00
MPERS AC AGE 65		.00	.00	2,773.00
MPERS 1C		.00	.00	9,461.00
MPERS 1C		.00	.00	10,035.00
MPERS AC AGE 65		.00	.00	4,817.00
MPERS AC AGE 65		.00	.00	5,186.00
MPERS AC AGE 60		.00	.00	10,254.00
MPERS POST-TAX 3C		.00	.00	6,650.00
MPERS AC AGE 65		.00	.00	5,165.00
MPERS AC AGE 65		.00	.00	4,887.00
MPERS AC AGE 65		.00	.00	5,169.00
MPERS AC AGE 65		.00	.00	2,816.00
MPERS AC AGE 65		.00	.00	4,887.00
MPERS 1C		.00	.00	8,159.00
MPERS AC AGE 65		.00	.00	5,169.00
MPERS AC AGE 65		.00	.00	9,468.00
MPERS 1C		.00	.00	9,141.00
MPERS 1C		.00	.00	8,112.00
MPERS AC AGE 65		.00	.00	5,971.00
MPERS 3C		.00	.00	5,808.00
MPERS 3C		.00	.00	6,116.00
MPERS 3C		.00	.00	6,116.00
MPERS 3C		.00	.00	6,116.00
MPERS 3C		.00	.00	6,116.00
MPERS AC AGE 65		.00	.00	2,794.00
MPERS AC AGE 65		.00	.00	5,134.00
MPERS 1C		.00	.00	8,053.00
MPERS AC AGE 65		.00	.00	4,257.00
MPERS 1C		.00	.00	7,924.00
MPERS 1C		.00	.00	7,924.00
MPERS AC AGE 65		.00	.00	7,695.00
MPERS 1C		.00	.00	7,924.00
MPERS 1C		.00	.00	7,924.00
MPERS 3C		.00	.00	7,134.00
MPERS 3C		.00	.00	7,134.00
Other types of Salary lines like OT, Stipends, Unused Comp, Police Incentives, and Holidays that are pensionable per schedule.		1.00	111,957.00	111,957.00
Mayor Adj - Reduce benefits for FF and Patrol Officer to start Jan 1, 2025. EE #10295 (\$7,134) EE #10289 (\$7,924)		1.00	15,058.00	-15,058.00

MPERS Rates for Employer Contribution:

Police 14.8% to decrease to 14.0% on 7/1/24
 Fire 12.8% to remain the same for 7/1/24

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2025 Mayor
General Fund	City employees 10.2% to decrease to 9.9% for 7/1/24			

52500 Tuition Reimbursement				25,750.00
10001555 52500 -				

Tuition reimbursement provided to City employees to further their education for degrees in job related course work.

52600 Unemployment				10,300.00
10001555 52600 -				

Projection of unemployment claims

52800 Other Health Benefits				112,000.00
10001555 52800 -				

Group Dynamic Annual Fee FSA
Group Dynamic Annual Fee for FSA Debit Cards
Group Dynamic Monthly Admin Fee for HRA and FSA
Northern Lights EAP
Retired Health Savings Acct Contributions for General Unit & Non Union
Long Term Disability Policy for Non MEPEERS employees

52905 Paid Family & Medical Leave				34,000.00
10001555 52905 -				

On July 11, 2023, Governor Mills signed into law the creation of a Paid Family and Medical Leave Program. Under the program, beginning in 2026, eligible workers in both the public and private sectors will be eligible to take up to 12 weeks of paid family and medical leave. The Program will be funded by employer and employee premium payments that will begin January 1, 2025. The premium payments may not be more than a combined 1% of wages.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

53300 Professional EE TrainingTravel
10001555 53300 -

6,000.00

City-wide and Management Team training classes: Dale
Carnegie, DEI, Leadership, Legal Review, etc.

53712 Backgrnd/App Screen
10001555 53712 -

2,000.00

Pre-employment Human Resources screening and background
reference check.

TOTAL Employee Benefits
TOTAL General Fund

6,106,953.00
6,106,953.00

TOTAL REVENUE
TOTAL EXPENSE

.00
6,106,953.00

GRAND TOTAL

6,106,953.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:
General Fund

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Planning & Code Enforcement							
10001810	51100 Salaries - Regular FT/PT	452,004	463,109	220,582	456,129	456,129	-1.5%
10001810	51110 Salaries - Elec/Boards	4,600	11,100	2,450	10,400	10,400	-6.3%
10001810	51200 Salaries - Temp	20,692	20,000	-	30,000	25,000	25.0%
10001810	51300 Salaries - Overtime	5,354	6,000	758	5,000	5,000	-16.7%
10001810	51500 Stipends	-	-	-	1,800	1,800	N/A
10001810	51600 Unused Comp Absences	4,347	4,000	-	2,000	2,000	-50.0%
10001810	52901 Uniforms	390	1,500	279	1,500	1,500	0.0%
10001810	53300 Professional EE Training & Travel	1,201	2,850	509	2,980	2,980	4.6%
10001810	53410 Consultants	13,200	16,500	6,600	19,000	19,000	15.2%
10001810	53617 GIS Project	29,435	46,000	22,959	47,067	47,067	2.3%
10001810	54330 Equipment	1,464	1,537	1,537	1,613	1,613	4.9%
10001810	55320 Telephone	1,200	1,200	600	1,200	1,200	0.0%
10001810	55400 Advertising	3,884	4,200	2,129	4,200	4,200	0.0%
10001810	55500 Printing Services	740	800	484	800	800	0.0%
10001810	56000 General Supplies	2,878	3,000	468	3,500	3,500	16.7%
10001810	56260 Fuel, Gas	6,495	4,275	3,132	4,500	4,500	5.3%
10001810	56440 Subscriptions	663	300	96	300	300	0.0%
10001810	56700 Vehicle Supplies/Auto Parts	-	5,500	2,398	3,500	3,500	-36.4%

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
General Fund		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
10001810	58100 Dues & Memberships	694	750	105	1,000	1,000	33.3%
10001810	58900 Misc	-	750	-	750	750	0.0%
TOTAL	Planning & Code Enforcement	549,242	593,371	265,087	597,239	592,239	-0.2%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

	VENDOR	QUANTITY	UNIT COST	2025 Mayor
10001810 Planning & Code Enforcement				
51100 Salaries - Regular FT/PT				
10001810 51100 -				
OFFICE COORDINATOR (1141)		1.00	.00	456,129.00 *
ASST CODE ENFORCEMENT OFFICER (1225)		1.00	.00	71,671.00
DIRECTOR OF PLANNING AND CODE (6462)		1.00	.00	77,158.00
SENIOR PLANNER (8132)		1.00	.00	106,702.00
MASTER CODE ENF OFFICER (8248)		1.00	.00	81,058.00
CODE & ASSESSING SPECIALIST (8342)		1.00	.00	90,250.00
		.50	.00	29,290.00
51110 Salaries - Elec/Boards				
10001810 51110 -				
				10,400.00
Member cost per meeting \$50 x 9 PB Member x 20 meetings = 9,000				
Member cost per meeting \$50 x 7 ZBA Members x 4 meetings = 1,400				
Rec & Con committee refused payment of \$25/meeting = \$0				
51200 Salaries -Temp Employees				
10001810 51200 -				
				25,000.00
1/2 time Code Enforcement Officer due to surge in housing permits \$40/hr x 10hr/week x 52 weeks				
Mayor Adj - Decrease \$5,000				
51300 Salaries - Overtime				
10001810 51300 -				
				5,000.00
Overtime for 3 employees in the General Unit.				
Call outs, extended work hours and evening meetings.				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

	VENDOR	QUANTITY	UNIT COST	2025 Mayor
51500 Stipends				
10001810 51500 -				1,800.00
\$10/member x 9 Members x 20 Meetings - \$1,800				
51600 Unused Comp Absences				
10001810 51600 -				2,000.00
Line Item varies from year to year depending on employee preference on overtime.				
52901 Uniforms				
10001810 52901 -				1,500.00
3 General Unit Employees and CEO - clothing and Boots allowance and general uniform needs for the positions..				
53300 Professional EE TrainingTravel				
10001810 53300 -				2,980.00
CEO & Asst. CEO Training classes Director - Licensing, Training, conferences Senior Planner - Training and AICP certifications, conferences Assessing Asst - Notary Planning Board/ZBA members training needs. Training conferences for Department personnel that require an overnight stay due to distance of conference. Mileage for department personnel to deliver packets to Board members in personal vehicles. Mileage for department personnel to go to offsite meeting and training in personal vehicles.				
53410 Consultants				
10001810 53410 -				19,000.00
Electrical Inspection services- Contracted services at \$1100/mo regular usage, or \$1880/mo high usage rate depending on departments inspection needs during the course of the year. Budget based on 9 months at regular rate and 3 months				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

	VENDOR	QUANTITY	UNIT COST	2025 Mayor
	at high rate.			
	Project Management Consulting services for various City			
	Projects - \$3460			

53617 GIS Project

10001810 53617 -

47,067.00

GIS consultant - CAI - 3 Year contract proposed
 Year one is \$45,918.60 FY24
 Year two with a 2.5% increase would be \$47,066.64 FY25
 Year Three with a 2.5% increase was \$48,243.24 FY26
 Additional year with 2.5% increase estimated \$49,449.36
 FY 27
 Additional year with 2.5% increase estimated \$50,685.60
 FY28

54330 IT Repairs & Maintenance - Sof

10001810 54330 -

1,613.00

Service maintenance agreement for the Large format
 Cannon Printer/scanner/copier through Spiller's.
 Maintenance agreement follows the calendar year vs
 fiscal year.
 FY 24 1537 (12/13/23-12/12/24)
 FY 25 1613 (12/13/24 - 12/12/25)

55320 Telephone

10001810 55320 -

1,200.00

Phone Stipend for contractor (\$100/mo)

55400 Advertising

10001810 55400 -

4,200.00

Advertising costs for Planning Board and ZBA meetings
 and any other associated public meetings.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

		VENDOR	QUANTITY	UNIT COST	2025 Mayor
55500	Printing Services				
10001810	55500 -				800.00
Line item used for necessary printing services for out of house items as well as purchase of toner cartridges for wide format printer.					
56000	General Supplies				
10001810	56000 -				3,500.00
Specific office supplies for department work. Card stock for notices to public. Files and folder systems. Binders for Board. 1 - 5 drawer filing cabinet.					
56260	Fuel, Gas				
10001810	56260 -				4,500.00
Fuel for 2 Codes Department Vehicles - increase due to cost escalation					
56440	Subscriptions				
10001810	56440 -				300.00
Required code books for Code Enforcement per state laws. Planning Department research/reference books.					
56700	Vehicle Supplies/ Auto Parts				
10001810	56700 -				3,500.00
Costs associated with maintenance of the 2 codes dept. vehicles.					
58100	Dues & Fees				
10001810	58100 -				1,000.00
Director Certifications - PE & CPESC CEO & Asst. CEO Dues for associations - State law requirements Senior Planner certifications - AICP					

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget				
ACCOUNTS FOR:				
General Fund	VENDOR	QUANTITY	UNIT COST	2025 Mayor
58900 Miscellaneous Expenditures				
10001810 58900 -				750.00
	Misc. Office supplies or equipment			
	(1) 5 drawer filing cabinet or a flat file system			
	section			
	Office furniture			
TOTAL Planning & Code Enforcement			592,239.00	
TOTAL General Fund			592,239.00	
TOTAL REVENUE			.00	
TOTAL EXPENSE			592,239.00	
GRAND TOTAL			592,239.00	

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:
General Fund

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Police							
10002110	51100 Salaries - Regular FT/PT	3,190,072	3,685,208	1,732,821	3,919,814	3,863,217	4.8%
10002110	51100 G2103 Salaries	158,049	-	-	-	-	N/A
10002110	51120 Salaries - Crossing Guards	11,507	16,200	7,180	17,280	17,280	6.7%
10002110	51300 Salaries - Overtime	345,284	300,000	177,988	315,000	315,000	5.0%
10002110	51301 Sal - Court Time	21,988	23,000	15,344	25,000	25,000	8.7%
10002110	51302 Sal - Holiday OT	72,087	80,000	37,943	84,000	84,000	5.0%
10002110	51500 Stipends	14,000	17,600	14,400	17,600	17,600	0.0%
10002110	51600 Unused Comp Absences	76,132	75,000	71,840	75,000	75,000	0.0%
10002110	52901 Uniforms	64,580	60,000	39,393	65,000	65,000	8.3%
10002110	52902 Hiring Expenses	6,208	3,500	682	3,500	3,500	0.0%
10002110	53300 Professional EE Training & Travel	66,323	61,000	23,728	68,000	68,000	11.5%
10002110	53405 Contractual Services	38,653	38,302	-	40,077	40,077	4.6%
10002110	53615 Interpretive Services	4,514	5,000	4,017	4,500	4,500	-10.0%
10002110	53616 Lab Services	9,966	9,869	-	9,869	9,869	0.0%
10002110	53624 Analysis Programs	4,411	2,500	1,506	2,500	2,500	0.0%
10002110	53717 Veterinary Services	125	500	250	500	500	0.0%
10002110	54340 Vehicle Repairs	50,668	45,000	20,867	45,000	45,000	0.0%
10002110	54350 Radio Repairs	3,348	4,000	965	4,500	4,500	12.5%

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR: General Fund		FY2023 Actuals	FY2024 Budget	FY2024 ACTUALS 12/31/23	FY2025 Dept	FY2025 Mayor	PCT CHANGE
10002110	54440 Other Rentals	475	500	150	500	500	0.0%
10002110	55400 Advertising & Recruitment	2,221	2,000	462	1,500	1,500	-25.0%
10002110	55500 Printing Services	-	2,200	-	2,000	2,000	-9.1%
10002110	56000 General Supplies	14,466	10,500	7,869	11,000	11,000	4.8%
10002110	56010 Community Policing Supplies	2,357	2,000	1,772	2,500	2,500	25.0%
10002110	56015 Meeting Supplies	1,042	2,000	1,056	2,000	2,000	0.0%
10002110	56020 Evidence Supplies	3,623	6,000	3,813	6,500	6,500	8.3%
10002110	56043 Tires	8,295	15,000	7,533	15,500	15,500	3.3%
10002110	56260 Fuel, Gas	59,225	57,000	29,890	57,000	57,000	0.0%
10002110	56440 Subscriptions	6,305	6,200	3,560	6,200	6,200	0.0%
10002110	58100 Dues & Memberships	5,046	6,000	670	5,500	5,500	-8.3%
10002110	58911 Employee Recognition	-	2,500	-	2,000	2,000	-20.0%
10002110	58920 Canine Expenditures	5,685	10,000	5,233	11,000	11,000	10.0%
10002110	59210 Transfer to Res - Vehicle Replacement	50,000	10,000	10,000	50,000	-	-100.0%
TOTAL	Police	4,296,651	4,558,579	2,220,932	4,870,340	4,763,743	4.5%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10002110 Police

51100 Salaries - Regular FT/PT

10002110 51100 -

			3,863,217.00 *
PRINCIPAL FIN OFFICER (1199)	.50	.00	37,424.00
PATROL OFFICER (2003)	1.00	.00	73,590.00
PATROL OFFICER (2004)	1.00	.00	76,045.00
POLICE CAPTAIN (2006)	1.00	.00	97,615.00
DETECTIVE - PATROL (2010)	1.00	.00	78,333.00
DETECTIVE - PATROL (2010)	.00	.00	950.00
EVIDENCE TECH (2027)	1.00	.00	78,333.00
PATROL OFFICER - TRAFFIC (2037)	1.00	.00	78,333.00
PATROL OFFICER (2047)	1.00	.00	83,907.00
SERGEANT (2048)	1.00	.00	77,673.00
PATROL OFFICER - TRAFFIC (2049)	1.00	.00	84,240.00
SERGEANT (2052)	1.00	.00	100,565.00
POLICE CAPTAIN (2056)	1.00	.00	118,665.00
POLICE CHIEF (2076)	1.00	.00	73,070.00
EQUIPMENT TECH LEAD (2229)	.00	.00	7,500.00
EQUIPMENT TECH LEAD (2229)	1.00	.00	84,240.00
SERGEANT (2280)	1.00	.00	85,351.00
SERGEANT (2281)	1.00	.00	82,077.00
SERGEANT (2283)	1.00	.00	81,829.00
SERGEANT (2284)	1.00	.00	70,605.00
PATROL OFFICER (2285)	1.00	.00	79,997.00
SERGEANT (2286)	1.00	.00	69,518.00
PATROL OFFICER (2289)	1.00	.00	68,406.00
COMMUNITY POLICING COORDINATOR (2290)	1.00	.00	70,133.00
ADMINISTRATIVE ASSISTANT (2402)	1.00	.00	88,733.00
SERGEANT (3000)	.00	.00	1,000.00
SERGEANT (3000)	1.00	.00	67,579.00
PATROL OFFICER (7943)	1.00	.00	69,597.00
PATROL OFFICER (8069)	1.00	.00	67,374.00
PATROL OFFICER (8086)	1.00	.00	66,629.00
PATROL OFFICER (8134)	1.00	.00	65,603.00
PATROL OFFICER (8135)	1.00	.00	69,597.00
DETECTIVE - PATROL (8221)	.00	.00	600.00
DETECTIVE - PATROL (8221)	1.00	.00	73,840.00
DETECTIVE - PATROL (8246)	.00	.00	900.00
DETECTIVE - PATROL (8246)	1.00	.00	64,867.00
PATROL OFFICER (8293)	1.00	.00	77,277.00
SCHOOL RESOURCE OFFICER (8299)	1.00	.00	63,547.00
PATROL OFFICER (8336)	1.00	.00	61,838.00
PATROL OFFICER (8383)	1.00	.00	82,046.00
MENTAL HEALTH LIAISON (8418)	1.00	.00	75,163.00
PATROL OFFICER (8440)	1.00	.00	61,045.00
PATROL OFFICER (8441)	1.00	.00	64,473.00
RECOVERY LIAISON (8457)	1.00	.00	73,840.00
PATROL OFFICER (8468)	1.00	.00	60,029.00
PATROL OFFICER (8473)	1.00	.00	78,333.00
SCHOOL RESOURCE OFFICER (8494)	1.00	.00	

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT	COST	2025	Mayor
General Fund						
	PATROL OFFICER (8508)	1.00		.00	60,029.00	
	PATROL OFFICER (8523)	1.00		.00	63,455.00	
	PATROL OFFICER (8545)	1.00		.00	67,579.00	
	PATROL OFFICER (8558)	1.00		.00	71,677.00	
	PATROL OFFICER (8590)	1.00		.00	58,282.00	
	PATROL OFFICER (8612)	1.00		.00	65,294.00	
	PATROL OFFICER (8621)	1.00		.00	57,945.00	
	PATROL OFFICER (8634)	1.00		.00	57,523.00	
	PATROL OFFICER (8639)	1.00		.00	56,597.00	
	PATROL OFFICER (8640)	1.00		.00	56,597.00	
	PATROL OFFICER (10289)	1.00		.00	56,597.00	
	PATROL OFFICER (10290)	1.00		.00	56,597.00	
	Incentive Hiring Bonuses for Police Officers which are trained per the Union Contract.	3.00		7,000.00	21,000.00	
	\$7,000 for 3 Officers					
	Mayor Adj - Reduce 2 Patrol Officers to start Jan 1, 2025.	1.00		56,597.00	-56,597.00	

51120 Salaries - Crossing Guards
 10002110 51120 -

17,280.00

Two crossing guards work every school day totaling 1080 hours.

\$16.00 hourly x 1080 hours \$17280.00

Note: this is a \$1.00 an-hour increase over FY 24. The raise is an effort to compensate two loyal and professional employees and retain their services in a tight job market.

51300 Salaries - Overtime
 10002110 51300 -

315,000.00

Back fill expenses related to time off for vacation, holidays, sick, vacancies, and training. Additional expenses related to special investigations, community events, hold overs, call backs, criminal investigations, and comp cash ins.
 Increase is based on new CBA pay rates (5%).

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

51301 Sal - Court Time
10002110 51301 -

25,000.00

Covers officers' court appearances related to traffic, criminal, administrative, and civil cases. New contract 4-hour min for a court appearance. Up from 3 hrs.

51302 Sal - Holiday OT
10002110 51302 -

84,000.00

Contractual expenses for additional pay related to employees working holidays. Pay rates have gone up significantly with the new contract. The estimated cost is \$7000.00 per month.

51500 Stipends
10002110 51500 -

17,600.00

Per contract \$400.00 per officer for passing the physical agility test (44 officers x \$400)

51600 Unused Comp Absences
10002110 51600 -

75,000.00

Contractual vacation and sick cashouts. The increase in this line is due to COLA and other stipend increases through CBA. This line has over expended 4 straight years.

52901 Uniforms
10002110 52901 -

65,000.00

Outfitting officers with uniforms & equipment needed to perform duties: load bearing vests, plain clothes clothing allowance, handcuffs, flashlights, duty belts, pants, shirts, jackets, safety vests, duty bags, duty weapons, holsters, magazine pouches, handcuff cases, radio holders, hats, tie clasp, name tags, badges (including retirement badges), ticket book, asp/baton, taser holster, taser, etc.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2025 Mayor
General Fund				

Uniform/equipment cost for members of the Cumberland County Regional ESU.

Support the newly formed UAV program w/batteries, repairs, etc.

PS Vehicle Techs expenses to include his equipment, clothing, and tool allowances

Estimated \$5,000 to outfit each new officer with all clothing, gun, equipment, leather gear, boots, etc. Anticipate needing to hire 4 -6 new officers in FY '24 due to vacancies and retirement. Alterations, winter clothing, boots, replacement items, and other contractual items.

Clothing allowance as outlined in WPA CBA for five (5) detectives @ \$550/, six (6) specialty positions @ \$275/, and three (3) Admin @ \$550/ = \$6,600

52902 Medical Exams/Physicals
10002110 52902 -

3,500.00

Encompasses new hire psychological evaluations, medical physical, background investigation fees; also covers health insurance deductible for any mandated physicals vaccines, immunizations for officers. Anticipate needing to hire 2-3 new officers in FY '25

53300 Professional EE TrainingTravel
10002110 53300 -

68,000.00

Training:
Supports annual state-mandated in-service training and elective training for all sworn officers. DOL mandated requirements, Dirigo Safety LLC online training memberships (50 for sworn and non-sworn staff); recertification costs to include DRE, Intox Op, EVOC, Accident reconstruction, Spike Mat, Taser, Canine officers, Pepper ball etc. Professional development and instructor training. In-house training related to community resources, policy review/understanding, officer safety, and internal PD status updates. New

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR	QUANTITY	UNIT COST	2025 Mayor
officer training at the Maine Criminal Justice Academy for 18 weeks = \$3,500/officer. Anticipate sending 2 to 3 officers to BLETP during FY '25			
Additional training to note: Firearms instructor, specialized positions & use of equipment, Evidence Tech, and Leadership.			
Supports Maine Law Enforcement Accreditation Certification for the agency. Also includes employee wellness training/programs. Implicit Bias de-escalation-Duty to intervene training/refresher training.			
Recovery Liaison and MH Liaisons: \$100 per month for clinician supervision to maintain credentials.			
Ammunition for annual rifle/pistol quals, Taser, Less lethal, etc.			
Travel:			
Travel expenses and meals for training, Maine Criminal Justice Academy, professional development conferences, court, trans pass for travel, car rentals, parking fees, and employee reimbursement for mileage.			
Need to provide training to specialty positions for State Accreditation. Detectives, drug investigators, firearms instructors, evidence technician, accident reconstructionist, etc.,			
Occasionally specialty training and conferences connected to these positions are not held locally, requiring officers to travel throughout New England and beyond to obtain, and maintain, the training and certifications needed for the Department to operate effectively.			

53405 Contractual Services
10002110 53405 -

40,077.00

Order #2020-071

Agreement with the Town of Scarborough to share the Animal Control Officer

FY 25 Scarborough COLA, contractual step increase,

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR	QUANTITY	UNIT COST	2025 Mayor
vehicle fee, medical insurance and gas costs are driving the increase from FY 24			

53615 Interpretive
10002110 53615 -

4,500.00

Interpreters/translators for community meetings, criminal investigations for hearing impaired and non-English speaking persons; e.

\$1500.00 paid to Trauma Intervention Program (TIP) support: TIP volunteers respond to serve Westbrook Public Safety staff and community members, types of calls involved include fires, deaths (unexpected, unattended, overdoses, and suicides), and motor vehicle accidents.

The department has seen a marked increase in the need for these necessary services to legally/ethically serve our growing immigrant population.

53616 Lab Services Contracts
10002110 53616 -

9,869.00

Regional Crime Lab commitment. Invoice from the City of Portland annually. Contract entered into 11 years ago, with a 20 year commitment.

Our Evidence Technician (ET) uses the space and resources at the Regional Lab almost on a weekly basis to assist with processing evidence, comparing fingerprints, developing photographs, and collaborating with Portland PD's ETs on cases and training.

53624 Analysis Programs
10002110 53624 -

2,500.00

Investigations expenses. Fees to technology carriers in relation to criminal investigations. Subpoena fees for criminal cases.

With the current and future advancement of technology-related investigations tied to cell phones, computers, and Ipads, etc., we expect to use these funds.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

Most modern criminal investigations have a technology component to them. Oftentimes, cases are solved or prosecutions are enhanced by exploiting digital evidence. Exculpatory evidence is also uncovered, which ensures justice for the accused.

53717 Veterinary Services
10002110 53717 -

500.00

Care of stray animals taken to clinic; rabies testing, injured domesticated animals. (We cannot predict the need for this line item. Maintaining a minimum of provides an initial balance for potential expenses.)

54340 Vehicle Repairs
10002110 54340 -

45,000.00

All fleet supplies, parts, and outside labor not related to accidents.

Patrol vehicles sustain significant wear and tear, given 24/7 use. Inflation continues to drive up costs throughout the automotive industry. Parts and repairs cost more and take longer to obtain. With a fleet of over 30 vehicles and it is critical to maintain the fleet with a realistic budget.

54350 Radio Repairs & Maintenance
10002110 54350 -

4,500.00

Increase due to projected new hires and inflation.

Radio diagnostics, repairs, batteries, cruiser portable radios, antennas, chargers, microphones, reprogramming. Annual patrol radar unit calibrations by TCMI.

The current radio system is four years old and we anticipate the need to replace portable batteries and antennas that have aged out as well as purchase radios for added staff/vehicles.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

54440 Other Rented Equipment
10002110 54440 -

500.00

Document shredding/disposal (Cost split 50/50 with FD)
and investigatory equipment rentals.

55400 Advertising
10002110 55400 -

1,500.00

Publications/Informational flyers for Community
Policing program, Westbrook Recovery Liaison Program
(WRLP), Mental Health Liaison, and other community
events.

Recruitment: brochures, professional displays, business
cards, video production, open position advertisements,
travel to job fairs, entrance fees for job fairs, etc.
Anticipate the need to hire 2-3 officers in FY25.

55500 Printing Services
10002110 55500 -

2,000.00

Printing fees for parking tickets. 2000 per year.
Revenue from tickets offset printing costs.

56000 General Supplies
10002110 56000 -

11,000.00

Inflation has driven up costs in this line and we've
consistently had to journal funds from other lines to
cover increasing costs.

Office Supplies/equipment- Paper, postage costs, file
folders, document binders, correction tape, labels,
staples, staplers, tape, ID cards, batteries,
notebooks, pads of paper, paper clips, binder clips,
document frames, flags for memorial day, tags, tape,
scissors, conference room, water coolers, coffee,
creamer, sugar, utensils, cups, napkins, etc.
Furniture. Funds to support the Community Policing
substation at 13 Reserve St which houses two department
employees.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

56010 Other Supplies
10002110 56010 -

2,500.00

General supplies and other costs for the Community Policing Program, Recovery Liaison Program, and our Mental Health Liaison.

While many of the community events the PD gets involved with are financially supported or sponsored by other grant or community programs, we have experienced an increase in the funds needed to supplant these outside sources when the event is a PD event.

Examples of events include National Night Out, Blizzard Bash, Public Safety Open House, Kids Safety Day, Community Partnerships for Protecting Children (CPPC) community dinners, annual Thanksgiving food drive, Santa for Seniors, sand for seniors, and other programs sponsored by/held at the Community Policing Office.

56015 Meeting Supplies
10002110 56015 -

2,000.00

Costs for hosting Public Safety Commission meetings, new hire interviews, promotional processes, ceremonies, training, and other professional meetings.

56020 Evidence Supplies
10002110 56020 -

6,500.00

Crime scene processing equipment, packaging supplies, film/processing, video/audio reproduction, evidence and patrol cameras - repairs and equipment, SD cards, gloves, thumb drives for phone dumping investigations 16 GB/32 GB. DVD-R's mandated for each case costing over \$2000.00 each year.

Maintenance and support for the FARO crime scene scanner and BWC's.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:		VENDOR	QUANTITY	UNIT COST	2025 Mayor
General Fund		Laboratory costs for illegal narcotics and urinalysis testing for criminal prosecution. \$450 per test.			
56043	Tires				15,500.00
10002110	56043 -	Tires replacement and snow tires for the entire fleet. Increase from FY '25 due to cost increase of tires.			
56260	Fuel, Gas				57,000.00
10002110	56260 -	Fuel consumption based on prior years usage and marked increase in gas prices during the past year. Estimated \$2.85/gallon at 20,000 gallons.			
56440	Subscriptions				6,200.00
10002110	56440 -	Swan Press - approx. \$2,576 for law book updates (criminal and motor vehicle annually for each officer). LexisNexis. - \$2,400.00 annually (\$200/month) an internet background investigative service all officers use in criminal investigations and new-hire background investigations. Critical Alert Systems pager for Tactical and Crisis Negotiation team members - approx. 400 annually. International Assoc. of Chief of Police on-line professional and administrative support network (IACP Net) - approx. \$875 annually. Other professional journals/publications. Plus Misc Subscriptions for \$230.			
58100	Dues & Fees				5,500.00
10002110	58100 -	Dues to professional organizations; Maine Chief of Police, FBI NA, NESPIN, NECNA, UPSCA, SRO Association, Polygraph Association, K-9 , NATW membership, etc.			

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

58911 Employee Recognition
10002110 58911 -

2,000.00

Employee recognition efforts to include team building activities, employee wellness initiatives, promotional ceremonies, retirement ceremonies, recognition plaques, retirement plaques, department awards and award ceremonies and citizen awards.

58920 Canine Expenditures
10002110 58920 -

11,000.00

K-9 training, care, food, vet visits, equipment, and occasional boarding.

K-9 Program has 3 teams. A budget increase is necessary to support increasing costs.

TOTAL Police
TOTAL General Fund

4,763,743.00
4,763,743.00

TOTAL REVENUE
TOTAL EXPENSE

.00
4,763,743.00

GRAND TOTAL

4,763,743.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
General Fund		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Dispatch							
10002150	51100 Salaries - Regular FT/PT	651,151	649,883	310,974	605,826	605,826	-6.8%
10002150	51140 Per Diem - Dispatch	21,755	17,000	4,423	17,000	17,000	0.0%
10002150	51300 Salaries - Overtime	76,738	115,000	29,173	115,000	95,000	-17.4%
10002150	51600 Unused Comp Absences	2,120	3,000	-	3,000	3,000	0.0%
10002150	52901 Uniforms	713	4,000	499	4,000	4,000	0.0%
10002150	52902 Medical Exams/Physicals	171	750	-	750	750	0.0%
10002150	53300 Professional EE Training & Travel	5,260	5,000	191	5,000	5,000	0.0%
10002150	54390 Maintenance - Small Equipment	323	2,000	205	2,000	2,000	0.0%
10002150	56000 General Supplies	2,749	3,000	1,243	3,000	3,000	0.0%
10002150	57301 Small Equipment	162	5,000	701	5,000	5,000	0.0%
10002150	58100 Dues & Memberships	197	775	-	775	775	0.0%
TOTAL	Dispatch	761,339	805,408	347,409	761,351	741,351	-8.0%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

	VENDOR	QUANTITY	UNIT COST	2025 Mayor
10002150 Dispatch				
51100 Salaries - Regular FT/PT				
10002150 51100 -				605,826.00 *
CERTIFIED DISPATCHER (2140)		1.00	.00	64,934.00
DIR COMM & INFO TECH (2498)		.50	.00	56,235.00
SUPERVISOR (2574)		1.00	.00	64,100.00
CERTIFIED DISPATCHER (2579)		1.00	.00	56,856.00
CERTIFIED DISPATCHER (8057)		1.00	.00	53,048.00
CERTIFIED DISPATCHER (8292)		1.00	.00	52,434.00
CERTIFIED DISPATCHER (8322)		1.00	.00	51,957.00
CERTIFIED DISPATCHER (8390)		1.00	.00	51,957.00
CERTIFIED DISPATCHER (8460)		1.00	.00	53,231.00
CERTIFIED DISPATCHER (8472)		1.00	.00	49,117.00
CERTIFIED DISPATCHER (8572)		1.00	.00	51,957.00

51140 Salaries - Per Diem Dispatch

10002150 51140 - 17,000.00

This line covers the pay for five per diem dispatchers.

51300 Salaries - Overtime

10002150 51300 - 95,000.00

This line supports the contractually obligated overtime pay costs associated with shift vacancies due to discretionary and non-discretionary leave.

Mayor Adj - Decrease \$20,000

51600 Unused Comp Absences

10002150 51600 - 3,000.00

This line covers contractual obligations for the cashing in of compensatory time.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

52901 Uniforms

10002150 52901 -

4,000.00

This line covers uniform cost for all full and per diem dispatcher within the department.

52902 Medical Exams/Physicals

10002150 52902 -

750.00

This line supports required medical physicals of all new employees.

53300 Professional EE TrainingTravel

10002150 53300 -

5,000.00

This line supports the training costs associated with the initial and ongoing training of our emergency communications dispatchers.

This line covers travel reimbursement cost for employees required to travel for mandatory trainings.

54390 Other Repairs & Maint.

10002150 54390 -

2,000.00

This line covers the purchase of any small equipment needs for the 911 Center.

56000 General Supplies

10002150 56000 -

3,000.00

This line covers general office supplies specific to the 911 Center such as parts for the consoles. It also covers minor expenses for supplies used in 911 education for children.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

57301 Equipment

10002150 57301 -

5,000.00

This line supports the maintenance and purchase of 24/7 intensive use chairs in the 911 Center. It also supports radio/antenna repair specific to dispatch.

58100 Dues & Fees

10002150 58100 -

775.00

This line supports the Department's membership in the National Emergency Number Association (NENA) and Association of Public Safety Communications Officials (APCO). Both organizations teach and support best practices for emergency communications nation wide. In addition, APCO supports and organizes needed radio licensing.

TOTAL Dispatch
TOTAL General Fund

741,351.00

741,351.00

TOTAL REVENUE

.00

TOTAL EXPENSE

741,351.00

GRAND TOTAL

741,351.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:
General Fund

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Fire & Rescue							
10002210	51100 Salaries - Regular FT/PT	2,854,081	3,068,143	1,444,205	3,273,536	3,217,800	4.9%
10002210	51100 G2103 Salaries	93,909	-	-	-	-	N/A
10002210	51130 Salaries - Call Fire	36,518	36,000	16,358	30,000	30,000	-16.7%
10002210	51135 Salaries - Per Diem	159,086	175,000	36,986	175,000	175,000	0.0%
10002210	51300 Salaries - Overtime	228,826	200,000	183,249	225,000	225,000	12.5%
10002210	51500 Stipends	9,900	12,000	-	38,200	12,000	0.0%
10002210	51600 Unused Comp Absences	39,704	31,000	31,943	30,000	30,000	-3.2%
10002210	52901 Uniforms	39,713	39,900	12,880	42,250	41,250	3.4%
10002210	52902 Medical Exams/Physicals	24,230	39,000	24,967	35,000	35,000	-10.3%
10002210	53300 Professional EE Training & Travel	69,702	57,000	33,066	65,000	63,000	10.5%
10002210	53405 Contractual Services	25,260	27,260	13,400	4,240	4,240	-84.4%
10002210	53410 Consultants	12,600	3,500	640	4,000	4,000	14.3%
10002210	53621 Collections Costs	37,162	40,000	19,504	44,000	44,000	10.0%
10002210	53623 Medical Director	5,000	7,500	2,083	7,500	7,500	0.0%
10002210	54110 Hydrant Fees	161,025	164,952	68,730	174,324	174,324	5.7%
10002210	54300 Repairs/Maint	4,931	7,500	885	9,750	9,750	30.0%
10002210	54310 Monitor Radio Repairs	6,241	9,600	863	13,500	12,000	25.0%
10002210	54330 TechConsult - Maint	10,971	19,800	6,569	15,800	15,800	-20.2%

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR: General Fund		FY2023 Actuals	FY2024 Budget	FY2024 ACTUALS 12/31/23	FY2025 Dept	FY2025 Mayor	PCT CHANGE
10002210	54340 Repairs - Vehicles	130,040	58,000	33,152	52,000	50,000	-13.8%
10002210	54390 Repairs - SCBA	4,297	5,000	3,011	6,250	6,250	25.0%
10002210	54440 Other Equipment Lease	45,442	45,433	-	45,433	45,433	0.0%
10002210	55400 Marketing - Prevention	790	3,500	2,042	3,500	3,500	0.0%
10002210	55500 Printing Services	715	1,500	554	1,200	1,200	-20.0%
10002210	56000 General Supplies	10,771	9,500	3,346	14,500	13,000	36.8%
10002210	56040 Medical Supplies	54,961	60,500	27,874	65,000	65,000	7.4%
10002210	56041 Medical Oxygen	6,021	4,500	4,730	7,500	6,000	33.3%
10002210	56042 Foam	-	2,500	-	2,500	2,500	0.0%
10002210	56043 Tires	4,916	9,000	-	10,000	9,000	0.0%
10002210	56051 Cleaning Supplies	242	300	-	300	300	0.0%
10002210	56095 Protective Clothing	4,995	7,500	1,914	18,000	17,000	126.7%
10002210	56260 Fuel, Gas	32,225	34,200	13,307	15,000	15,000	-56.1%
10002210	56261 Fuel, Diesel	23,429	24,050	12,395	45,000	45,000	87.1%
10002210	56440 Subscriptions	4,411	5,800	810	5,500	5,500	-5.2%
10002210	56700 Auto Parts	679	6,500	222	1,500	1,500	-76.9%
10002210	57390 Other Equipment	15,108	15,000	10,830	21,000	21,000	40.0%
10002210	58100 Dues & Memberships	2,318	6,050	605	6,100	6,100	0.8%

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR: General Fund		FY2023 Actuals	FY2024 Budget	FY2024 ACTUALS 12/31/23	FY2025 Dept	FY2025 Mayor	PCT CHANGE
10002210	58900 Reimbursable Misc	525	-	-	-	-	N/A
10002210	58911 Employee Recognition	-	4,000	-	5,000	5,000	25.0%
10002210	59000 Emergency Management	-	500	-	500	500	0.0%
10002210	59210 Transfer to Res Funds Vehicle Replacen	230,000	10,000	10,000	-	-	-100.0%
TOTAL	Fire & Rescue	4,390,746	4,251,488	2,021,121	4,512,883	4,419,447	4.0%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10002210 Fire

51100 Salaries - Regular FT/PT

10002210 51100 -

			3,217,800.00 *
PRINCIPAL FIN OFFICER (1199)	.50	.00	37,424.00
FF EMT-I (2118)	1.00	.00	61,523.00
CALL FIREFIGHTER (2131)	1.00	.00	32,261.00
CPT EMT-P (2134)	1.00	.00	76,964.00
CPT EMT-B (2182)	1.00	.00	67,355.00
LT EMT-P (2241)	1.00	.00	66,044.00
LT EMT-P (2247)	1.00	.00	68,380.00
FF EMT-P (2248)	1.00	.00	62,920.00
ASSISTANT FIRE CHIEF (2382)	1.00	.00	100,565.00
FF EMT-P (2391)	1.00	.00	64,297.00
FF EMT-I (2397)	1.00	.00	59,369.00
FF EMT-P (2408)	1.00	.00	64,297.00
FF EMT-P (2428)	1.00	.00	61,531.00
FF EMT-P (2432)	1.00	.00	61,360.00
CPT EMT-P (2459)	1.00	.00	73,033.00
CPT EMT-P (2479)	1.00	.00	74,188.00
FF EMT-P (2519)	1.00	.00	64,297.00
FF EMT-P (2529)	1.00	.00	60,159.00
LT EMT-P (2531)	1.00	.00	66,044.00
LT EMT-P (2539)	1.00	.00	66,044.00
FF EMT-P (2541)	1.00	.00	61,531.00
CPT EMT-P (2552)	1.00	.00	70,267.00
FF EMT-P (2564)	1.00	.00	61,785.00
FIRE CHIEF (2602)	1.00	.00	115,183.00
FF EMT-P (7927)	1.00	.00	60,552.00
FF EMT-P (7946)	1.00	.00	60,552.00
FF EMT-P (8084)	1.00	.00	59,383.00
FF EMT-P (8124)	1.00	.00	60,159.00
FF EMT-P (8125)	1.00	.00	60,159.00
FF EMT-P (8126)	1.00	.00	60,159.00
FF EMT-P (8127)	1.00	.00	60,159.00
FF EMT-P (8241)	1.00	.00	59,383.00
FF EMT-P (8243)	1.00	.00	59,383.00
FF EMT-P (8271)	1.00	.00	58,225.00
FF EMT-P (8272)	1.00	.00	58,225.00
FF EMT-P (8273)	1.00	.00	59,383.00
FF EMT-P (8379)	1.00	.00	58,081.00
FF EMT-P (8380)	1.00	.00	58,225.00
FF EMT-P (8381)	1.00	.00	58,225.00
DEPUTY FIRE CHIEF EMS&TRAINING (8452)	1.00	.00	97,224.00
FF EMT-P (8461)	1.00	.00	58,225.00
FF EMT-P (8462)	1.00	.00	59,383.00
FF EMT-P (8463)	1.00	.00	58,225.00
FF EMT-B (8522)	1.00	.00	47,964.00
FF EMT-P (8524)	1.00	.00	59,383.00
FF EMT-P (8525)	1.00	.00	58,081.00
FF UNLICENSED (8624)	1.00	.00	45,377.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

	VENDOR	QUANTITY	UNIT COST	2025 Mayor
FF EMT-B (8625)		1.00	.00	47,782.00
FF EMT-B (8626)		1.00	.00	47,782.00
FF EMT-B (8627)		1.00	.00	47,782.00
FF EMT-B (8628)		1.00	.00	47,782.00
FF EMT-I (10295)		1.00	.00	55,736.00
FF EMT-I (10296)		1.00	.00	55,736.00
Mayor Adj - Reduce 2 Fire Fighter positions to start Jan 1, 2025.		1.00	55,736.00	-55,736.00

Salaries for FT staff. Contractual

51130 Salaries - Call Fire

10002210 51130 -

30,000.00

Covers payroll for paid on-call officers, firefighters and fire police personnel. This also covers any payroll associated with their training time. This line can fluctuate due to changes in staff and also depending upon whether or not we need to send staff to fire academy or any specialized training programs.

This line has been decreased due to the lower number of call company personnel and their decreased availability to respond to emergency incidents.

51135 Salaries - Per Diem

10002210 51135 -

175,000.00

This line covers the salary cost for our per-diem employees covered under the collective bargaining agreement.

51300 Salaries - Overtime

10002210 51300 -

225,000.00

This line covers the cost of employees to cover scheduled vacation and holiday leave as well as unscheduled leave which includes sick time and on the job employee injuries.

This also covers the cost of employee time to attend department training to include fire, EMS and specialty rescue training which includes but is not limited to confined space, hazardous materials, water rescue technician certification programs.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

This line has increased due to salary increases and the inability to find additional per-diem employees to supplement the existing staff

51500 Stipends

10002210 51500 -

12,000.00

Annual fitness stipend of \$225.00 for full-time and per-diem union employees as outlined in CBA.

Ambulance assignment premium for remaining 4 months following EMS sustainability grant funding expiration.

Mayor Adj - Decrease \$26,200

51600 Unused Comp Absences

10002210 51600 -

30,000.00

Contractual obligation - under certain conditions employees may sell back their sick and vacation time in December annually.

Historically this line has been significantly over drawn due to retirement cash outs. However now that any cash outs' due to retirements will be paid through the human resource department, this line will cover the annual cash out of unused vacation and sick time.

52901 Uniforms

10002210 52901 -

41,250.00

This line covers the cost of uniforms for all members of the department and the contractual requirements for the full time and per-diem employees. In addition to the union personnel, the department offers a clothing allowance for all of our per-diem members to replace any worn or damaged uniforms.

This line also covers the cost for "Class A" (dress uniforms) for full time and call company members as well as department badges, helmet fronts, collar brass and seasonal apparel.

Mayor Adj - Decrease \$1,000

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

52902 Medical Exams/Physicals
10002210 52902 -

35,000.00

This line covers the costs of all medical evaluations required by Maine DOL respiratory standards, hazmat regulations, new hires physicals and psychological evaluations, Maine EMS regulations/laws, OSHA required immunizations as needed and return to work physicals.

Additionally, with the passing of the cancer presumption law, if a firefighter is diagnosed with cancer, the onus falls back on the employer to prove that the diagnosis did not occur from an occupational exposure which is why we have included additional cancer screenings on all new hire physicals and our ongoing periodic physicals.

53300 Professional EE TrainingTravel
10002210 53300 -

63,000.00

Much of the cost is associated with mandated EMS licensure certification programs to include American Heart Association Programs, including Advanced Cardiac Life Support, Pediatric Advanced Life Support, Basic Life Support, and Pre-Hospital Trauma Life Support.

Most staff members are also trained to the technician level in confined space, hazardous materials, and water rescue. This line would cover their annual and on-going training to keep said certifications current. This also covers Officer Development programs as well as peer fitness/performance O2X for staff. Additionally, this covers all relevant fire, EMS and specialty related training for all members and for bringing any nationally recognized outside instructors, which ultimately reduce the goal of sending staff to outside training.

This line also covers Paramedic tuition reimbursement and books which currently under the CBA we are responsible for \$10,000 plus the cost of textbooks per employee.

Travel expense for trainings and conferences include but are not limited to the Maine Fire Chiefs Conferences, FDIC, New England Chiefs, Maine EMS Conference, International Association of Arson Conference, etc. and include travel reimbursement for staff, including mileage, hotel, airfare, etc.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

Projected Costs FY 25:
6 employees going to medic school - \$5000 x 6=\$35,000
ACLS - \$150 x 35 = \$5,250
PALS - \$150 x 35 = \$5,250
PHTLS \$150 x 25 = \$3,750
Fire Academy - 2 x \$1100 = \$2,200
Misc. Conferences = \$5,000
Misc. Fire, EMS, Specialty Trainings - \$3,000
Fire Rescue 1 Learning Management System - \$4,600
Projected total - \$65,000

Mayor Adj - Decrease \$2,000

53405 Contractual Services
10002210 53405 -

4,240.00

Trauma Intervention Program (TIPS) Support, and
Northern Light Health Care

53410 Consultants
10002210 53410 -

4,000.00

This line covers the cost of grant writing services/consultant and a third party fire code consultation service. The department has been utilizing the services offer by Henderson Consulting Services to identify grants for FD/EMS. Our consultant has assisted the agency in securing over 1.6 million in Staffing for Adequate Fire and Emergency response (SAFER) and a nearly \$462K in Assistant to Firefighter (AFG) Grants.

We have also been using 7CS Consulting as our subject matter expert on the National Fire codes. 7CS services includes code compliance reviews on building and project that are complex in design/requirements and are outside of the normal review that is completed by FD staff. A portion of these cost can be passed on to the applicant, however there are times, such as with the review of city buildings, that these costs are the responsibility of the department.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

	VENDOR	QUANTITY	UNIT COST	2025 Mayor
53621 Collections Costs				44,000.00
10002210 53621 -				

Cost associated with EMS billing and based upon 3% of collected revenue. Due to our increase in collected revenue over the last few years, this line has needed to increase as a result of that.

53623 Medical Director

10002210 53623 -				7,500.00 *
SERVICE MEDICAL DIRECTOR (7929)		1.00	.00	7,500.00

Public Safety medical director, John Martel MD ER Physician Maine Medical Center. Provides medical direction for public safety staff and provides quarterly run review/CQI. The medical director assists admin with other duties as requested. This ensures medical direction for medication delivery including Police personnel and oversight of EMS delivery. The medical director oversees medication purchases, directs CQI and performance improvement efforts within the agency. This fee includes associate medical directors who assist with quarterly run review and CQI (Continual quality control) for the department

54110 Hydrant Fees

10002210 54110 -				174,324.00
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The City currently pays \$164,952 for public fire protection (hydrant rentals) from the Portland Water District for service in 2024. Next Years cost will increase 5.7% (\$9372) from the previous fiscal year, which brings the amount to \$174,324.

This increase is in part due to new construction and additional fire hydrants that have been added as a result of the growth within the city.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

54300 Repairs & Maintenance
10002210 54300 -

9,750.00

Includes hardware supplies for building, repairs to fire/EMS equipment such as hoses, nozzles, extinguishers, repairs to small equipment such as saws, portable pumps, flashlights, small equipment rental to include scissor lift, pressure hoses etc.

These repairs are not included in our maintenance contract with the Town of Scarborough and require outsourcing to local repair shops,

54310 Outsourced Maintenance
10002210 54310 -

12,000.00

This line items included funding for both the repair and replacement of portable and vehicle mobile radios.

Our current radios are 7-8 years old and are reaching the end of their 10-year life expectancy. Funding in FY 25 will replace 33% of our radios and is part of our 3 years replacement plan to update all of our radios.

Mayor Adj - Decrease \$1,500

54330 IT Repairs & Maintenance - Sof
10002210 54330 -

15,800.00

This line includes cost of equipment service and maintenance packages:
Cardiac monitors
Ambulance Stretchers
IV medication Pumps
Gas Monitors
Knox Box devises and software licenses

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

54340 Vehicle Repairs
10002210 54340 -

50,000.00

This line covers the cost of Fire Department vehicle repairs that are conducted through our contract with the Town of Scarborough public works department.

We decreased this line due to the three new ambulance and ladder truck that the department has received. Most of the repairs associated with these vehicle will be covered under warranty. We will only be responsible for preventative maintenance.

Mayor Adj - Decrease \$2,000

54390 Other Repairs & Maint.
10002210 54390 -

6,250.00

This line is for our SCBA maintenance program and includes:
re-certification and training for our field technicians
SCBA flow testing and repairs
Replacement of SCBA equipment

We have needed to increase this line due to increasing cost of materials and labor associated with repairs and preventative maintenance.

54440 Other Rented Equipment
10002210 54440 -

45,433.00

This line is solely used for our SCBA Lease Purchase that was made several years ago with a 7-year term. We are currently in year 6 of 7 of this program.

55400 Advertising
10002210 55400 -

3,500.00

Marketing and educational material for fire prevention week, Public Safety Day, fire education and the juvenile fire setter program. Providing year long prevention for the community. Our life safety

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

prevention program has drastically increased year over year and we would like to continue expanding on our programs as funding becomes available.

55500 Printing Services
10002210 55500 -

1,200.00

This line covers the cost of printing for annual report, hard copy forms, envelopes and business cards. Also, this includes cost for shredding of confidential material which is done by a third-party vendor and is approx. \$700 annually. This also covers 1/2 of public safety postage costs and budgeted for \$500 annually.

56000 General Supplies
10002210 56000 -

13,000.00

General supplies to include pads of paper, labels, file folders, binder clips, envelopes, pens, 3-ring binders, staples, certificate frames, staplers, tape, batteries, correction tape, thumb drives, keys, white board dry erase markers, glass paint markers, etc.

Mayor Adj - Decrease \$1,500

56040 Medical Supplies
10002210 56040 -

65,000.00

This line covers the cost of resupplying our medical supplies and equipment. Our current vendors have informed us that they are estimating an 10% to 15% cost increase for a majority of the EMS supplies that we use and are required to have.

56041 Medical Oxygen
10002210 56041 -

6,000.00

medical oxygen for cylinder replacement and gas exchange

Increase is the result of overall price increase for medical grade oxygen and our increased call volume.

Mayor Adj - Decrease \$1,500

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

56042 Foam
10002210 56042 -

2,500.00

This line provides for replacement of Class A or A/B foam fire suppression agent. Firefighting foam is used for a variety of situations such as woods, structure and vehicle fires. Firefighting foam has a limited shelf life and therefore we only purchase this in smaller quantities following its use or when it expires.

56043 Tires
10002210 56043 -

9,000.00

Tire replacement plan for FD and EMS apparatus Engines, Rescues, Service Vehicle, Chief & Deputy Chief's vehicles,

NFPA (National Fire protection Agency) required the tires on fire apparatus be replaced every 6 years regardless of wear and condition.

Mayor Adj - Decrease \$1,000

56051 Cleaning Supplies
10002210 56051 -

300.00

This line covers the cost of station cleaning supplies for both the public safety building and the Prides corner station.

56095 Protective Clothing
10002210 56095 -

17,000.00

State and Federal regulated required PPE to include replacement of bunker gear (coats and trousers). The additional funding being requested to replace boots, hoods, groves and towards the cost of repairing torn or damaged personal protective equipment that gets damaged or destroyed throughout the year.

This line is used to purchase new structural fire gear for new members that enter the department that were not part of the large gear purchase 2 years ago. Each set of gear cost approximately \$3,000 and includes coat,

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR	QUANTITY	UNIT COST	2025 Mayor
pants, boots, gloves and helmet.			
Mayor Adj - Decrease	\$1,000		

56260 Fuel, Gas
 10002210 56260 -

15,000.00

This line is significantly reduced from last fiscal year due to the department newest ambulance now being diesel and no longer gasoline. We have estimated the gasoline fuel cost @ \$2.85 per gallon for FY 25.

Estimated Usage:

- Medic 4-400 gallons (\$1,140)
- Car 1- 1,000 gallons (\$2,850)
- Car 2- 1,200 gallons (\$3,420)
- Car 3- 240 gallons (\$684)
- Car 4- 800 gallons (\$2,280)
- Unit 6- 450 gallons (\$1,283)
- Traffic 5- 140 gallons (\$399)

56261 Fuel, Diesel
 10002210 56261 -

45,000.00

This line has significantly increased over last year due to the departments newest ambulances being diesel and no longer gasoline. We have estimated Diesel Fuel @ \$3.25 per gallon for FY 25.

Projected usage:

- E1 - 300 Gallons (\$975)
- E2 - 700 Gallons (\$2,275)
- E3 - 2,600 Gallons (\$8,450)
- E4 - 2,700 Gallons (\$8,775)
- S1 - 100 Gallons (\$325)
- Medic 1 - 3,300 Gallons (\$10,725)
- Medic 2- 3,100 Gallons (\$10,075)
- Medic 3- 1,000 Gallons (\$3,250)

56440 Subscriptions
 10002210 56440 -

5,500.00

Fire Rescue 1 Academy online training for all members of the department. This provides fire, EMS, specialty rescue and OSHA required training for all members of the agency. This program also tracks members program completion. This program allows the admin to post SOGs and memos and tracks who has

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor
reviewed them. This will assist with our BLS requirements.

56700 Vehicle Supplies/ Auto Parts
10002210 56700 -

1,500.00

This line includes parts and equipment for minor repairs and service completed by department members within the department that doesn't require the vehicle to be sent to Scarborough such as lights, switches and handles.

57390 Other Equipment
10002210 57390 -

21,000.00

This line covers the cost of new and replacement training equipment, Ipads and cases for our mobile data terminals, fire hose replacement, technical rescue equipment,

58100 Dues & Fees
10002210 58100 -

6,100.00

Dues and Membership Fees. Atlantic Partners EMS, Cumberland County Fire Chiefs, Maine Fire Chiefs Association, National Fire Protection Agency, Blue card memberships, NFPA, IAFC

58911 Employee Recognition
10002210 58911 -

5,000.00

Funds light refreshments and snacks for training as well as awards for the department's annual awards/recognition banquet and for our drill school graduation/promotional ceremony's

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2025 Mayor
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59000 Other Items				
10002210 59000 -				

500.00

Covers charges incurred upon emergency evacuations,
shelter operations, & other disaster functions

TOTAL Fire	4,419,447.00
TOTAL General Fund	4,419,447.00

TOTAL REVENUE	.00
TOTAL EXPENSE	4,419,447.00

GRAND TOTAL	4,419,447.00
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** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:
General Fund

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Public Services Admin							
10003100	51100 Salaries - Regular FT/PT	242,364	252,231	115,457	269,499	269,499	6.8%
10003100	51300 Salaries - Overtime	-	600	-	600	600	0.0%
10003100	51500 Stipends	2,500	2,500	2,400	2,500	2,500	0.0%
10003100	51600 Unused Comp Absences	2,202	2,500	-	2,500	2,500	0.0%
10003100	52901 Uniforms	1,734	1,350	249	1,350	1,350	0.0%
10003100	53300 Professional EE Training & Travel	4,019	4,300	465	7,500	7,500	74.4%
10003100	54330 TechConsult - Maint	18,810	17,500	5,557	18,500	18,500	5.7%
10003100	55320 Communications	17,588	18,000	5,936	18,000	18,000	0.0%
10003100	55500 Printing Services	239	750	672	1,000	1,000	33.3%
10003100	56000 General Supplies	3,880	3,500	634	3,500	3,500	0.0%
10003100	56500 Computer Supplies	1,062	1,000	-	1,000	1,000	0.0%
10003100	58100 Dues & Memberships	980	1,470	190	1,470	1,470	0.0%
10003100	58911 Employee Recognition	1,276	1,500	1,416	4,000	4,000	166.7%
TOTAL	Public Services Admin	296,654	307,201	132,975	331,419	331,419	7.9%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10003100 Public Services Admin

51100 Salaries - Regular FT/PT

10003100 51100 -

OFFICE COORDINATOR (1159)	1.00	.00	269,499.00 *
DIRECTOR OF PUBLIC SERVICES (3024)	.75	.00	72,245.00
PS OPERATIONS MANAGER (3325)	1.00	.00	96,689.00
			100,565.00

51300 Salaries - Overtime

10003100 51300 -

600.00

This pays for overtime for Administrative Assistant on
an as needed basis.

51500 Stipends

10003100 51500 -

2,500.00

Per Union Contract - Meal Allowance

51600 Unused Comp Absences

10003100 51600 -

2,500.00

52901 Uniforms

10003100 52901 -

1,350.00

Clothing allowance for Director, Operations Manager and
Sustainability Coordinator (\$300 ea) and \$150 ea for
miscellaneous items such as
gloves, safety glasses, etc.

53300 Professional EE TrainingTravel

10003100 53300 -

7,500.00

Employee development, safety and compliance training.
Includes required professional development hours for
Director.

Mileage reimbursement, hotels and meal reimbursement

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General FundVENDOR QUANTITY UNIT COST 2025 Mayor
for attendance at professional meetings.54330 IT Repairs & Maintenance - Sof
10003100 54330 -

18,500.00

Professional surveying and engineering support for unforeseen projects and Council requests, right-of-way delineation, etc. Database support for FEMA reporting, winter storm, equipment pm and school support. Increase due to adding aerial photography subscription to WebGIS at \$6,500/year

55320 Telephone
10003100 55320 -

18,000.00

Verizon mobile phones monthly fees, phone chargers, cases, etc. Monthly service fees for 48 in-vehicle gps units.

55500 Printing Services
10003100 55500 -

1,000.00

Business cards, envelopes, forms and mailers.

56000 General Supplies
10003100 56000 -

3,500.00

Office supplies for entire department, ID badges, timecards, note pads, pens, binders, etc.

56500 Technology Supplies
10003100 56500 -

1,000.00

Printer cartridges, keyboards, ergonomic workstation improvements, cables usb drives, etc.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

58100 Dues & Fees

10003100 58100 -

1,470.00

APWA (\$400), Maine Safety Council (\$395), ASCE (\$270),
Arborist License Renewal (\$250), Arborist Association
(\$80), MBTA (\$75).

58911 Employee Recognition

10003100 58911 -

4,000.00

Employee appreciation functions, retirement
recognition, safety milestone
rewards.

TOTAL Public Services Admin
TOTAL General Fund

331,419.00
331,419.00

TOTAL REVENUE
TOTAL EXPENSE

.00
331,419.00

GRAND TOTAL

331,419.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:
General Fund

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Highways & Streets							
10003110	51100 Salaries - Regular FT/PT	855,189	1,103,057	529,989	1,165,873	1,165,873	5.7%
10003110	51200 Salaries -Temp Employees	30,573	15,000	19,401	20,000	20,000	33.3%
10003110	51300 Salaries - Overtime	120,831	130,000	38,428	130,000	130,000	0.0%
10003110	51600 Unused Comp Absences	1,215	6,000	113	5,000	5,000	-16.7%
10003110	52901 Uniforms	28,594	30,880	15,497	30,880	30,880	0.0%
10003110	52902 Medical Exams/Physicals	8,157	6,000	3,802	6,000	6,000	0.0%
10003110	53405 Contractual Services	10,500	15,000	6,900	15,000	15,000	0.0%
10003110	54390 Maint - Traffic Lights	17,773	100,000	36,675	100,000	100,000	0.0%
10003110	54440 Equipment Rental	144,704	208,175	80,018	172,000	172,000	-17.4%
10003110	56044 Chemical Supplies	8,000	10,000	-	10,000	10,000	0.0%
10003110	56045 Landscaping/Agri Supplies	9,301	15,000	1,995	15,000	15,000	0.0%
10003110	56060 Specialty Supplies/Materials	17,863	18,000	11,437	22,000	22,000	22.2%
10003110	56061 Downtown Supplies	78,083	25,000	21,427	30,000	30,000	20.0%
10003110	56062 Traffic/Regulatory Signs	3,606	15,000	10,424	20,000	20,000	33.3%
10003110	56221 Elec - Street Lighting	291,958	365,000	135,853	350,000	350,000	-4.1%
10003110	56222 Elec - Traffic Lights	10,860	13,500	6,045	13,500	13,500	0.0%
10003110	56900 Downtown Contractual	16,495	25,000	13,466	25,000	25,000	0.0%
10003110	57301 Small Equipment	4,510	5,000	997	6,000	6,000	20.0%

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR: General Fund		FY2023 Actuals	FY2024 Budget	FY2024 ACTUALS 12/31/23	FY2025 Dept	FY2025 Mayor	PCT CHANGE
10003110	57390 Special Equipment	1,115	2,000	98	2,000	2,000	0.0%
10003110	58930 Road Salt/Calcium	171,266	180,000	17	180,000	180,000	0.0%
10003110	58935 Bituminous Concrete	153,555	150,000	145,100	165,000	150,000	0.0%
10003110	58936 Cold Mix/Patch	-	6,000	-	6,000	6,000	0.0%
10003110	58937 Traffic Paint/Striping	62,526	90,000	76,788	100,000	100,000	11.1%
10003110	58938 Culverts/Pipes	5,315	8,500	7,583	10,000	10,000	17.6%
10003110	58939 Winter Sand & Gravel	17,949	30,600	8,626	30,600	30,600	0.0%
10003110	59400 Transfer to Paving Capital	800,000	500,000	500,000	750,000	500,000	0.0%
TOTAL	Highways & Streets	2,869,942	3,072,712	1,670,678	3,379,853	3,114,853	1.4%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10003110 Highways & Streets

51100 Salaries - Regular FT/PT

10003110 51100 -

OPERATIONS SUPERVISOR (3069)	1.00	.00	1,165,873.00 *
EQUIPMENT OP II (3076)	1.00	.00	70,768.00
EQUIPMENT OP II (3076)	.00	.00	61,010.00
EQUIPMENT OP II (3087)	1.00	.00	1,100.00
EQUIPMENT OP II (3087)	.00	.00	58,837.00
EQUIPMENT OP I (3089)	1.00	.00	1,100.00
EQUIPMENT OP I (8091)	1.00	.00	53,539.00
EQUIPMENT OP I (8091)	.00	.00	54,579.00
EQUIPMENT OP I (8198)	1.00	.00	1,050.00
EQUIPMENT OP I (8198)	.00	.00	53,539.00
OPERATIONS SUPERVISOR (8284)	1.00	.00	1,500.00
EQUIPMENT OP I (8294)	1.00	.00	64,775.00
EQUIPMENT OP I (8294)	.00	.00	53,539.00
EQUIPMENT OP I (8443)	1.00	.00	1,300.00
EQUIPMENT OP I (8443)	.00	.00	51,967.00
EQUIPMENT OP I (8444)	1.00	.00	1,100.00
EQUIPMENT OP I (8444)	.00	.00	56,057.00
EQUIPMENT OP I (8446)	1.00	.00	1,100.00
EQUIPMENT OP I (8446)	.00	.00	56,057.00
EQUIPMENT OP I (8469)	1.00	.00	850.00
EQUIPMENT OP I (8469)	.00	.00	54,277.00
EQUIPMENT OP I (8519)	1.00	.00	1,050.00
LIGHT EQUIPMENT OP (8577)	1.00	.00	52,210.00
EQUIPMENT OP I (8578)	1.00	.00	49,361.00
LIGHT EQUIPMENT OP (8586)	1.00	.00	52,210.00
EQUIPMENT OP I (8591)	1.00	.00	49,361.00
EQUIPMENT OP I (8632)	1.00	.00	52,210.00
OPERATIONS SUPERVISOR (9146)	.00	.00	51,857.00
EQUIPMENT OP I (9147)	1.00	.00	56,950.00
EQUIPMENT OP I (9148)	1.00	.00	51,310.00

51200 Salaries -Temp Employees

10003110 51200 -

20,000.00

Supplemental help for mowing of parks, roadsides, etc.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

51300 Salaries - Overtime
10003110 51300 -

130,000.00

Overtime for all division operations including snow plowing and removal, weekend festivals, emergency calls, etc.

51600 Unused Comp Absences
10003110 51600 -

5,000.00

Per contract, under certain circumstances employees are eligible to sell back their accrued sick and vacation time.

52901 Uniforms
10003110 52901 -

30,880.00

Uniforms for 26 AFSCME and Teamster employees as per contract.

52902 Medical Exams/Physicals
10003110 52902 -

6,000.00

Pre-employment physicals, annual hearing tests for 32 employees, Hep B vacc, etc. MDOT random substance testing.

53405 Contractual Services
10003110 53405 -

15,000.00

Payment to Police Department for police traffic control details on busy roadways.

54390 Other Repairs & Maint.
10003110 54390 -

100,000.00

Repair and maintenance of city traffic signals, ped signals, etc. Due to OSHA standards, much of this work is contracted out. Costs include lamps, batteries, controllers, fixtures, etc. As the sophistication and number of signals increase, the

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

	VENDOR	QUANTITY	UNIT COST	2025 Mayor
need has increased year over year. Increase is due to a change in contractors and an attempt to provide preventative maintenance. Additionally, the added expense will pay for the City's share of PACTS Regional Traffic Signal System (RTMS) and traffic signal server maintenance and software charges.				
54440 Other Rented Equipment				
10003110 54440 -				172,000.00
Covers outsourced plowing for 3 loaders. Mowing contracts at City Hall, Public Safety, Library and William Clarke Drive. This line also supplies rental equipment for Public Services construction projects, and bulldozers for snow dump. Decrease is due to School Department taking over management of outsourced mowing of school properties.				
56044 Chemical Supplies				
10003110 56044 -				10,000.00
Roadside spraying program.				
56045 Landscaping/Agri Supplies				
10003110 56045 -				15,000.00
Landscaping materials and nursery stock to maintain the urban forest, city parks and schools.				
56060 Specialty Supplies/Materials				
10003110 56060 -				22,000.00
Includes items such as: tools, rakes, shovels, brooms, safety and weather equipment, lime, fertilizer, seed, mulch, block, cement, brick, mortar, chains, manhole sections, catch basin grates, etc.				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

56061 Downtown Supplies

10003110 56061 -

30,000.00

Materials and supplies for downtown/Riverbank
Park/Boardwalk. Banners and flags as well as holiday
lights. Litter and graffiti control.

56062 Traffic/Regulatory Signs

10003110 56062 -

20,000.00

Traffic signs, regulatory, warning, parking, etc.
Street name signs, ped crossing signs, etc.

56221 Electricity - Street Lighting

10003110 56221 -

350,000.00

Monthly charges for all City streetlights as well as
Riverbank Park, Boardwalk, Plaza and Ped Bridge
lighting. Increase is due to supply rates increasing
for \$0.065 to \$0.17 per kwh.

56222 Electricity - Traffic Lights

10003110 56222 -

13,500.00

Power charges for 23 traffic signals. Increase is due
to the addition of signals in Cumberland Mills.

56900 Other Supplies

10003110 56900 -

25,000.00

Electrical contractor costs for downtown/riverbank
park including street lights, boardwalk lights,
outlets, etc.

57301 Equipment

10003110 57301 -

6,000.00

Backpack blowers, grass trimmers, work zone signage,
chainsaws, PPE, rain gear, etc.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

57390 Other Equipment
10003110 57390 -

2,000.00

58930 Road Salt/Calcium
10003110 58930 -

180,000.00

Winter de-icing chemicals: Road salt @ \$73.73/ton:
Calcium Chloride @ \$2.00/gallon.

58935 Bituminous Concrete
10003110 58935 -

150,000.00

Used for road patching, grinding, curb replacement,
sidewalk resurfacing, crack sealing.

Mayor Adj - Decrease \$15,000

58936 Cold Mix/Patch
10003110 58936 -

6,000.00

Patching of potholes during winter months when paving
plants aren't open.

58937 Traffic Paint/Striping
10003110 58937 -

100,000.00

Safety lines, crosswalks, double yellows, fog lines,
turn arrows, etc.

58938 Culverts/Pipes
10003110 58938 -

10,000.00

Purchase of driveway culverts, road crossings, catch
basins, etc.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2025 Mayor
General Fund				

58939	Winter Sand & Gravel			
10003110	58939 -			

30,600.00

59400	Transfer to Capital Project Fu			
10003110	59400 -			

500,000.00

Paving Budget.

Mayor Adj - Decrease \$250,000

TOTAL Highways & Streets	3,114,853.00
TOTAL General Fund	3,114,853.00

TOTAL REVENUE	.00
TOTAL EXPENSE	3,114,853.00

GRAND TOTAL	3,114,853.00
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** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:
General Fund

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Refuse & Collection							
10003200	51100 Salaries - Regular FT/PT	22,420	23,411	11,620	26,678	26,678	14.0%
10003200	51300 Salaries - Overtime	923	1,650	469	1,650	1,650	0.0%
10003200	53618 Postclosure Care Costs	20,116	18,000	1,594	19,500	19,500	8.3%
10003200	53715 Refuse Collection	889,730	976,422	382,170	943,915	943,915	-3.3%
10003200	54440 Equipment Rental	6,417	7,500	3,013	7,500	7,500	0.0%
10003200	54599 Demolition Costs	3,745	5,000	1,508	5,000	5,000	0.0%
10003200	55400 Recycling Education/Enforc	35,695	40,500	13,242	40,500	40,500	0.0%
10003200	55500 Printing Services	-	400	-	400	400	0.0%
10003200	58931 Disposal Fee - Catch Basin	13,377	35,000	-	35,000	35,000	0.0%
10003200	58932 Tipping Fees	580,883	578,200	263,580	589,600	589,600	2.0%
10003200	58933 Leaf Collection	-	13,600	-	13,600	13,600	0.0%
10003200	58934 Haz Waste Collection	9,079	10,000	8,623	10,000	10,000	0.0%
TOTAL	Refuse & Collection	1,582,385	1,709,683	685,818	1,693,343	1,693,343	-1.0%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10003200 Refuse & Collection

51100 Salaries - Regular FT/PT

10003200 51100 -

SUSTAINABILITY COORDINATOR (3078)

.39

.00

26,678.00 *
26,678.00

51300 Salaries - Overtime

10003200 51300 -

1,650.00

53618 Postclosure Care Costs

10003200 53618 -

19,500.00

Required annual monitoring costs for the closed Sandy Hill Landfill. Monitoring includes groundwater sampling, testing and preparation of the required annual report.

53715 Refuse Collection

10003200 53715 -

943,915.00

Collection for curbside refuse and recycling. Curbside collection is available to residential properties (6 units or less).

54440 Other Rented Equipment

10003200 54440 -

7,500.00

Provides for recycle/MSW dumpsters at city buildings.

54599 Demolition Costs

10003200 54599 -

5,000.00

Disposal costs for items such as roadside debris, large wood from City tree work, TV's, monitors, debris left roadside.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

55400 Advertising

10003200 55400 -

40,500.00

Budget of \$6,000 for education and enforcement for city-wide programs. Includes funds for school classroom education and awareness. Annual solid waste and recycling flyer printing and postage \$4,500. Toter replacement costs of \$30,000.

55500 Printing Services

10003200 55500 -

400.00

Used for information materials such as tag system labels.

58931 Disposal Fee - Catch Basin

10003200 58931 -

35,000.00

This funds disposal costs for 1,400 tons of street sweeping material at \$18/ton and 300 tons of catchbasin debris at \$45/ton.

58932 Tipping Fees

10003200 58932 -

589,600.00

Municipal solid waste costs for curbside collection. Estimate of 3800 tons at \$92. Recycling Costs of 1600 Tons at \$150/ton. Increase is due to contaminated recycling loads tipping fees.

58933 Leaf Collection

10003200 58933 -

13,600.00

For the past several years we have been able to dispose of leaves and brush at no charge. This year, we began having to pay for both due to rising costs of composting and the biomass boiler at SAPPI shutting down. In order to continue providing a curbside leaf collection program, we must budget for the disposal cost.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR: General Fund	VENDOR	QUANTITY	UNIT COST	2025 Mayor
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58934 Hazardous Waste Collection
10003200 58934 -

10,000.00

Funds the household hazardous waste program. This program is held every fall at Casella Waste transfer facility on County Road.

TOTAL Refuse & Collection	1,693,343.00
TOTAL General Fund	1,693,343.00
TOTAL REVENUE	.00
TOTAL EXPENSE	1,693,343.00
GRAND TOTAL	1,693,343.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:
General Fund

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Fleet Maintenance							
10003300	51100 Salaries - Regular FT/PT	232,108	271,702	111,823	269,604	269,604	-0.8%
10003300	51300 Salaries - Overtime	52,103	45,000	30,503	55,000	55,000	22.2%
10003300	51600 Unused Comp Absence	1,191	2,000	-	2,000	2,000	0.0%
10003300	54300 Repairs/Maint (NonCap)	109,887	132,000	41,014	140,000	140,000	6.1%
10003300	54340 Repairs/Maint Vehicles	26,824	30,000	11,646	30,000	30,000	0.0%
10003300	54390 Maint - Small Equip	-	2,000	-	2,000	2,000	0.0%
10003300	54440 Equipment Rental	6,299	5,000	1,792	5,000	5,000	0.0%
10003300	56043 Tires	12,181	20,000	8,991	20,000	20,000	0.0%
10003300	56260 Fuel, Gas	28,191	41,325	25,614	41,325	41,325	0.0%
10003300	56261 Fuel, Diesel	76,300	84,500	26,826	84,500	84,500	0.0%
10003300	56262 Equipment Oil	10,824	11,000	3,809	11,000	11,000	0.0%
10003300	56700 Auto Parts	99,930	122,400	49,047	122,500	122,500	0.1%
10003300	56800 Cutting Edges	36,630	28,000	229	35,000	28,000	0.0%
10003300	57301 Small Equipment	10,315	18,900	10,652	14,000	14,000	-25.9%
10003300	57390 Electrical & Radio Replacement	17	500	-	500	500	0.0%
TOTAL	Fleet Maintenance	702,802	814,327	321,946	832,429	825,429	1.4%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10003300 Fleet Maintenance

51100 Salaries - Regular FT/PT

10003300 51100 -

EQUIPMENT TECH (3059)
EQUIPMENT TECH (3059)
OPERATIONS SUPERVISOR (3060)
EQUIPMENT TECH (3074)
EQUIPMENT TECH (3074)
EQUIPMENT TECH LEAD (9145)

1.00
.00
1.00
1.00
.00
1.00

.00
.00
.00
.00
.00
.00

269,604.00 *
64,046.00
1,300.00
82,046.00
60,403.00
1,200.00
60,609.00

51300 Salaries - Overtime

10003300 51300 -

55,000.00

Increase due to union contractual salary increases.

51600 Unused Comp Absences

10003300 51600 -

2,000.00

54300 Repairs & Maintenance

10003300 54300 -

140,000.00

Outsourced repair for Public Services equipment, body
and paint maintenance, springs, major engine and
transmission repairs. Increase is due to historic
costs in this line.

54340 Vehicle Repairs

10003300 54340 -

30,000.00

Consumables to maintain equipment, repair parts, nuts,
bolts, hydraulic lines, shop chemicals, etc.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

54390 Other Repairs & Maint.
10003300 54390 -

2,000.00

carburetors, pull cords, drivelines, etc

54440 Other Rented Equipment
10003300 54440 -

5,000.00

Outside services and special rental equipment, towing
expenses, gas bottle lease.56043 Tires
10003300 56043 -

20,000.00

Tire replacements for all Public Services equipment.

56260 Fuel, Gas
10003300 56260 -

41,325.00

14,500 gallons for Public Services Department at
\$2.85/gallon. Note the School Dept. fuel
usage is credited/paid by them.56261 Fuel, Diesel
10003300 56261 -

84,500.00

Diesel fuel for Public Services 26,000 gal at
\$3.25/gal.56262 Equipment Oil
10003300 56262 -

11,000.00

Equipment and vehicle oils/lubrication

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

	VENDOR	QUANTITY	UNIT COST	2025 Mayor
56700 Vehicle Supplies/ Auto Parts				
10003300 56700 -				122,500.00
				Funds the repairs and parts for all Public Services vehicles and equipment.
56800 Construction Supplies				
10003300 56800 -				28,000.00
				Steel cutting edges for snow plow. Brooms for street sweeping. Increase due to purchase of cutting edge rack.
				Mayor Adj - Decrease \$7,000
57301 Equipment				
10003300 57301 -				14,000.00
				Small equipment and tools for fleet maintenance division which includes diagnostic equipment, software and upgrades. Increase due to vendor price increases.
57390 Other Equipment				
10003300 57390 -				500.00
TOTAL Fleet Maintenance				825,429.00
TOTAL General Fund				825,429.00
	TOTAL REVENUE			.00
	TOTAL EXPENSE			825,429.00
	GRAND TOTAL			825,429.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
General Fund		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Cemeteries							
10003400	51100 Salaries - Regular FT/PT	13,700	17,750	-	17,750	17,750	0.0%
10003400	51110 Salaries - Elec/Boards	-	600	-	600	600	0.0%
10003400	51200 Salaries - Temp	-	4,500	-	-	-	-100.0%
10003400	51300 Salaries - Overtime	3,000	4,500	-	4,500	4,500	0.0%
10003400	54330 TechConsult - Maint	51,500	53,000	33,125	55,000	55,000	3.8%
10003400	56046 Cemetery Supplies	8,281	6,000	226	7,000	7,000	16.7%
TOTAL	Cemeteries	76,481	86,350	33,351	84,850	84,850	-1.7%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

	VENDOR	QUANTITY	UNIT COST	2025 Mayor
10003400 Cemeteries				
51100 Salaries - Regular FT/PT				
10003400 51100 -				17,750.00
Regular salaries for Public Services employees time to perform burials at the 5 City cemeteries. Based on 40 burials and 40 cremations with a blended labor rate - offset against Highways & Streets budget.				
51110 Salaries - Elec/Boards				
10003400 51110 -				600.00
Monthly Board Meeting				
51300 Salaries - Overtime				
10003400 51300 -				4,500.00
Overtime for Saturday burials.				
54330 IT Repairs & Maintenance - Sof				
10003400 54330 -				55,000.00
Contracted mowing for 5 cemeteries: Woodlawn, Larrabee Heights, Saccharappa, Conant and Highland Lake.				
56046 Cemetery Supplies				
10003400 56046 -				7,000.00
200 Veterans' standards and American flags annually, burial supplies, plywood for ground protection.				
TOTAL Cemeteries				84,850.00
TOTAL General Fund				84,850.00
TOTAL REVENUE				.00
TOTAL EXPENSE				84,850.00
GRAND TOTAL				84,850.00

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
General Fund		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
City Hall Building							
10006100	54105 Water & Sewer	742	900	502	950	950	5.6%
10006100	56210 Natural Gas	7,935	7,500	1,188	7,500	7,500	0.0%
10006100	56220 Electricity	21,071	18,500	10,316	18,500	18,500	0.0%
TOTAL	City Hall Building	29,748	26,900	12,007	26,950	26,950	0.2%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR: General Fund	VENDOR	QUANTITY	UNIT COST	2025 Mayor
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10006100 City Hall Building

54105 Water & Sewer

10006100 54105 - 950.00

Water and sewer for City Hall

56210 Natural Gas

10006100 56210 - 7,500.00

Natural gas supply and delivery to City Hall.

56220 Electricity

10006100 56220 - 18,500.00

Electricity use for City Hall. This also includes the majority of heating expense with the new heat pump HVAC system.

TOTAL City Hall Building	26,950.00
TOTAL General Fund	26,950.00

TOTAL REVENUE	.00
TOTAL EXPENSE	26,950.00

GRAND TOTAL	26,950.00
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** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:
General Fund

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Public Safety Building							
10006200	54105 Water & Sewer	6,550	7,500	2,650	8,000	8,000	6.7%
10006200	54300 Repairs/Maint (NonCap)	10,764	12,000	7,914	19,000	19,000	58.3%
10006200	54312 Building Security	26,804	32,000	11,377	32,000	32,000	0.0%
10006200	54330 TechConsult - Maint	2,332	5,000	2,615	5,000	5,000	0.0%
10006200	55320 Telephone (land line)	1,262	7,056	382	1,500	1,500	-78.7%
10006200	56210 Natural Gas	42,092	40,000	8,782	40,000	40,000	0.0%
10006200	56220 Electricity	72,033	83,000	41,522	83,000	83,000	0.0%
10006200	56240 Oil	4,925	5,000	-	5,000	5,000	0.0%
10006200	56261 Fuel, Diesel	-	400	-	400	400	0.0%
TOTAL	Public Safety Building	166,762	191,956	75,241	193,900	193,900	1.0%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10006200 Public Safety Building

54105 Water & Sewer

10006200 54105 -

8,000.00

Water and sewer for PSB.

54300 Repairs & Maintenance

10006200 54300 -

19,000.00

Funds small equipment needs for PSB. Garage door repairs, electrical repairs, etc. Increase is due to PSB fence and gate maintenance requirements.

54312 Building Service Agreements

10006200 54312 -

32,000.00

Camera Monitoring for Fire \$26000

Station 3 Fire Alarm \$5000

Community Policing Office: \$1000

54330 IT Repairs & Maintenance - Sof

10006200 54330 -

5,000.00

Service contracts: Diesel exhaust removal system, \$3,500; washer and dryer, \$1,400.

55320 Telephone

10006200 55320 -

1,500.00

TELCO Circuit Charges \$120/mon \$1,440

56210 Natural Gas

10006200 56210 -

40,000.00

Natural gas for heating, hot water and cooking for PSB \$36,000.

Community Policing Building Propane \$4,000.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

56220 Electricity

10006200 56220 -

83,000.00

Based on historic usage of \$81,000 for PSB.
Community Policing Office \$1,800.

56240 Oil

10006200 56240 -

5,000.00

Heating oil for Station 3.

56261 Fuel, Diesel

10006200 56261 -

400.00

Generator fuel at PSB.

TOTAL Public Safety Building
TOTAL General Fund193,900.00
193,900.00

TOTAL REVENUE

.00

TOTAL EXPENSE

193,900.00

GRAND TOTAL

193,900.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
General Fund		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Public Services Building							
10006300	54105 Water & Sewer	6,723	7,200	3,153	7,500	7,500	4.2%
10006300	54200 Cleaning Supplies	-	300	-	300	300	0.0%
10006300	54300 Repairs/Maint (NonCap)	10,873	15,000	2,600	15,000	15,000	0.0%
10006300	54312 Building Security	858	2,000	687	2,000	2,000	0.0%
10006300	56210 Natural Gas	29,197	30,000	3,651	33,000	33,000	10.0%
10006300	56220 Electricity	37,364	52,500	16,748	52,500	52,500	0.0%
TOTAL	Public Services Building	85,016	107,000	26,839	110,300	110,300	3.1%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10006300 Public Services Building

54105 Water & Sewer

10006300 54105 -

7,500.00

Water and sewer charges for Public Services building
including vehicle wash bay and Riverbank Park.

54200 Cleaning Services

10006300 54200 -

300.00

Specialty degreaser cleaning supplies for work areas.

54300 Repairs & Maintenance

10006300 54300 -

15,000.00

Building repairs and maintenance. Overhead door
repairs, electrical, HVAC and overhead crane.

54312 Building Service Agreements

10006300 54312 -

2,000.00

Building security and fire alarm monitoring for 2
buildings.

56210 Natural Gas

10006300 56210 -

33,000.00

Natural gas for heat and hot water.

56220 Electricity

10006300 56220 -

52,500.00

Electricity costs for Public Services. Cost increase
due to expiring electrical contract.TOTAL Public Services Building
TOTAL General Fund110,300.00
110,300.00

TOTAL REVENUE

.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget				
ACCOUNTS FOR: General Fund	VENDOR	QUANTITY	UNIT COST	2025 Mayor
	TOTAL EXPENSE			110,300.00
	GRAND TOTAL			110,300.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
General Fund		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
FCW Building							
10006400	54105 Water & Sewer	15,128	15,000	9,963	17,500	17,500	16.7%
10006400	54300 Repairs/Maint (NonCap)	34,251	35,000	3,411	35,000	35,000	0.0%
10006400	56210 Natural Gas	25,615	25,000	3,531	25,000	25,000	0.0%
10006400	56220 Electricity	131,875	145,000	62,925	145,000	145,000	0.0%
TOTAL	FCW Building	206,870	220,000	79,830	222,500	222,500	1.1%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10006400 FCW Building

54105 Water & Sewer

10006400 54105 -

17,500.00

Water and sewer for Fred C Wescott Building including
Davan Pool.

54300 Repairs & Maintenance

10006400 54300 -

35,000.00

Minor building repairs and upgrades. This is an aging
building that has had a significant amount of deferred
maintenance.

56210 Natural Gas

10006400 56210 -

25,000.00

Natural gas for heat and hot water. Domestic water, and
pool water are heated by natural gas as well as the
gymnasium and pool rooms. All other parts of the
building are heated by electric heat pumps.

56220 Electricity

10006400 56220 -

145,000.00

 TOTAL FCW Building
 TOTAL General Fund

 222,500.00
 222,500.00

TOTAL REVENUE

.00

TOTAL EXPENSE

222,500.00

GRAND TOTAL

222,500.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
General Fund		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Walker Memorial Library							
10006500	54105 Water & Sewer	1,882	2,300	735	2,500	2,500	8.7%
10006500	56210 Natural Gas	13,761	17,500	2,130	17,500	17,500	0.0%
10006500	56220 Electricity	25,515	37,500	15,819	36,000	36,000	-4.0%
TOTAL	Walker Memorial Library	41,157	57,300	18,684	56,000	56,000	-2.3%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR	QUANTITY	UNIT COST	2025 Mayor
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10006500 walker Memorial Library

54105 Water & Sewer

10006500 54105 - 2,500.00

Water and sewer rates remaining stable.

56210 Natural Gas

10006500 56210 - 17,500.00

Natural gas for hot water and heat in the library addition. Also provides backup heat for historic section of library below 12 deg F. Increase due to rising natural gas costs.

56220 Electricity

10006500 56220 - 36,000.00

Power for library as well as heat for the historic section.

TOTAL walker Memorial Library	56,000.00
TOTAL General Fund	56,000.00

TOTAL REVENUE	.00
TOTAL EXPENSE	56,000.00

GRAND TOTAL	56,000.00
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** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:
General Fund

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Buildings & Plant							
10006600	51100 Salaries - Regular FT/PT	108,935	128,367	56,037	143,473	143,473	11.8%
10006600	51300 Salaries - Overtime	3,106	5,000	871	5,000	5,000	0.0%
10006600	54200 Cleaning Services	290,208	362,208	145,104	362,208	362,208	0.0%
10006600	54300 Repairs/Maint (NonCap)	44,387	85,000	28,187	85,000	85,000	0.0%
10006600	54312 Building Service Agreements	145,124	145,000	73,873	150,000	150,000	3.4%
10006600	56051 Cleaning Supplies	26,972	35,000	14,503	35,000	35,000	0.0%
10006600	59210 Transfer to Reserve 02160	4,500	4,500	4,500	4,500	4,500	0.0%
TOTAL	Buildings & Plant	623,233	765,075	323,074	785,181	785,181	2.6%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

	VENDOR	QUANTITY	UNIT COST	2025 Mayor
10006600 Buildings & Plant				
51100 Salaries - Regular FT/PT				
10006600 51100 -				143,473.00 *
	BUILDING SUPERINTENDENT (3070)	1.00	.00	79,663.00
	FAC BUILD TECHNICIAN (3337)	1.00	.00	63,710.00
	FAC BUILD TECHNICIAN (3337)	.00	.00	100.00
51300 Salaries - Overtime				
10006600 51300 -				5,000.00
	Emergency callouts for Facilities staff..			
54200 Cleaning Services				
10006600 54200 -				362,208.00
	Services contracted with outside vendor for Custodial.			
54300 Repairs & Maintenance				
10006600 54300 -				85,000.00
	Miscellaneous repairs for all City buildings.			
54312 Building Service Agreements				
10006600 54312 -				150,000.00
	Service contracts for all City buildings - HVAC, Pest Control, Sprinklers, Plumbing, Electrical, Security, Elevator, etc.			
	Increase is due to vendor increases.			
56051 Cleaning Supplies				
10006600 56051 -				35,000.00
	Cleaning supply costs for all City buildings.			

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR: General Fund	VENDOR	QUANTITY	UNIT COST	2025 Mayor
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59210 Transfer to Reserve Funds

10006600 59210 -				4,500.00
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Reserve for Capital Building 02160

TOTAL Buildings & Plant	785,181.00
TOTAL General Fund	785,181.00

TOTAL REVENUE	.00
TOTAL EXPENSE	785,181.00

GRAND TOTAL	785,181.00
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** END OF REPORT - Generated by Tressina Germani **

**City of Westbrook
FY25 Budget - Expenses**

**ACCOUNTS FOR:
General Fund**

		FY2023 Actuals	FY2024 Budget	FY2024 ACTUALS 12/31/23	FY2025 Dept	FY2025 Mayor	PCT CHANGE
Riverfront Parking Garage							
10006700	51100 Salaries - Regular FT/PT	19,006	19,596	9,522	30,202	30,202	54.1%
10006700	51300 Salaries - Overtime	117	-	168	4,524	4,524	N/A
10006700	54105 Water & Sewer	956	1,000	254	1,195	1,195	19.5%
10006700	54300 Repairs & Maintenance	7,942	15,000	-	15,000	15,000	0.0%
10006700	54312 Building Service Agreements	136,948	175,698	62,654	103,500	103,500	-41.1%
10006700	55320 Telephone	2,731	2,900	1,171	3,000	3,000	3.4%
10006700	56220 Electricity	14,091	12,000	6,840	15,000	15,000	25.0%
10006700	56260 Fuel, Gas	-	-	-	2,500	2,500	N/A
10006700	57200 Building Improvements	-	60,000	-	50,000	50,000	-16.7%
TOTAL	Riverfront Parking Garage	181,791	286,194	80,609	224,921	224,921	-21.4%

(Prior year expenditures are here for historical purposes only as they were previously included in a separate fund)

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

	VENDOR	QUANTITY	UNIT COST	2025 Mayor
10006700 Riverfront Parking Garage				
51100 Salaries - Regular FT/PT				
10006700 51100 -				30,202.00 *
FAC BUILD TECHNICIAN (10292)		.50	.00	30,202.00
51300 Salaries - Overtime				
10006700 51300 -				4,524.00
				\$174 x 26 calls = \$4,524
54105 Water & Sewer				
10006700 54105 -				1,195.00
54300 Repairs & Maintenance				
10006700 54300 -				15,000.00
54312 Building Service Agreements				
10006700 54312 -				103,500.00
				Security Service \$99,500
				Alarm Service \$2,000
				Elevator Service \$2,000
55320 Telephone				
10006700 55320 -				3,000.00
56220 Electricity				
10006700 56220 -				15,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget				
ACCOUNTS FOR:				
General Fund	VENDOR	QUANTITY	UNIT COST	2025 Mayor
56260 Fuel, Gas				
10006700 56260 -				2,500.00
57200 Building Improvements				
10006700 57200 -				50,000.00
TOTAL Riverfront Parking Garage				224,921.00
TOTAL General Fund				224,921.00
TOTAL REVENUE				.00
TOTAL EXPENSE				224,921.00
GRAND TOTAL				224,921.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:
General Fund

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Downtown Parking Garage							
10006750	51100 Salaries - Regular FT/PT	-	-	-	30,202	30,202	N/A
10006750	51300 Salaries - Overtime	-	-	-	4,524	4,524	N/A
10006750	54105 Water & Sewer	-	-	-	1,200	1,200	N/A
10006750	54300 Repairs & Maintenance	-	-	-	10,000	10,000	N/A
10006750	54312 Building Service Agreements	-	-	-	159,686	159,686	N/A
10006750	55320 Telephone	-	-	-	3,000	3,000	N/A
10006750	56220 Electricity	-	-	-	15,000	15,000	N/A
10006750	56260 Fuel, Gas	-	-	-	2,500	2,500	N/A
TOTAL	Downtown Parking Garage	-	-	-	226,112	226,112	N/A

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10006750 Downtown Parking Garage

51100 Salaries - Regular FT/PT

10006750 51100 -

FAC BUILD TECHNICIAN (10292)

.50

.00

30,202.00 *
30,202.00

51300 Salaries - Overtime

10006750 51300 -

4,524.00

\$174 x 26 calls = \$4,524

54105 Water & Sewer

10006750 54105 -

1,200.00

54300 Repairs & Maintenance

10006750 54300 -

10,000.00

54312 Building Service Agreements

10006750 54312 -

159,686.00

Security Service \$141,169
Camera Maintenance \$6,522
Emergency call boxes \$6,995
Doors/Locking System \$3,000
Elevator \$2,000

55320 Telephone

10006750 55320 -

3,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR	QUANTITY	UNIT COST	2025 Mayor
56220 Electricity			
10006750 56220 -			15,000.00

56260 Fuel, Gas			
10006750 56260 -			2,500.00

TOTAL Downtown Parking Garage	226,112.00
TOTAL General Fund	226,112.00

TOTAL REVENUE	.00
TOTAL EXPENSE	226,112.00

GRAND TOTAL	226,112.00
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** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:
General Fund

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
General Assistance							
10004431	51100 Salaries - Regular FT/PT	136,300	139,271	67,218	179,959	179,959	29.2%
10004431	53300 Professional EE Training & Travel	264	300	394	300	300	0.0%
10004431	56099 Misc. Supplies	1,209	2,000	916	4,800	4,800	140.0%
10004431	59210 Reserve For GA Emergency Food	2,000	-	-	-	-	N/A
10004431	59501 Utility	19,177	15,000	13,594	30,000	30,000	100.0%
10004431	59502 Non Food Items	11,602	10,000	11,040	25,000	25,000	150.0%
10004431	59503 Emergency Shelter	-	18,000	-	18,000	18,000	0.0%
10004431	59504 Rental Assistance	356,266	300,000	303,437	600,000	600,000	100.0%
10004431	59506 Fuel	641	6,000	355	2,500	2,500	-58.3%
10004431	59507 Burials	2,875	5,000	1,275	5,000	5,000	0.0%
10004431	59509 Food	44,388	30,000	44,616	100,000	100,000	233.3%
10004431	59510 Medical Supplies	2,127	10,000	207	7,000	7,000	-30.0%
10004431	59511 Translation	5,831	4,000	2,960	-	-	-100.0%
TOTAL	General Assistance	582,678	539,571	446,011	972,559	972,559	80.2%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10004431 General Assistance

51100 Salaries - Regular FT/PT

10004431 51100 -

ADMINISTRATIVE ASSISTANT (5018)

1.00

.00

179,959.00 *

DIR GEN ASST SOC SVC (7922)

1.00

.00

64,661.00

ADMINISTRATIVE ASSISTANT (10293)

1.00

.00

84,657.00

30,641.00

53300 Professional EE TrainingTravel

10004431 53300 -

300.00

56099 Misc Supplies

10004431 56099 -

4,800.00

59501 GA Utilities

10004431 59501 -

30,000.00

59502 GA Non Food Items

10004431 59502 -

25,000.00

59503 GA Shelter

10004431 59503 -

18,000.00

59504 GA Rent

10004431 59504 -

600,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR: General Fund	VENDOR	QUANTITY	UNIT COST	2025 Mayor
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59506 GA Fuel				
10004431 59506 -				

2,500.00

59507 GA Burials				
10004431 59507 -				

5,000.00

59509 GA Food				
10004431 59509 -				

100,000.00

59510 GA Medical Supplies				
10004431 59510 -				

7,000.00

while the expansion of MaineCare helped reduce this budget line last year, we are anticipating an increase this year due to immigration status of the majority of our clients who will not qualify for MaineCare or other programs that help with prescription medications.

TOTAL General Assistance	972,559.00
TOTAL General Fund	972,559.00

TOTAL REVENUE	.00
TOTAL EXPENSE	972,559.00

GRAND TOTAL	972,559.00
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** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:
General Fund

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Community Services							
10005100	51100 Salaries - Regular FT/PT	246,155	252,889	107,330	257,839	257,839	2.0%
10005100	51200 Salaries - Temp	24,262	35,000	20,059	38,000	38,000	8.6%
10005100	51300 Salaries - Overtime	93	1,500	17	500	500	-66.7%
10005100	51600 Unused Comp Absences	2,628	-	-	-	-	N/A
10005100	52901 Uniforms	638	1,000	-	1,000	1,000	0.0%
10005100	53300 Professional EE Training & Travel	818	500	-	500	500	0.0%
10005100	53410 Transportation	2,358	4,000	3,045	8,000	8,000	100.0%
10005100	54300 Repairs/Maint (NonCap)	4,533	6,000	5,882	6,000	6,000	0.0%
10005100	54330 IT Repairs & Software Maint	8,083	10,000	8,639	2,000	2,000	-80.0%
10005100	55310 Postage	29	500	-	200	200	-60.0%
10005100	55500 Printing Services	1,019	1,000	165	1,000	1,000	0.0%
10005100	55900 Other Svcs - Park Band Concerts	3,925	5,000	3,825	12,000	12,000	140.0%
10005100	56000 General Supplies	8,236	9,250	2,728	9,250	9,250	0.0%
10005100	56010 Meeting Expense	1,043	1,200	-	1,200	1,200	0.0%
10005100	56260 Fuel, Gas	930	1,200	768	1,500	1,500	25.0%
10005100	57301 Equipment	13,964	18,100	2,660	14,400	14,400	-20.4%
10005100	58100 Dues & Memberships	422	600	25	600	600	0.0%
10005100	58900 Recreation	1,498	-	-	-	-	N/A

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
General Fund		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
10005100	59210 Transfers Davan Pool, Capital & Ice Rin	9,000	9,000	9,000	9,000	9,000	0.0%
10005100	59400 Transfer to Capital Projects	90,886	-	-	-	-	N/A
TOTAL	Community Services	420,520	356,739	164,143	362,989	362,989	1.8%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10005100 Community Services

51100 Salaries - Regular FT/PT

10005100 51100 -

DIRECTOR OF COMMUNITY SERVICES (5986)
BUILDING SUPERVISOR (7830)
DEPUTY DIRECTOR OF COM SERV. (8289)
SECRETARY (8635)

1.00
1.00
1.00
1.00

.00
.00
.00
.00

257,839.00 *
92,977.00
52,384.00
69,478.00
43,000.00

Director, Deputy Director, Building Supervisor,
Receptionist

51200 Salaries -Temp Employees

10005100 51200 -

38,000.00

Salaries for any temp recreational staff i.e.: building
attendants, bus drivers

51300 Salaries - Overtime

10005100 51300 -

500.00

Overtime

52901 Uniforms

10005100 52901 -

1,000.00

Logoed WCC staff shirts/pullovers to wear while on day
trips, working an event, marketing or daily as a
uniform.

53300 Professional EE TrainingTravel

10005100 53300 -

500.00

Training, continuing ed, & seminars for admin staff.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

53410 Consultants

10005100 53410 -

8,000.00

Adult programming trip costs could include: admission (26 guests/trip), guest speakers, bus rental (if needed) & repairs. Trips planned for FY25 so far: Lyric Theater, Cabbage Island Clambakes, Scrooge Trolley Tour, Gardens Aglow, Turkey Train Ride, Cumberland & Fryeburg Fair, Holiday Lights Tour, Senior Valentines Luncheon, Holiday shopping trips. (All trips are priced to cover the community center's expenses)

54300 Repairs & Maintenance

10005100 54300 -

6,000.00

Repairs and maintenance for smaller items not included in Capital Improvement Plan (CIP) - reception area, recreational wing, updates and painting.

54330 IT Repairs & Maintenance - Sof

10005100 54330 -

2,000.00

Monthly cost of internet to support additional server added to run security cameras (12 months @ \$124/month), and other small IT repairs as needed.

55310 Postage

10005100 55310 -

200.00

Stamps and shipping expenses (certified mail, packages etc.)

55500 Printing Services

10005100 55500 -

1,000.00

Signage in and around the Westbrook Community Center. Staff business cards, Printing of flyers & booklets to go to Westbrook residents to inform them of upcoming events and programs.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

55900 other Purchased Services

10005100 55900 -

12,000.00

Costs of bands and musical performances for the Riverbank Community Concert Series (8 shows) and the Bridge StrEAT Food Park (17 shows)

56000 General Supplies

10005100 56000 -

9,250.00

General supplies, office supplies, concessions restocks, quarterly shredding cost, maintenance and supplies for AED's & First Aid kits throughout the Community Center, Supplies for Thrift Shop, Items for Senior Activities - coffee, snacks, bingo prizes

56010 other Supplies

10005100 56010 -

1,200.00

Volunteer appreciation annual luncheon. Yearly admin staff meeting - luncheon. Meetings throughout year for training. Any other expenses related to hosting Department Head and Admin meetings.

56260 Fuel, Gas

10005100 56260 -

1,500.00

Fuel for Community Center 25 passenger bus & pick-up truck.

57301 Equipment

10005100 57301 -

14,400.00

Purchase Tables & Chairs, Updated Racks for Cornelia's Closet, Tent & stage for outdoor programming & food truck park, other equipment as needed for adult programming pickleball nets, balls, softballs, trophies etc.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:	VENDOR	QUANTITY	UNIT COST	2025 Mayor
General Fund				

58100 Dues & Fees
10005100 58100 -

600.00

MRPA membership, pool licenses, NRPA memberships,
Annual Canva Subscription.

59210 Transfer to Reserve Funds
10005100 59210 -

9,000.00

Reserve for 02152 Davan Pool

TOTAL Community Services	362,989.00
TOTAL General Fund	362,989.00
TOTAL REVENUE	.00
TOTAL EXPENSE	362,989.00
GRAND TOTAL	362,989.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
General Fund		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Children Recreation Program							
10005110	51100 Salaries - Regular FT/PT	141,534	154,794	75,190	169,739	169,739	9.7%
10005110	51200 Salaries -Temp Employees	214,320	198,000	126,550	258,000	293,200	48.1%
10005110	51300 Salaries - Overtime	195	200	183	200	200	0.0%
10005110	51600 Unused Comp Absences	-	1,000	-	1,000	1,000	0.0%
10005110	53300 Professional EE Training & Travel	2,715	4,000	152	4,000	4,000	0.0%
10005110	54310 Transportation	16,704	20,000	21,281	35,000	35,000	75.0%
10005110	56010 Other Supplies	3,684	5,500	1,226	5,500	5,500	0.0%
10005110	56049 Children's Program Supplies	5,057	8,500	2,906	8,500	8,500	0.0%
10005110	58900 Misc Expenses	15,275	12,000	7,784	15,000	15,000	25.0%
TOTAL	Children Recreation Program	399,485	403,994	235,272	496,939	532,139	31.7%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10005110 Children Recreation Programs

51100 Salaries - Regular FT/PT

10005110 51100 -

LEARNs PROGRAM ASSISTANT (8137)

1.00

.00

169,739.00 *

PROGRAM COORDINATOR (8533)

1.00

.00

58,949.00

RECREATION PROGRAM ASSISTANT (8564)

1.00

.00

58,406.00

52,384.00

Program Assistant, LEARNs Programmer, Program
Coordinator

51200 Salaries -Temp Employees

10005110 51200 -

293,200.00

Children's programming temporary staff, LEARNs
Counselors, Camp Counselors.

Mayor Adj - Increase \$35,200

51300 Salaries - Overtime

10005110 51300 -

200.00

Overtime

51600 Unused Comp Absences

10005110 51600 -

1,000.00

Unused Comp Absence

53300 Professional EE TrainingTravel

10005110 53300 -

4,000.00

Training for Admin Staff, LEARNs & Summer Camp
Counselors - seminars, continuing education courses,
group training presenters etc.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

54310 Outsourced Maintenance
10005110 54310 -

35,000.00

"Cost & admission for children's programs, bus transportation cost, summer camp field trips & presenters. (All programs & trips are priced to cover the community center's expenses) Afterschool bowling program 3 sessions cost \$5280. Summer Track Program Additional Programs TBT - Explorers, Legos, Nordic Skiing, Friday Night Friend-zy, Cooking Classes etc. School Dept is unable to help w/ transportation for summer camp, the cost for transportation will be \$12,510, Field Trip expense will be approximately \$13167.50 trips to include York's, Crescent Beach, Monkey C, Funtown, Sebago Lake State Park, Sea Dogs, Urban Air, Aquaboggan."

56010 Other Supplies
10005110 56010 -

5,500.00

Paper products, office supplies, cleaning supplies, first aid kits for each summer camp room & travel kits. Up to 40 small chairs, Storage cabinets w/ locks & phones for LEARNS offsite locations 24/25 school year.

56049 Childrens Program Supplies
10005110 56049 -

8,500.00

Educational learning supplies, games, puzzles, snacks for healthy eating, small equipment for youth programming, Toddler Room Storage, sensory wall. Summer camp t-shirts, theme week games & activities. Balls, small games, books & art/craft supplies for 2 LEARNS offsite locations 24/25 school year.

58900 Miscellaneous Expenditures
10005110 58900 -

15,000.00

Credit card & bank fees only - nothing else.

TOTAL Children Recreation Programs
TOTAL General Fund532,139.00
532,139.00

TOTAL REVENUE

.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget				
ACCOUNTS FOR: General Fund	VENDOR	QUANTITY	UNIT COST	2025 Mayor
	TOTAL EXPENSE			532,139.00
	GRAND TOTAL			532,139.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:
General Fund

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Pool Recreation							
10005120	51100 Salaries - Regular FT/PT	54,584	55,453	26,660	60,664	60,664	9.4%
10005120	51200 Salaries -Temp Employees	77,250	75,000	47,434	95,000	95,000	26.7%
10005120	51300 Salaries - Overtime	294	-	500	-	-	N/A
10005120	52901 Uniforms	258	750	-	750	750	0.0%
10005120	53300 Professional EE Training & Travel	824	2,000	72	2,000	2,000	0.0%
10005120	53410 Consultants	819	1,200	44	1,200	1,200	0.0%
10005120	54300 Repairs & Maint	7,700	6,000	-	6,000	6,000	0.0%
10005120	56000 Supplies	826	-	-	-	-	N/A
10005120	56044 Chemical Supplies	6,913	7,500	3,312	8,500	8,500	13.3%
10005120	58900 Misc Expenses	-	2,000	177	2,000	2,000	0.0%
TOTAL	Pool Recreation	149,469	149,903	78,199	176,114	176,114	17.5%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10005120 Pool Recreation

51100 Salaries - Regular FT/PT

10005120 51100 -

AQUATICS COORDINATOR (5950)

1.00

.00

60,664.00 *
60,664.00

Aquatics Coordinator

51200 Salaries -Temp Employees

10005120 51200 -

95,000.00

Lifeguards & Aquatics Fitness instructor.

52901 Uniforms

10005120 52901 -

750.00

T-shirt, whistles, fanny packs for lifeguards.

53300 Professional EE TrainingTravel

10005120 53300 -

2,000.00

Training for Lifeguards: Water Safety, CPR, AED &
Lifeguard Recertification. Certified Pool Operator
fees.

53410 Consultants

10005120 53410 -

1,200.00

Fees paid to American Red Cross for American Red Cross
cards. Water Safety Instructor, Lifeguard
Certification & Re-Certification Courses.

54300 Repairs & Maintenance

10005120 54300 -

6,000.00

Emergency/contingency fund for indoor pool repairs &
general maintenance. Acid washing, pump filter
repairs, ladders, pool deck tile & pool tile
replacement, pool window repair, diving board, ADA
lift etc.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

56044 Chemical Supplies

10005120 56044 -

8,500.00

Chemicals & testing kits for indoor pool: Chlorine,
pool shock, accu tabs, testing strips etc. With the
increased usage of the pool more chemicals are needed.

58900 Miscellaneous Expenditures

10005120 58900 -

2,000.00

General pool supplies, rescue buoys, swim lesson mats &
float belts, storage, cleaning supplies, first aid kit
replenishment, keys & locks, duct tape, hooks, etc.

TOTAL Pool Recreation
TOTAL General Fund176,114.00
176,114.00TOTAL REVENUE
TOTAL EXPENSE.00
176,114.00

GRAND TOTAL

176,114.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:
General Fund

		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Recreation Athletic Facilities & Grounds							
10005130	51100 Salaries - Regular FT/PT	113,750	161,048	72,263	189,945	189,945	17.9%
10005130	51200 Salaries -Temp Employees	37,766	12,000	11,873	12,000	12,000	0.0%
10005130	51300 Salaries - Overtime	2,902	5,000	202	3,000	3,000	-40.0%
10005130	52901 Uniforms	440	1,450	609	3,000	3,000	106.9%
10005130	53300 Professional EE Training & Travel	6	1,200	-	1,200	1,200	0.0%
10005130	54440 Outside Rentals/Contracts	19,337	30,000	9,846	33,600	33,600	12.0%
10005130	56044 Paint	22,707	28,000	7,242	28,000	28,000	0.0%
10005130	56045 Landscaping/Agri Supplies	25,465	75,000	5,902	75,000	75,000	0.0%
10005130	56260 Fuel, Gas	6,489	4,957	3,822	6,000	6,000	21.0%
10005130	56261 Fuel, Diesel	343	1,000	113	1,000	1,000	0.0%
10005130	57301 Equipment	11,067	12,000	4,645	15,000	15,000	25.0%
10005130	58100 Dues & Fees	20	500	-	500	500	0.0%
10005130	59400 Transfer to Capital Projects	17,696	-	-	-	-	N/A
TOTAL	Athletic Facilities & Grounds	257,989	332,155	116,517	368,245	368,245	10.9%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10005130 Recreation Athletic Facilities

51100 Salaries - Regular FT/PT

10005130 51100 -

 ASST FAC & GROUNDS SUPERINTEND (7752)
 GROUNDS SUPERINTENDENT (7845)
 FIELDS TECHNICIAN (8526)

 1.00
 1.00
 1.00

 .00
 .00
 .00

 189,945.00 *
 57,034.00
 77,343.00
 55,568.00

Salaries for 3 full time fields personnel: Outdoor
 Facility & Grounds Superintendent, Assistant Outdoor
 Facility & Grounds Superintendent, & Fields Technician

51200 Salaries -Temp Employees

10005130 51200 -

12,000.00

Payroll expense for temporary staff to help mow & prep
 fields during the busy season. 2 staff @ \$18/hr. 26
 hrs./wk. for 12wks

51300 Salaries - Overtime

10005130 51300 -

3,000.00

Cost to cover evening and weekend games at athletic
 facilities. As well as winter snow removal at city
 buildings.

52901 Uniforms

10005130 52901 -

3,000.00

Uniforms for FT staff per general unit contract: \$220
 boots & \$400 clothing annually, plus \$200 every 3
 years for winter coat for Outdoor Facility & Grounds
 Superintendent, Assistant Outdoor Facility & Grounds
 Superintendent, & Fields Technician. Additional \$540
 for purchasing sweatshirts & t-shirts for temp summer
 staff.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

53300 Professional EE TrainingTravel
10005130 53300 -

1,200.00

Professional development for full time employees for
turf management, pesticide and herbicide treatment,
arborist license, etc.

54440 Other Rented Equipment
10005130 54440 -

33,600.00

Organic fertilizer program for athletic facilities
\$27,500. Portable Restrooms Fraser, Saccarappa, Lincoln
St, Hardy Rd, E. Bridge, Cornelia Warren Field,
\$673.84/month (seasonal) Other outside equipment
rentals - Lazer Level, Irrigation repair, Irrigation
set up & closure Aeration, Fall Blecavtor. Custom float
service- Fall & Spring install of city docks \$3600/yr.

56044 Chemical Supplies
10005130 56044 -

28,000.00

Field paint for all Municipal athletic & recreational
fields & Westbrook School Department athletic fields.
3 pallets white, 1 pallet blue & 2 pallets spray paint.

56045 Landscaping/Agri Supplies
10005130 56045 -

75,000.00

Organic Program \$33,0000, Seed & Sand \$29,000, Baseball
& Softball Skins, & other supplies as needed.

56260 Fuel, Gas
10005130 56260 -

6,000.00

Fuel expense for all gas powered vehicles & equipment.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

56261 Fuel, Diesel

10005130 56261 -

1,000.00

Fuel expense for all diesel powered vehicles &
equipment.

57301 Equipment

10005130 57301 -

15,000.00

Equipment for Athletic facilities/fields and the cost
associated with maintaining that equipment. (replacing
mower blades & sharpening, parts, oil changes, tires,
vehicle maintenance)

58100 Dues & Fees

10005130 58100 -

500.00

Dues and memberships to turf management organizations

TOTAL Recreation Athletic Facilities
TOTAL General Fund368,245.00
368,245.00TOTAL REVENUE
TOTAL EXPENSE.00
368,245.00

GRAND TOTAL

368,245.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:
General Fund

		FY2023 Actuals	FY2024 Budget	FY2024 ACTUALS 12/31/23	FY2025 Dept	FY2025 Mayor	PCT CHANGE
Library							
10005510	51100 Salaries - Regular FT/PT	388,629	425,778	204,427	459,038	459,038	7.8%
10005510	51100 G2103 Salaries	24,037	-	-	-	-	N/A
10005510	51110 Salaries Elec/Boards	-	500	-	500	500	0.0%
10005510	51200 Salaries -Temporary Employees	13,441	26,022	6,296	26,022	26,022	0.0%
10005510	51300 Salaries - Overtime	-	500	-	500	500	0.0%
10005510	51600 Unused Comp Absences	632	-	-	-	-	N/A
10005510	53300 Professional EE Training & Travel	2,918	4,000	277	4,000	4,000	0.0%
10005510	53400 Other Professional Services	-	6,500	-	6,500	6,500	0.0%
10005510	54330 TechConsult - Maint	12,803	19,500	8,980	19,500	19,500	0.0%
10005510	55310 Postage	271	250	85	300	300	20.0%
10005510	56000 General Supplies	4,858	8,000	647	8,000	7,000	-12.5%
10005510	56049 Children's Program Supplies	2,527	3,600	1,916	3,600	3,600	0.0%
10005510	56050 Adult Program Supplies	701	1,700	409	1,700	1,700	0.0%
10005510	56052 Other Programs Supplies	213	450	-	450	450	0.0%
10005510	56400 Books and Materials Children	15,963	18,500	7,633	19,240	19,240	4.0%
10005510	56401 Books and Materials Adults	21,291	25,000	11,989	26,000	26,000	4.0%
10005510	56440 Subscriptions	3,126	4,000	2,978	5,500	5,500	37.5%
10005510	56600 Children AV Supplies	7,888	9,000	1,993	9,000	8,280	-8.0%

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
General Fund		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
10005510	56601 Adult AV Supplies	15,426	16,000	6,726	16,000	14,720	-8.0%
10005510	57340 Hardware	220	9,000	1,000	10,500	1,000	-88.9%
10005510	58100 Dues & Memberships	411	505	247	505	505	0.0%
TOTAL	Library	515,357	578,805	255,603	616,855	604,355	4.4%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

10005510 Library

51100 Salaries - Regular FT/PT

10005510 51100 -

ADMINISTRATIVE ASSISTANT (5019)

1.00

.00

459,038.00 *

LIBRARY ASSISTANT (5336)

1.00

.00

64,661.00

LIBRARIAN NU (5424)

1.00

.00

36,843.00

LIBRARIAN SR. (7945)

1.00

.00

53,781.00

LIBRARY DIRECTOR (8277)

1.00

.00

64,925.00

LIBRARY ASSISTANT (8413)

1.00

.00

94,372.00

LIBRARY ASSISTANT (8534)

1.00

.00

30,854.00

LIBRARY ASSISTANT (8544)

1.00

.00

28,917.00

LIBRARY ASSISTANT (8579)

1.00

.00

28,013.00

LIBRARY ASSISTANT (8630)

1.00

.00

28,445.00

28,227.00

51110 Salaries - Elec/Boards

10005510 51110 -

500.00

51200 Salaries -Temp Employees

10005510 51200 -

26,022.00

Per diem professional and paraprofessional staff

51300 Salaries - Overtime

10005510 51300 -

500.00

Misc. overtime for professional and para-professional
staff, only used when unavoidable

53300 Professional EE TrainingTravel

10005510 53300 -

4,000.00

Fees for workshops and conferences, professional
journals, staff appreciation supplies, misc. mileage,
and other associated expenses

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget				
ACCOUNTS FOR: General Fund	VENDOR	QUANTITY	UNIT COST	2025 Mayor
53400 Other Professional Services				
10005510 53400 -				6,500.00
Strategic and organizational planning fees				
54330 IT Repairs & Maintenance - Sof				
10005510 54330 -				19,500.00
Shared library consortium fees, domain registration fee, software subscription fees, equipment repair and contract fees, and other associated service fees				
55310 Postage				
10005510 55310 -				300.00
USPS Mail for direct Interlibrary Loan, patron notifications, and other library related business				
56000 General Supplies				
10005510 56000 -				7,000.00
Office supplies, cataloging and processing materials, furnishings for staff and public spaces, book display materials				
Mayor Adj - Decrease \$1,000				
56049 Childrens Program Supplies				
10005510 56049 -				3,600.00
Supplies, refreshments, and promotional materials for ongoing youth programs Annual public performance movie licensing fee Fees and honoraria for performers and program presenters				

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

56050 Adult Program Supplies

10005510 56050 -

1,700.00

Supplies, refreshments, and promotional materials for
ongoing adult programs
Annual public performance movie licensing fee
Fees and honoraria for performers and program
presenters.

56052 Other Program Supplies

10005510 56052 -

450.00

Supplies for unique programming

56400 Children Books & Materials

10005510 56400 -

19,240.00

Children's print books and related youth services
collection materials

56401 Adult Books & Materials

10005510 56401 -

26,000.00

Adult print books and related adult services collection
materials

56440 Subscriptions

10005510 56440 -

5,500.00

Print magazines and journals, newspaper subscriptions,
downloadable book consortium fee, digital subscription
fees.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR QUANTITY UNIT COST 2025 Mayor

56600 AV Supplies
10005510 56600 -

8,280.00

Children's and Young Adult audiovisual materials.
 Mayor Adj - Decrease \$720

56601 Adult AV Supplies
10005510 56601 -

14,720.00

Adult Services audiovisual materials.
 Mayor Adj - Decrease \$1,280

57340 Capital Technology Hardware
10005510 57340 -

1,000.00

Computer and network hardware and software
 Replacement of public network firewall. Manufacturer
 has put current firewall model in its End of Life cycle
 and no longer supports.
 Mayor Adj - Decrease \$9,500

58100 Dues & Fees
10005510 58100 -

505.00

Membership dues for staff/institution to professional
 library associations

TOTAL Library
TOTAL General Fund604,355.00
604,355.00TOTAL REVENUE
TOTAL EXPENSE.00
604,355.00

GRAND TOTAL

604,355.00

** END OF REPORT - Generated by Tressina Germani **

City of Westbrook
FY25 Budget - Expenses

ACCOUNTS FOR:		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
General Fund		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
Debt Service							
10007100	58310 Debt Service	1,490,642	1,482,141	1,408,194	1,337,447	1,337,447	-9.8%
10007100	58320 Debt Service -Interest	391,253	340,458	180,465	292,240	292,240	-14.2%
TOTAL	Debt Service	1,881,895	1,822,599	1,588,659	1,629,687	1,629,687	-10.6%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

	VENDOR	QUANTITY	UNIT COST	2025 Mayor
58310 Debt - Principal				
10007100 58310 -				1,337,447.00

Per the Bond Schedule:
Debt Service Principal for General Fund \$1,337,447

58320 Debt - Interest
10007100 58320 -

292,240.00

Per the Bond Schedule:
Debt Service Interest for General Fund \$292,240

TOTAL Debt Service
TOTAL General Fund

1,629,687.00
1,629,687.00

TOTAL REVENUE
TOTAL EXPENSE

.00
1,629,687.00

GRAND TOTAL

1,629,687.00

** END OF REPORT - Generated by Tressina Germani **

ACCOUNTS FOR:
General Fund

ACCOUNTS FOR:		FY2023	FY2024	FY2024	FY2025	FY2025	PCT
General Fund		Actuals	Budget	ACTUALS 12/31/23	Dept	Mayor	CHANGE
County Taxes							
10008999	58999 Payments to Other Governments	1,626,033	1,858,950	1,858,950	1,956,544	1,956,544	5.2%
TOTAL	County Taxes	1,626,033	1,858,950	1,858,950	1,956,544	1,956,544	5.2%
Transfer to School Dep							
10009100	59160 Trans to SD	23,626,053	26,542,228	26,542,228	31,463,900	31,463,900	18.5%
TOTAL	Transfer to School Dept	23,626,053	26,542,228	26,542,228	31,463,900	31,463,900	18.5%
Transfer to TIFS							
10009200	59200 Trans to TIFs	4,670,280	5,376,029	5,376,029	5,578,281	5,578,281	3.8%
TOTAL	Transfer to TIFS	4,670,280	5,376,029	5,376,029	5,578,281	5,578,281	3.8%
Transfers							
10009220	59400 Trans to Capital Projects	2,498,386	-	1,526,786	-	-	N/A
TOTAL	Transfer to Reserves/Capital	2,498,386	-	1,526,786	-	-	N/A
TOTAL	General Fund	63,707,115	66,763,847	52,242,462	75,314,969	74,745,697	12.0%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR: General Fund	VENDOR	QUANTITY	UNIT COST	2025 Mayor
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10008999 County Taxes				
58999 Assessed Taxes				
10008999 58999 -				

1,956,544.00

The County Taxes to increase to \$1,802,815, an increase of 5.72%. The County converted to a Fiscal year from a Calendar year in FY24, the City chose to pay the shift difference over 5 years. That amount is \$153,729.

TOTAL County Taxes				1,956,544.00
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NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget				
ACCOUNTS FOR: General Fund	VENDOR	QUANTITY	UNIT COST	2025 Mayor
10009100 Transfer to School Dep				
59160 Transfer to Adult Ed (WSD)				
10009100 59160 -				31,463,900.00
TOTAL Transfer to School Dep				31,463,900.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20250 FY25 General Fund Budget

ACCOUNTS FOR:
General Fund

VENDOR	QUANTITY	UNIT COST	2025 Mayor
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10009200 Transfer to TIFS

59200 Transfer to Tax Increment Dist

10009200 59200 - 5,578,281.00

3% increase over prior year for tax increase
will be adjusted with Final Assessor's Numbers

TOTAL Transfer to TIFS	5,578,281.00
TOTAL General Fund	74,745,697.00

TOTAL REVENUE	.00
TOTAL EXPENSE	74,745,697.00

GRAND TOTAL	74,745,697.00
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** END OF REPORT - Generated by Tressina Germani **

ACCOUNTS FOR:
Sewer

		FY2023 Actual	FY2024 Budget	FY2024 Actuals	FY2025 Dept	FY2025 Mayor	PCT CHANGE
		As of 12/31/23					
	Sewer						
80003250	41200 Sewer Assessments	5,618,386	5,223,715	2,696,665	5,598,933	5,598,933	7.2%
80003250	41900 Interest/Penalties	28	100	53	100	100	0.0%
80003250	41901 Misc Revenues	-	-	4,690	-	-	N/A
80003250	44199 Misc Fees	1,660	-	-	-	-	N/A
80003250	46000 Investment Earnings	352,568	75,000	247,818	75,000	75,000	0.0%
	Total Revenues	5,972,643	5,298,815	2,949,226	5,674,033	5,674,033	7.1%
80003250	51100 Salaries - Regular FT/PT	399,508	465,841	205,831	495,057	495,057	6.3%
80003250	51300 Salaries - Overtime	32,381	28,860	18,056	40,000	40,000	38.6%
80003250	51600 Unused Comp Absences	5,039	-	-	-	-	N/A
80003250	52900 Employee Benefits	147,672	164,286	74,015	169,203	169,203	3.0%
80003250	52901 Uniforms	5,148	5,500	2,726	7,000	7,000	27.3%
80003250	52902 Medical Exams/Physicals	1,211	2,000	599	2,000	2,000	0.0%
80003250	53300 Training	5,945	5,000	938	5,000	5,000	0.0%
80003250	53420 Architect & Engineering	63,626	50,000	624	155,000	155,000	210.0%
80003250	53520 ProfConsult - IT/Technology	-	500	-	-	-	-100.0%
80003250	53617 GIS Project	59,229	57,400	28,699	59,000	59,000	2.8%
80003250	53622 PortWater Assessment	3,448,110	3,811,152	1,861,548	4,074,014	4,074,014	6.9%

80003250	54105 Utility/Water & Sewer	1,455	3,000	572	3,000	3,000	0.0%
80003250	54312 Maint - Building & Grounds	12,417	19,850	6,619	20,000	20,000	0.8%
80003250	54390 Maint - Small Equip	2,369	8,500	569	8,500	8,500	0.0%
80003250	55320 Tel - Push Talk	8,984	13,000	4,767	13,000	13,000	0.0%
80003250	56000 General Supplies	7,333	20,000	7,108	20,000	20,000	0.0%
80003250	56210 Natural Gas	3,613	10,000	849	10,000	10,000	0.0%
80003250	56220 Electricity	60,634	47,000	29,555	60,000	60,000	27.7%
80003250	56260 Fuel, Gas	6,753	8,000	1,913	8,000	8,000	0.0%
80003250	56261 Fuel, Diesel	4,040	10,000	1,170	10,000	10,000	0.0%
80003250	56700 Auto Parts	5,812	6,500	569	6,500	6,500	0.0%
80003250	57340 Hardware, New	47,964	50,000	1,958	25,000	25,000	-50.0%
80003250	57390 Small Equipment	31,800	30,000	7,002	30,000	30,000	0.0%
80003250	57400 Reline Work	304,066	200,000	56,809	250,000	250,000	25.0%
80003250	58100 Dues & Memberships	1,764	2,000	120	2,000	2,000	0.0%
80003250	58320 Interest on Bonds	316,361	298,096	161,677	374,539	374,539	25.6%
80003250	58900 B2301 Miscellaneous Expenditures	478,205	-	-	-	-	N/A
80003250	58900 C2204 Miscellaneous Expenditures	500	-	-	-	-	N/A
80003250	58981 Sludge Disposal	2,438	6,000	-	6,000	6,000	0.0%
80003250	58982 Inspection - TV	29,136	20,000	7,145	20,000	20,000	0.0%

80003250	58983 Casting/Brick/Pipe	21,312	25,000	7,096	25,000	25,000	0.0%
80003250	59000 NPDES	106,045	70,000	34,178	70,000	70,000	0.0%
80003250	59400 Transfer to Capital Projects	-	-	60,000	-	-	N/A
Total Operating Expenses		5,620,867	5,437,485	2,582,711	5,967,813	5,967,813	9.8%
Net Operating Profit/(Loss)		351,776	(138,670)	366,514	(293,780)	(293,780)	111.9%
80003250	57900 Depreciation	1,715,142	1,792,430	-	1,850,000	1,850,000	3.2%
Profit/(Loss)		(1,363,366)	(1,931,100)	366,514	(2,143,780)	(2,143,780)	11.0%

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20253 FY25 Sewer Fund Budget

ACCOUNTS FOR:

Enterprise - Sewer

VENDOR

QUANTITY

UNIT COST

2025 Mayor

80003250 Sewer

41200 Sewer Assessments

80003250 41200 -

-5,598,933.00

Given in PWD budget report. PWD adjusted to reflect
projected assessments for new sewer budget in their
report.

41900 Interest/Penalties onTax

80003250 41900 -

-100.00

46000 Investment Earnings

80003250 46000 -

-75,000.00

Estimated Investment Income

51100 Salaries - Regular FT/PT

80003250 51100 -

DIRECTOR OF PUBLIC SERVICES (3024)

.25

.00

495,057.00 *

WASTEWATER SUPERVISOR (3051)

1.00

.00

32,230.00

SUSTAINABILITY COORDINATOR (3078)

.61

.00

77,343.00

SYST OP II (3085)

1.00

.00

41,728.00

SYST OP II (3085)

.00

.00

60,187.00

SYST OP III (3094)

.00

.00

3,400.00

SYST OP III (3094)

1.00

.00

63,877.00

SYST OP III (3094)

.00

.00

3,100.00

WASTEWATER MANAGER (8044)

1.00

.00

100,533.00

SYST OP II (8585)

1.00

.00

56,538.00

SYST OP II (8633)

1.00

.00

56,121.00

51300 Salaries - Overtime

80003250 51300 -

40,000.00

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20253 FY25 Sewer Fund Budget

ACCOUNTS FOR:

Enterprise - Sewer

VENDOR

QUANTITY

UNIT COST

2025 Mayor

52900 Other Employee Benefits

80003250 52900 -

169,203.00

Benefits for Sewer Employees such as: Health, Dental,
FICA, Medicare and Pension

52901 Uniforms

80003250 52901 -

7,000.00

CINTAS uniforms.

52902 Medical Exams/Physicals

80003250 52902 -

2,000.00

53300 Professional EE TrainingTravel

80003250 53300 -

5,000.00

NASSCO, NEIWPC, MRWA, MEWEA training classes.

53420 Architect & Engineering

80003250 53420 -

155,000.00

Design of future projects and engineering assistance
during construction.

53617 GIS Project

80003250 53617 -

59,000.00

GIS Budget given by CAI Technologies.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20253 FY25 Sewer Fund Budget

ACCOUNTS FOR:

Enterprise - Sewer

VENDOR

QUANTITY

UNIT COST

2025 Mayor

53622 PWD Assessment

80003250 53622 -

4,074,014.00

Assessment given by PWD in yearly budget presentation.
PWD has adjusted their totals to forecast the fiscal
year.

54105 Water & Sewer

80003250 54105 -

3,000.00

Utilities for pump stations.

54312 Building Service Agreements

80003250 54312 -

20,000.00

54390 Other Repairs & Maint.

80003250 54390 -

8,500.00

55320 Telephone

80003250 55320 -

13,000.00

Cell phones and cellular modems for SCADA.

56000 General Supplies

80003250 56000 -

20,000.00

WB Mason supplies, paint, etc for daily jobs.

56210 Natural Gas

80003250 56210 -

10,000.00

Colonial Road PS has natural gas boiler.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20253 FY25 Sewer Fund Budget

ACCOUNTS FOR:

Enterprise - Sewer

VENDOR

QUANTITY

UNIT COST

2025 Mayor

56220 Electricity

80003250 56220 -

60,000.00

56260 Fuel, Gas

80003250 56260 -

8,000.00

56261 Fuel, Diesel

80003250 56261 -

10,000.00

Diesel includes diesel required for generators at PS.

56700 Vehicle Supplies/ Auto Parts

80003250 56700 -

6,500.00

57340 Capital Technology Hardware

80003250 57340 -

25,000.00

Maintenance and updates needed for the telemetry in the pump stations.

57390 Other Equipment

80003250 57390 -

30,000.00

57400 Infrastructure

80003250 57400 -

250,000.00

Phase 1&2 Flow Metering for LTCP; 13 adjusts for Main Street paving project; 2024 lining project

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20253 FY25 Sewer Fund Budget

ACCOUNTS FOR:

Enterprise - Sewer

VENDOR

QUANTITY

UNIT COST

2025 Mayor

57900 Depreciation

80003250 57900 -

1,850,000.00

Estimated Depreciation

58100 Dues & Fees

80003250 58100 -

2,000.00

58320 Debt - Interest

80003250 58320 -

374,539.00

Bond Interest for Debt per Debt Service Schedule

Note: Vactor Truck first interest payment is due in Nov
2024

58981 Sludge Disposal

80003250 58981 -

6,000.00

Disposal of roll off on Eleanor Avenue by Pine Tree
waste. Goes to Juniper Ridge landfill.

58982 Inspection - TV

80003250 58982 -

20,000.00

CCTV for pipe equipment.

58983 Casting/Brick/Pipe

80003250 58983 -

25,000.00

Materials for repairing and adjusting structures.

NEXT YEAR BUDGET DETAIL REPORT

PROJECTION: 20253 FY25 Sewer Fund Budget

ACCOUNTS FOR:
Enterprise - Sewer

VENDOR	QUANTITY	UNIT COST	2025 Mayor
59000 Other Items			
80003250 59000 -			70,000.00

Long creek watershed and ISWG membership payments. BMP maintenance.

TOTAL Sewer	2,143,780.00
TOTAL Enterprise - Sewer	2,143,780.00

TOTAL REVENUE	-5,674,033.00
TOTAL EXPENSE	7,817,813.00

GRAND TOTAL	2,143,780.00
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** END OF REPORT - Generated by Tressina Germani **